

**MINUTES**  
**REGULAR MEETING OF THE**  
**BOARD OF DIRECTORS**  
**THE METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA**  
**May 12, 2020**

**51971** The Board of Directors of The Metropolitan Water District of Southern California met in Regular Meeting on Tuesday, May 12, 2020.

Chairwoman Gray called the Teleconference Meeting to order at 12:01 p.m.

**51972** The Meeting was opened with an invocation and the Pledge of Allegiance to the Flag given by Director Peterson.

**Corrected**

**51973** Board Secretary Abdo administered the roll call. Those responding present were: Abdo, Ackerman, Atwater, Ballin, Barbre, Blois, Butkiewicz, Camacho, Cordero, De Jesus, Dick, Faessel, Galleano, Goldberg, Gray, Hogan, Kurtz, Lefevre, McCoy, McKenney, ~~Morris\*~~, Murray, Ortega, Peterson, Pressman, Quinn, Quiñonez, Ramos, Record, Repenning, Smith, Solorio, Treviño, and Williams.

Director Hawkins entered at 12:35 p.m.

\*Director Morris was present on Zoom application; however, his audio was unavailable for a portion of the meeting.

Those not responding were: Director Apodaca.

Board Secretary Abdo declared a quorum present.

**51974** Chairwoman Gray invited members of the public to address the Board on matters within the Board's jurisdiction.

One member of the public responded.

**51975** Chairwoman Gray called for a vote to approve the Minutes of the Meeting of April 14, 2020.

The minutes had been provided to each Director.

Director Atwater moved, seconded by Director Peterson that the Board approve the foregoing Minutes.

Chairwoman Gray called for a vote to approve the Minutes of the Meeting of April 14, 2020.

The following is a record of the vote:

**Corrected Table: Present column corrected for Morris; added "Present and not voting"**

Record of Vote on Item 5A:									
Member Agency	Total Votes	Director	Present	Yes	Yes Vote	No	No Vote	Abstain	Abstain Vote
Anaheim	4857	Faessel	x	x	4857				
Beverly Hills	3655	Pressman	x	x	3655				
Burbank	2491	Ramos	x	x	2491				
Calleguas Municipal Water District	10754	Blois	x	x	10754				
Central Basin Municipal Water District	15556	Apodaca							
		Hawkins							
			Subtotal:						
Compton	488	McCoy	x	x	488				
Eastern Municipal Water District	8369	Record	x	x	8369				
Foothill Municipal Water District	1951	Atwater	x	x	1951				
Fullerton	2093	Ortega	x	x	2093				
Glendale	3358	Vacant1							
Inland Empire Utilities Agency	11948	Camacho	x	x	11948				
Las Virgenes	2615	Peterson	x	x	2615				
Long Beach	5304	Cordero	x	x	5304				
Los Angeles	63788	Murray	x	x	15947				
		Vacant2							
		Quinn	x	x	15947				
		Quiñonez	x	x	15947				
		Repenning	x	x	15947				
			Subtotal:		63788				
Municipal Water Dist. of Orange County	52516	Ackerman	x	x	13129				
		Barbre	x	x	13129				
		Dick	x	x	13129				
		McKenney	x	x	13129				
			Subtotal:		52516				
Pasadena	3229	Kurtz	x	x	3229				
San Diego County Water Authority	53442	Butkiewicz	x	x	13361				
		Goldberg	x	x	13361				
		Hogan	x	x	13361				
		Smith	x	x	13361				
			Subtotal:		53442				
San Fernando	203	Ballin	x	x	203				
San Marino	683	Morris	x*						
Santa Ana	2775	Solorio	x	x	2775				
Santa Monica	3925	Abdo	x	x	3925				
Three Valleys Municipal Water District	7205	De Jesus	x	x	7205				
Torrance	3053	Lefevre	x	x	3053				
Upper San Gabriel Valley Mun. Wat.	11016	Treviño	x	x	11016				
West Basin Municipal Water District	21322	Williams	x	x	10661				
		Gray	x	x	10661				
			Subtotal:		21322				
Western Municipal Water District	11109	Galleano	x	x	11109				
<b>Total</b>	<b>307705</b>				<b>288108</b>				
<b>Present and not voting</b>	<b>683</b>								
<b>Absent</b>	<b>18914</b>								

\*Director Morris was present; however, audio was unavailable.

