



## ● **1st Quarter Report of Contracts for Equipment, Materials, Supplies, and Routine Services of \$250,000 or above for Fiscal Year 2020/21**

### Summary

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The Report of Contracts for Equipment, Materials, Supplies, and Routine Services of \$250,000 or above for the First Quarter of Fiscal Year 2020/21 is submitted in this report.

### Purpose

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Metropolitan Water District Administrative Code Section 2720 and Section 8122: General Manager's Quarterly Reports.

### Attachments

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Exhibit A is a table of contracts budgeted under the authority of the Department of the General Manager that were executed during the reporting period in accordance with Administrative Code Section 2720 and Section 8122. Administrative Code Section 8122 specifies authorization to award contracts for equipment, materials, supplies and routine services. Administrative Code Section 2720 specifies quarterly reports for the award of such contracts.

Nineteen contracts were awarded in the first quarter of fiscal year 2020/21, and each has a minimum amount of \$250,000 or above. Eight were awarded as the result of competition, one was a cooperative agreement, and ten were sole source. Listed below are descriptions of the contracts awarded pursuant to Administrative Code Section 8140.

PO 194509 was for a sole source contract to the California Department of Forestry & Fire Protection to provide Metropolitan's eastern region with weed abatement and fire protection services. The contract was awarded under Metropolitan Administrative Code Section 8140.

PO 163005-04 was for the sole source contract renewal to Oracle America, Inc. to furnish Oracle software maintenance and support. This software is proprietary and therefore the maintenance is only available from Oracle. The contract was awarded under Administrative Code Section 8140.

PO 197133 was for the sole source contract to Moody's Investor, Inc., to furnish financial rating agency services. The contract was awarded under Administrative Code Section 8140.

PO 197141 was for the sole source contract to Fitch Ratings, Inc., to furnish financial rating agency services. The contract was awarded under Administrative Code Section 8140.

PO 197186 was for the sole source contract to S & P Global Ratings, Inc., to furnish financial rating agency on variable rate debt. The contract was awarded under Administrative Code Section 8140.

PO 197935 was for a cooperative agreement to Audio Visual Innovations, Inc., for the Board Room technology upgrade. The agreement was awarded under Administrative Code Section 8140 and was a cooperative agreement on the OMNIA Partners University of California Cooperative Purchasing agreement solicitation 000817-Nov2018.

PO 197550 was for a sole source annual payment to the State Water Contractors for water system fees. The contract was awarded under Administrative Code Section 8140.

## Board Report (1st Quarter Report of Contracts for Equipment, Materials, Supplies, and Routine Services of \$250,000 or above for Fiscal Year 2020/21)

PO 198473 was for a sole source purchase to SHI International, Inc., for secondary hardware and software for the Datacenter modernization/relocation project. The purchase was awarded under Administrative Code Section 8140 and Board meeting item 7-7, dated August 18, 2020.

PO 198255 was for a sole source payment to the Water Research Foundation for the annual membership subscription. The membership was purchased under Metropolitan Administrative Code Section 11202 and is on the Metropolitan-approved membership listing.

PO 198647 was for a sole source purchase to HP, Inc., for replacement Workstations and Laptop computers for the Personal Computer Replacement Project (PCRP). The purchase was awarded under Administrative Code Section 8140.

### **Detailed Report**

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In order to maintain core Metropolitan functions, the General Manager has the authority pursuant to Administrative Code Section 8140, to execute all contracts for the purchase of materials, supplies, and other consumable items and for routine services provided. Materials, supplies and items include fuels, water treatment chemicals, and bulk items. Sufficient funds are available within the annual budget.

**Exhibit A: First Quarter FY 2020/2021  
Contracts for Equipment, Materials, Supplies and Routine Services**

<u>Supplier Name</u>	<u>Contract Description</u>	<u>Start Date</u>	<u>End Date</u>	<u>P.O. Number</u>	<u>Maximum</u>
California Department of Forestry & Fire Protection	Agreement for weed abatement and fire protection services Eastern Region (Sole Source)	7/1/2020 Year 1 of 5	6/30/2021	*194509	\$585,796.00
Oracle America, Inc.	Renewal for Oracle software and maintenance support (Sole Source)	7/1/2020 Year 5 of 5	6/30/2021	*163005-04	\$1,195,531.30
Moodys Investor Service, Inc.	Contract for financial rating agency (Sole Source)	7/1/2020 Three years	6/30/2023	197133	\$735,000.00
Fitch Ratings, Inc.	Contract for financial rating agency (Sole Source)	7/1/2020 Three years	6/30/2023	197141	\$735,000.00
S & P Global Ratings	Contract for Rating Agency Fees on Variable Rate Debt (Sole Source)	7/1/2020 Three years	6/30/2023	197186	\$735,000.00
Summit Landcare, Inc.	Renewal for Landscape Services and Irrigation Repairs-Diemer Filtration Plant (RFB-AS-328561)	7/1/2020 Year 4 of 5	6/30/2021	*172328-03	\$385,000.00
ECO Services Operations Corp.	Renewal for Aluminum Sulfate (RFB-AS-364394)	7/15/2020 Year 2 of 5	7/14/2021	*189314-01	\$4,300,000.00
Audio Visual Innovations, Inc.	Contract for Board Room technology upgrade (Cooperative Agreement)	8/15/2020 2 Years	6/30/2022	197935	\$3,750,000.00
State Water Contractors	Annual payment for State Water Contractors dues, energy and Bay-Delta funds (Sole Source)	One-time		197550	\$3,419,671.00
Dubois Chemical, Inc.	Renewal for Fluorosilicic Acid (RFB-AB-310513)	7/1/2020 Year 5 of 5	6/30/2021	*163411-04	\$2,400,000.00
Airgas Specialty Products	Renewal for Aqua Ammonia (RFB-AS-310530)	7/1/2020 Year 5 of 5	6/30/2021	*163100-04	\$1,500,000.00
Alliant Insurance Services, Inc.	Annual payment for insurance premiums for fiscal year 2020/21 (RFP-1146)	One-time		197303	\$1,305,654.39
SHI International, Inc.	Purchase of secondary hardware and software for the Datacenter modernization /relocation project (Sole Source)	One-time		198473	\$931,167.48
Computer Aid, Inc.	Bid to replace current service desk application SPICEWORKS (RFP-KH-373002)	8/17/2020 3 Years	8/16/2023	197860	\$771,219.00

Southwest Valve & Equipment, Inc.	Bid for the purchase of lubricated plug valves (RFB-KK-381256)	One-time	198463	\$609,244.00
Water Research Foundation	Payment for membership subscription to Water Research Foundation (Sole Source)	One-time	198255	\$566,684.00
Convergeone, Inc.	Payment for phase 6 VOIP (Voice Over Internet Protocol) telephone system maintenance and upgrades against Master Contract 152060 (RFP-AS-1021)	One-time	198244	\$500,123.40
HP, Inc.	Purchase of replacement Workstations and Laptop computers for Personal Computer Replacement Project (PCRP) (Sole Source)	One-time	198647	\$360,809.05
Ultimate Maintenance Services, Inc.	Renewal for La Verne janitorial services (RFP-MD-332547)	8/1/2020 Year 3 of 5	7/31/2021	*181768-02 \$314,097.72
<b>Total</b>				<b>\$25,099,997.34</b>

\*These agreements contain provisions that allow them to be negotiated and renewed annually for a period up to four/five years.