

**THE METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA**

**MINUTES**

**EXECUTIVE COMMITTEE**

**October 27, 2020**

Chairwoman Gray called the teleconference meeting to order at 12:31 p.m.

Members present: Directors Abdo, Ackerman, Atwater, Butkiewicz, Cordero, De Jesus, Gray, Hogan, Kurtz, McKenney, Murray, Ramos, Record, Repenning, Smith, and Treviño

Member absent: Directors Pressman and Quiñonez

Other Board members present: Directors Ballin, Blois, Dick, Faessel, Goldberg, Lefevre, McCoy, Ortega, Peterson, Quinn, Tamaribuchi, and Williams

Committee staff present: Aldrete, Beatty, Castro, Chapman, Kasaine, Kightlinger, Patterson, Riss, Salinas, Scully, Upadhyay, Walters, and Zinke.

**1. Opportunity for members of the public to address the committee and Board on matters within their jurisdiction**

No members responded.

**2. OTHER MATTERS AND REPORTS**

a. Subject: Chairwoman's Report

Presented by: Chairwoman Gloria D. Gray

Chairwoman Gray stated she had nothing to add to her report.

b. Subject: General Manager's report of Metropolitan's activities

Presented by: General Manager Jeffrey Kightlinger

General Manager Kightlinger provided an update on the Blueridge and Silverado Fires in Metropolitan's service area. The Blueridge fire is close to the Diemer Treatment Plant and the Silverado fire is close to the Allen-McColloch Pipeline. These facilities have experienced some power outages

and are managing with emergency generators as necessary; however, no damage to the facilities has been reported. Staff is using appropriate PPE if working outside and facilities are equipped with built-in filtering systems. Staff will continue to monitor situation. In addition, Metropolitan has offered aid to our member agencies affected by these fires.

- c. Subject: General Counsel's report of Legal Department activities  
Presented by: General Counsel Marcia Scully

General Counsel Scully stated she had nothing to add to her report.

- d. Subject: General Auditor's report of Audit Department activities  
Presented by: General Auditor Gerald Riss

General Auditor Riss reported that the Audit Department had assisted accounting with the KPMG audit, which will be presented at the Audit and Ethics Committee meeting following this meeting today.

- e. Subject: Ethics Officer's report of Ethics Department activities  
Presented by: Ethics Officer Abel Salinas

Ethics Officer Salinas reported that at today's Special Organization, Personnel and Technology Committee meeting he will provide a presentation on supplemental information on the 2019 Ethics survey.

- f. Subject: Audit and Ethics Committee  
Presented by: Chairwoman Gray

Chairwoman Gray reported there will be no meeting of the Audit and Ethics Committee scheduled in November.

Chairwoman Gray called on the Committee Chairs with Agenda Items in November to present their Committee Reports.

h. Subject: Communications and Legislation Committee

Presented by: Committee Chair Cordero

Committee Chair Cordero announced the Committee will hear the following five committee items in November:

- Legislative Priorities and Principles for 2021
- Update on the California Resilience Challenge
- Reports on activities from Washington D.C.
- Report on activities from Sacramento

As well as the External Affairs Management Report.

Committee Chair Ackerman presented her report out of order.

g. Subject: Bay-Delta Committee

Presented by: Committee Chair Ackerman

Committee Chair Ackerman announced the Committee will hear an update on a Funding Agreement with the California Department of Water Resources for Metropolitan's proportionate share of the Delta Conveyance Project planning and pre-construction costs and to amend the Joint Powers Agreement for the Delta Conveyance Design and Construction Authority.

Roger Patterson will also present the Bay-Delta Manager's report.

The meeting returned to its normal order.

i. Subject: Engineering and Operations Committee

Presented by: Committee Chair Smith

Committee Chair Smith announced the Committee will consider the following five consent items:

- Authorize an increase of \$150,000 in change order authority to a procurement contract to furnish valves for the F. E. Weymouth Water Treatment Plant
- Award \$2,435,000 contract to JF Shea Construction Inc. for relining of Prestressed Concrete Cylinder Pipe within a portion of the Allen-McColloch Pipeline; and adopt CEQA determination that the proposed action was previously addressed in the certified 2017 Programmatic Environmental Impact Report and authorize amendments to two existing agreements related to this program

- Authorize preparation of environmental documentation and technical studies, and public outreach activities for the Regional Recycled Water Program; and amend agreement with National Water Research Institute to facilitate additional technical workshops related to the Program's Demonstration Plant
- Authorize an amendment to an existing agreement with County Sanitation District No. 2 of Los Angeles County and a new agreement with Southern Nevada Water Authority to support continued evaluation and development of the Regional Recycled Water Program
- Authorize an increase in change order authority to the contract for the rehabilitation of the Greg Avenue Pump Station

The following items will be added to the Agenda:

- A letter to authorize an agreement for contract security guard services for a maximum period of five years at a total cost not-to-exceed \$55 million.