The motion to approve the Minutes of April 14, 2020, passed by a vote of 288,108 ayes, 683 not voting; and ~~19,597~~ 18,914 absent.

**51976** A written report of events attended by Directors at Metropolitan's expense during the month of April was distributed.

No amendments were made.

**51977** Chairwoman Gray announced there were no changes to the committee assignments at this time.

**51978** Chairwoman Gray referred to her written monthly report, which was distributed to the Board. She had nothing further to add to her report.

Chairwoman Gray announced that at a board member's request, the Pledge of Allegiance and the Invocation will both return to the monthly board meetings beginning next month.

**51979** Regarding matters relating to Metropolitan's operations and activities, General Manager Kightlinger reported on the following matters:

1. Actions taken due to the current pandemic to help streamline meetings:
  - The General Manager's Monthly Activity Report has been expanded; and staff has been asked to shift more of the information provided to the Board into written format.
  - In addition, we have moved more items to the consent calendar to streamline the committee and board meetings.
  - Management will discuss future meeting schedules with committee chairs to consider possibly expanding meetings and materials moving forward.
2. Actions taken to review Metropolitan's impacts during the current pandemic.
  - Currently, staff is in the process of collecting data from the impacts Metropolitan is experiencing due to the pandemic. A detailed report will be provided to the Board in the future.
  - All nonessential travel is frozen.
  - Only two construction contracts remain frozen due to the physical nature of these specific projects that conflict with current social distancing guidelines.
  - All staffing requirements are being prioritized. We are not pursuing additional staffing, except for field staffing needs and openings necessary due to retirements.
  - All purchases have been curtailed; and we have removed the standard purchasing authority given to staff and asked that all purchases be brought to management for approval.
  - Staff is tracking both soft (administrative leave for employees) and hard (facilities or accommodations needed as well as personal protective equipment) costs due to pandemic, for potential reimbursement in the

event relief packages become available. Staff is also tracking any savings we are experiencing (i.e. travel freeze, etc.)

- We have also requested that Member Agency Managers collect and submit their own data relating to their own costs and impacts due to the pandemic.
3. Metropolitan successfully has 24 construction contracts up and running during the pandemic.
  4. Metropolitan's Headquarters' reconstruction project has been able to move forward and accelerate during this time.
  5. Operations staff: Mickey Chaudhuri and Dan Guillory were cited for leading a very effective safety program and will be featured on the cover of the Municipal Water Leader.
  6. Metropolitan was named 2020 Owner of the Year by the Engineering News-Record online publication.

Additional information on the General Manager's activities may be found in his written monthly report.

The following Directors commented or asked questions:

1. Director Peterson
2. Director Blois

**51980** General Counsel Scully had nothing to add to her report.

**51981** General Auditor Riss noted that his department, in collaboration with Engineering Services Group, Ethics Office, and Controllers Office, has successfully completed an audit research project for the Capital Investment Plan to assist in future Capital Investment Plan audits.

The Ethics Officer monthly activity report was taken out of order; it was moved after Action Item 8-3.

**51982** Chairwoman Gray called for a vote to approve Consent Calendar Items 7-1 through 7-4 (**M.I. 51983 through 51986**).

Director McKenney moved, seconded by Director Blois, that the Board approve the Consent Calendar Item 7-1 through 7-4 (**M.I. 51983 through 51986**) as follows:

**51983** Authorize an agreement with Sespe Consulting, Inc., in an amount not-to-exceed \$510,000 for preparation of Surface Mining and Reclamation Act reclamation plans and environmental documentation, as set forth in Agenda Item 7-1 board letter.

**51984** Authorize an agreement with Computer Aid, Inc. not-to-exceed \$771,219.00 for the implementation of a new Information Technology Service Management System, as set forth in Agenda Item 7-2 board letter.

