



Ethics Office Monthly Report

MWD
METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA



November 2019

ADVICE

Handled 20 advice matters involving topics including financial disclosure, travel, conflicts of interest, recusals, gifts from contractors, and contracts.

Advised the Engineering Services Group in collaboration with General Counsel on an advice matter involving contracts related to the Regional Recycled Water Project.

EDUCATION AND TRAINING

Held new filer training sessions with new employees. Employees received personalized training on how to file Form 700, conflicts of interest, gifts, and related ethics rules.

Presented an Ethics Office overview and primer on ethics rules at new employee orientation.

OUTREACH

Ethics Office staff met with the Board Support Team to enhance collaboration on Board compliance matters.

Ethics Officer Abel Salinas attended the Colorado River Aqueduct inspection trip organized by the Engineering Services Group.

COMPLIANCE

Assisted Board members and employees with Assuming Office and Leaving Office Form 700 filings.

Monitored the status of past due Form 700 filings from current employees and secured compliance from one late Leaving Office filer. Also made one referral notifying the FPPC of non-compliance with a Leaving Office filing.

POLICY

Presented proposed changes to the ethics provisions of the Administrative Code to the Audit and Ethics Committee.

STAFF DEVELOPMENT

Participated in a training on detection of contract bid-rigging practices presented by American Bar Association’s Government and Public Sector Lawyers Division.

NOVEMBER ADVICE AND INVESTIGATION DATA

Advice Provided	20
Complaints Received	3
Investigations Opened	0
Pending Investigations	2