



Information Technology Manager's Report

Organization, Personnel and Technology
Committee
Item 7b
February 10, 2020

Scope of IT Services in Support of Staff Move to Wing

- Build out network infrastructure
 - Wired Network
 - Wi-Fi Network
- Set up telephone services on each floor
- Employee desktop, laptop, and printers
- Fax services

Activities Completed

- Built out network infrastructure
 - Installed 6 CISCO switches to support the communication network for about 250 employees on 3 floors (2, 3, & 4)
 - Installed 5 wi-fi switches and 33 access points on the 3 occupied floors (100 Mbps)
- Set up 220 telephones
- Connected desktops, laptops, printers, and faxes for 200 employees
- Completed the first move into the wing for HR and Engineering

Communication Closet