**51985** Review and consider the City of Hemet's certified Final Environmental Impact Report and take related CEQA actions, and authorize the granting of a permanent easement to the City of Hemet to facilitate the construction and maintenance of a drainage system, as set forth in Agenda Item 7-3 board letter.

**51986** Review and consider the City of Perris' certified Final Environmental Impact Report and take related CEQA actions, and authorize the granting of three permanent easements for public road purposes to the City of Perris, as set forth in Agenda Item 7-4 board letter.

The following is a record of the vote:

Record of Vote on Item Consent: 7-1, 7-2, 7-3, & 7-4									
Member Agency	Total Votes	Director	Present	Yes	Yes Vote	No	No Vote	Abstain	Abstain Vote
Anaheim	4857	Faessel	x	x	4857				
Beverly Hills	3655	Pressman	x	x	3655				
Burbank	2491	Ramos	x	x	2491				
Calleguas Municipal Water District	10754	Blois	x	x	10754				
Central Basin Municipal Water District	15556	Apodaca							
		Hawkins							
			Subtotal:						
Compton	488	McCoy	x	x	488				
Eastern Municipal Water District	8369	Record	x	x	8369				
Foothill Municipal Water District	1951	Atwater	x	x	1951				
Fullerton	2093	Ortega	x	x	2093				
Glendale	3358	Vacant							
Inland Empire Utilities Agency	11948	Camacho	x	x	11948				
Las Virgenes	2615	Peterson	x	x	2615				
Long Beach	5304	Cordero	x	x	5304				
Los Angeles	63788	Murray	x	x	15947				
		Vacant							
		Quinn	x	x	15947				
		Quiñonez	x	x	15947				
		Repenning	x	x	15947				
			Subtotal:		63788				
Municipal Water Dist. of Orange County	52516	Ackerman	x	x	13129				
		Barbre	x	x	13129				
		Dick	x	x	13129				
		McKenney	x	x	13129				
			Subtotal:		52516				
Pasadena	3229	Kurtz	x	x	3229				
San Diego County Water Authority	53442	Butkiewicz	x	x	13361				
		Goldberg	x	x	13361				
		Hogan	x	x	13361				
		Smith	x	x	13361				
			Subtotal:		53442				
San Fernando	203	Ballin	x	x	203				
San Marino	683	Morris	x	x	683				
Santa Ana	2775	Solorio	x	x	2775				
Santa Monica	3925	Abdo	x	x	3925				
Three Valleys Municipal Water District	7205	De Jesus	x	x	7205				
Torrance	3053	Lefevre	x	x	3053				
Upper San Gabriel Valley Mun. Wat. Dist.	11016	Treviño	x	x	11016				
West Basin Municipal Water District	21322	Williams	x	x	10661				
		Gray	x	x	10661				
			Subtotal:		21322				
Western Municipal Water District	11109	Galleano	x	x	11109				
Total	307705				288791				
Absent	18914								

The motion to approve the Consent Calendar Items 7-1 through 7-4 (M.I. 51983 through 51986 ), passed by a vote of 288,791 ayes, and 18,914 absent.

**51987** Finance and Insurance Committee Chair Quiñonez moved, seconded by Director Dick, that the Board adopt the resolution to continue the Standby Charge for fiscal year 2020/21, as set forth in Agenda Item 8-1 board letter.

The following is a record of the vote:

Record of Vote on Item 8-1 Option #1									
Member Agency	Total Votes	Director	Present	Yes	Yes Vote	No	No Vote	Abstain	Abstain Vote
Anaheim	4857	Faessel	x	x	4857				
Beverly Hills	3655	Pressman	x	x	3655				
Burbank	2491	Ramos	x	x	2491				
Calleguas Municipal Water District	10754	Blois	x	x	10754				
Central Basin Municipal Water District	15556	Apodaca							
		Hawkins							
			Subtotal:						
Compton	488	McCoy	x	x	488				
Eastern Municipal Water District	8369	Record	x	x	8369				
Foothill Municipal Water District	1951	Atwater	x	x	1951				
Fullerton	2093	Ortega	x	x	2093				
Glendale	3358	Vacant							
Inland Empire Utilities Agency	11948	Camacho	x	x	11948				
Las Virgenes	2615	Peterson	x	x	2615				
Long Beach	5304	Cordero	x	x	5304				
Los Angeles	63788	Murray	x	x	15947				
		Vacant							
		Quinn	x	x	15947				
		Quiñonez	x	x	15947				
		Repenning	x	x	15947				
			Subtotal:		63788				
Municipal Water Dist. of Orange County	52516	Ackerman	x	x	13129				
		Barbre	x	x	13129				
		Dick	x	x	13129				
		McKenney	x	x	13129				
			Subtotal:		52516				
Pasadena	3229	Kurtz	x	x	3229				
San Diego County Water Authority	53442	Butkiewicz	x	x	13361				
		Goldberg	x	x	13361				
		Hogan	x	x	13361				
		Smith	x	x	13361				
			Subtotal:		53442				
San Fernando	203	Ballin	x	x	203				
San Marino	683	Morris	x	x	683				
Santa Ana	2775	Solorio	x	x	2775				
Santa Monica	3925	Abdo	x	x	3925				
Three Valleys Municipal Water District	7205	De Jesus	x	x	7205				
Torrance	3053	Lefevre	x	x	3053				
Upper San Gabriel Valley Mun. Wat. Dist.	11016	Treviño	x	x	11016				
West Basin Municipal Water District	21322	Williams	x	x	10661				
		Gray	x	x	10661				
			Subtotal:		21322				
Western Municipal Water District	11109	Galleano	x	x	11109				
Total	307705				288791				
Absent	18914								

The motion to approve Agenda Item 8-1, passed by a vote of 288,791 ayes; and 18,914 absent.

Director Hawkins entered the teleconference.

**51988** Finance and Insurance Committee Chair Quiñonez moved, seconded by Director Ortega, that the Board: (a) approve the draft of Appendix A as shown in Attachment 1 of the board letter; (b) authorize the General Manager, or other designee of the Ad Hoc Committee, to finalize, with changes approved by the General Manager and General Counsel, Appendix A; and (c) authorize distribution of Appendix A, finalized by the







The motion to approve Agenda Item 8-3 passed by a vote of 291,218 ayes; 13,129 noes; and 3,358 absent.

**51990** Ethics Officer Salinas informed the Board that the Ethics Office will be collaborating with Metropolitan staff to develop an online outreach and educational session for Metropolitan employees that is scheduled in June. The session will cover topics requested by employees through the recent employee survey.

In addition, Mr. Salinas also reminded the Board that the annual Form 700 deadline is June 1, 2020. To date, over 70 percent of Directors and employees have already filed. Ethics Office staff is available to assist board members with their filings, if needed.

**51991** Board Chairwoman Gray asked if there were questions or need for discussion for Board Information Items 9-1, 9-3, or 9-4. No requests were made.

**51992** Board Chairwoman Gray asked General Manager Kightlinger to introduce Board Information Item 9-2 Communications and Legislation Committee Report.

General Manager Kightlinger, before introducing Board Information Item 9-2, reported to the Board that both Lake Skinner and Diamond Valley Lake are open for fishing in keeping with local Riverside pandemic orders.

Assistant General Manager Zinke presented report 9-2 to the Board.

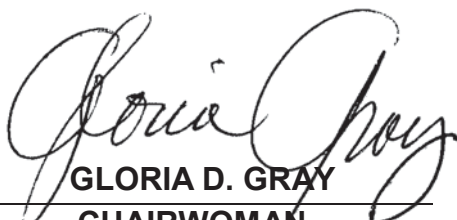
**51993** Chairwoman Gray asked if there were any follow-up items.


Director Williams responded.

**51994** Chairwoman Gray asked if there were any future agenda items.

No requests were made.

**51995** There being no objection, at 12:55 p.m., Chairwoman Gray adjourned the Meeting.

  
GLORIA D. GRAY  
CHAIRWOMAN

  
JUDY ABDO  
SECRETARY