In addition, two management reports will be heard:

- Water System Operations Manager's report
- Engineering Services Manager's report

j. Subject: Finance and Insurance Committee

Presented by: Committee Vice Chair Record

Committee Vice Chair Record announced that the Committee will hear one information item:

- Review of the proposed COVID-19 Member Agency Payment Deferment Program and proposed amendment to the Administrative Code to add Section 4519 delegating authority to the General Manager to administer the program.

The committee will also hear one committee item:

- Quarterly Investment Activities Report.

Lastly, the Chief Financial Officer will present her monthly activity report.

k. Subject: Legal and Claims Committee

Presented by: Committee Chair McKenney

Committee Chair McKenney announced that the Committee will hear the General Counsel report on her monthly activities and will consider approving a Resolution to hire retired Annuitant and waive 180-day waiting period.

In closed session, the Committee will have a Discussion of Department Head Performance and Goal Setting.

The following Director asked a question:

1. Hogan

I. Subject: Organization, Personnel and Technology Committee

Presented by: Committee Chair Murray

Committee Chair Murray announced that the Committee will consider the following three action items:

- Review and approve the Hawkins Company's stakeholder engagement plan to receive input on the General Manager recruitment.
- Approve The Metropolitan Water District of Southern California's salary schedules pursuant to CalPERS regulations.
- Authorize an agreement with SYNTECH Group Inc., in an amount not-to-exceed \$3,480,000 for the procurement of equipment for the Primary location space for the Datacenter Modernization/Relocation project.

The Committee will also hear one committee presentation:

- Follow-up on Equal Employment Opportunity Issues.

As well as two Manager reports:

- Human Resources Group Manager report.
- Information Technology Manager report.

m. Subject: Real Property and Asset Management Committee

Presented by: Committee Chair Hogan

Committee Chair Hogan announced that the Committee will consider the following action items:

- Authorize the General Manager to grant a permanent easement for public road widening and utility purposes to the city of Hemet on

Metropolitan-owned property in the county of Riverside.

- The second is to Authorize the General Manager to grant a permanent easement for public road purposes to the city of Fontana on Metropolitan-owned property in the county of San Bernardino.
- And the third item is to Authorize an amendment to an agreement with Roesling Nakamura Terada Architects for master planning activities in support of the District Housing and Property Improvement Program; and the consolidation of certain projects into the District Housing and Property Improvement Program.

Additionally, the Committee will hear the Real Property group manager's report and noted that the Quarterly Report for the period ending September 30, 2020 will also be included in the November posting.

The following Directors asked a question or made a comment:

1. Ortega
2. Murray

n.           Subject:           Water Planning and Stewardship Committee  
  
Presented by:   Committee Chair Atwater

Committee Chair Atwater announced that the Committee will consider the following consent calendar item:

- Review and consider the water transfer with San Bernardino Valley Municipal Water District and the participating Metropolitan member agency Agreement and take related CEQA actions; and authorize the General Manager to enter into agreements with Eastern Municipal Water District, Inland Empire Utilities Agency, Municipal Water District of Orange County, Western Municipal Water District and San Bernardino Valley Municipal Water District

And, will hear one committee item on:

- Review Tijuana River Wastewater Issues

In addition, there will be three management reports presented on:

- Bay-Delta Matters
- Colorado River Matters
- Water Resource Management Manager's report

**CONSENT CALENDAR ITEMS – ACTION****3. CONSENT CALENDAR OTHER ITEMS – ACTION**

- A. Approval of the Minutes of the meeting of the Executive Committee held September 22, 2020
- B. Approve draft committee and Board meeting agendas, and schedule for November 2020
- C. Approve Candidates for Board Secretary for Two-Year Term Effective January 1, 2021

Chairwoman Gray stated that the Board Secretary candidates will have an opportunity to make a statement at the November 10, 2020 Board Meeting; and announced that the current candidate for Board Secretary is Director Judy Abdo.

Chairwoman Gray asked Director Abdo if she accepts her nomination as Board Secretary for the Two-Year Term Effective January 1, 2021. Director Abdo responded in the affirmative; Chairwoman then stated that the election will take place at the November 10, 2020 Board Meeting.

Chairwoman Gray asked Directors to raise their hands if anyone wishes to vote or discuss any items separately, or record any noes, abstentions, or recusals on any of the Consent Calendar Items. No requests were made.

Director Record made a motion, seconded by Director Kurtz, to approve the Consent Calendar Items 3A, 3B, and 3C.

The vote was:

Ayes: Directors Abdo, Ackerman, Atwater, Butkiewicz, Cordero, De Jesus, Gray, Hogan, Kurtz, McKenney, Murray, Ramos, Record, Repenning, Smith, and Treviño

Noes: None

Abstentions: None

Absent: Directors Pressman and Quiñonez

The motion passed by a vote of 16 ayes; 0 no; 0 abstain; and 2 absent.

**END OF CONSENT CALENDAR ITEMS**

**4. OTHER BOARD ITEMS – ACTION**

None

**5. BOARD INFORMATION ITEMS**

None

**6. FOLLOW-UP ITEMS**

None

**7. FUTURE AGENDA ITEMS**

None

The meeting was adjourned at 12:56 p.m.

Gloria D. Gray  
Chairwoman of the Board