



● **Report of Contracts for Equipment, Materials, Supplies, and Routine Services of \$250,000 or Above for the First Quarter of Fiscal Year 2019/20**

## Summary

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The Report of Contracts for Equipment, Materials, Supplies, and Routine Services of \$250,000 or above for the First Quarter of Fiscal Year 2019/20 is submitted in this report.

## Purpose

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Metropolitan Water District Administrative Code Section 2720 and Section 8122: General Manager's Quarterly Reports.

## Attachments

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Exhibit A is a table of contracts budgeted under the authority of the Department of the General Manager that were executed during the reporting period in accordance with Administrative Code Section 2720 and Section 8122. Administrative Code Section 8122 specifies authorization to award contracts for equipment, materials, supplies and routine services. Administrative Code Section 2720 specifies quarterly reports for the award of such contracts.

Fifteen contracts were awarded in the first quarter of fiscal year 2019/20, and each has a minimum amount of \$250,000 or above. Seven were awarded as the result of competition, and eight were sole source. Listed below are descriptions of the sole source contracts awarded pursuant to Administrative Code Section 8140.

PO 163841-03 was for the sole source contract renewal with the California Department of Forestry & Fire Protection to provide fire protection services for Metropolitan's Eastern region. The contract was awarded under Administrative Code Section 8140.

PO 190705 was for a sole source payment to California Air Resources Board for bid guarantee for California Air Resources Board allowance auction. The contract was awarded under Administrative Code Section 8140.

PO 190405 was for a sole source payment to the State Water Resources Control Board for water system fees. The contract was awarded under Administrative Code Section 8140.

PO 191128 was for a sole source agreement to Convergone, Inc., for maintenance and upgrade services for the VOIP (Voice Over Internet Protocol) telephone system. The sole source was required by Metropolitan staff to solve critical problems with training and access to Unify system. The contract was awarded under Administrative Code Section 8140.

PO 190122 was for a sole source purchase of services to IBM Corporation for IBM Cognos software maintenance and technical support. The sole source was required due to replacement parts/components and the installation available only from IBM. The contract was awarded under Administrative Code Section 8140.

PO 191754 was for a sole source purchase to the Water Research Foundation for annual membership. The membership was purchased under Metropolitan Administrative Code Section 11202 and is on the Metropolitan-approved membership listing.

PO 190260 was for a sole source purchase to Southern California Edison for the Eagle/Iron Mountain pilot relay project. The contract was awarded under Administrative Code Section 8140 as Southern California Edison is the sole provider of commercial power in the Eagle/Iron Mountain plant areas.

Board Report (Report of Contracts for Equipment, Materials, Supplies,  
and Routine Services of \$250,000 or Above for the First Quarter of  
Fiscal Year 2019/20)

PO 190538 was for a sole purchase to Scott Equipment Inc., of a used Caterpillar 140M3AWD motor grader which was satisfactory to meet the needs of Metropolitan. The contract was awarded under Administrative Code Section 8140.

**Detailed Report**

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In order to maintain core Metropolitan functions, the General Manager has the authority pursuant to Administrative Code Section 8140, to execute all contracts for the purchase of materials, supplies, and other consumable items and for routine services provided. Materials, supplies and items include fuels, water treatment chemicals, and bulk items. Sufficient funds are available within the annual budget.

**Exhibit A: First Quarter FY 2019/2020  
Contracts for Equipment, Materials, Supplies and Routine Services**

<u>Supplier Name</u>	<u>Contract Description</u>	<u>Start Date</u>	<u>End Date</u>	<u>P.O. Number</u>	<u>Maximum</u>
Lux Bus America Co.	Bid for Charter Bus Services for Inspection Trip Tours (RFB-AS-363897)	7/1/2019 Year 1 of 5	6/30/2024	*189756	\$1,225,000.00
California Department of Forestry & Fire Protection	Sole Source renewal for fire protection services for Metropolitan's eastern region (Sole Source)	7/1/2019 Year 4 of 4	6/30/2020	*163841-03	\$547,734.00
California Air Resources Board	Sole Source payment for bid guarantee for California Air Resources Board allowance auction (Sole Source)	One-time		190705	\$6,132,646.00
ECO Services Operations Corp.	Bid for Aluminum Sulfate (RFB-AS-364394)	7/30/2019 Year 1 of 5	7/14/2020	*189314	\$4,300,000.00
Dubois Chemicals, Inc.	Renewal for Fluorosilicic Acid (RFB-AB-310513)	7/1/2019 Year 4 of 5	6/30/2019	*163411-03	\$2,400,000.00
State Water Contractors	Sole Source annual payment for State Water Contractors dues, energy and Bay-Delta funds (Sole Source)	One-time		190405	\$2,331,716.00
Airgas Specialty Products	Renewal for Aqua Ammonia (RFB-AS-310530)	7/1/2019 Year 4 of 5	6/30/2019	*163100-03	\$1,500,000.00
Convergone, Inc.	Sole Source VOIP (Voice Over Internet Protocol) Telephone system maintenance and upgrades (Sole Source)	8/13/2019 2 Years	8/12/2021	191128	\$700,000.00
IBM Corporation	Sole Source annual IBM Cognos maintenance and support renewal (Sole Source)	8/1/2019 Year 1 of 4	7/31/2023	*190122	\$637,436.87
Alliant Insurance Services, Inc.	Annual insurance premiums for fiscal year 2019/20 (RFP-1146)	One-time		189974	\$576,622.86
Water Research Foundation	Sole Source subscription to Water Research Foundation Program (Sole Source)	One-time		191754	\$547,900.00
Alliant Insurance Services, Inc.	Annual insurance premiums for excess commercial liability (RFP-1146)	One-time		189973	\$456,490.75
Southern California Edison	Sole Source Eagle Mountain- Iron Mountain Pilot Relay Project (Sole Source)	One-time		190260	\$421,932.00

Ron Ubrun Farms	Renewal for Landscape Services and Irrigation Repairs-Diemer Filtration Plant (RFB-AS-328561)	7/1/2019 Year 3 of 5	6/30/2020	*172328-02	\$385,000.00
Scott Equipment Inc.	Sole Source purchase of used Caterpillar 140M3AWD Motor Grader (Sole Source)	One-time		190538	\$384,860.00
Total					\$22,547,338.48

\*These agreements contain provisions that allow them to be negotiated and renewed annually for a period up to four/five years.