



● **Report of Contracts for Equipment, Materials, Supplies, and Routine Services of \$250,000 or Above for the Third Quarter of Fiscal Year 2018/19**

Summary

The Report of Contracts for Equipment, Materials, Supplies, and Routine Service of \$250,000 or above for the Third Quarter of Fiscal Year 2018/19 is submitted in this report.

Purpose

Metropolitan Water District Administrative Code Section 2720 and Section 8122: General Manager's Quarterly Reports.

Attachments

Exhibit A is a table of contracts budgeted under the authority of the Department of the General Manager that were executed during the reporting period in accordance with Administrative Code Section 2720 and Section 8122. Administrative Code Section 8122 specifies authorization to award contracts for equipment, materials, supplies and routine services. Administrative Code Section 2720 specifies quarterly reports for the award of such contracts.

Seventeen contracts were awarded in the third quarter of fiscal year 2018/19, and each has a minimum amount of \$250,000 or above. Twelve were awarded as the result of competition, two were cooperative agreements, and three were sole source. Listed below are descriptions of the sole source contracts awarded pursuant to Administrative Code Section 8140.

PO 186850 was for a cooperative contract renewal with SoftwareOne, Inc., to provide Microsoft Enterprise Agreement software licenses and software assurances. The contract was awarded under Administrative Code Section 8140 and is a cooperative agreement on the County of Riverside Contract RIVCO-20800-013-12/19.

PO 160500-03 was for a cooperative contract renewal to Office Depot, Inc., for office supplies. The contract was awarded under Administrative Code Section 8140 and is a cooperative agreement on the National IPA agreement R141703.

PO 186232 was for a sole source payment to the State Water Resources Control Board for water system fees. The contract was awarded under Administrative Code Section 8140.

PO 186329 was for a sole source lease agreement with LA Metropolitan Transportation Authority for Union Station Suites 100-A and 100-B. The contract was awarded under Administrative Code Section 8140.

PO 185865 was for the sole source payment to Oracle America, Inc., to furnish software maintenance and support. This software is proprietary and therefore maintenance is only available from Oracle. The contract was awarded under Administrative Code Section 8140.

Detailed Report

In order to maintain core Metropolitan functions, the General Manager has the authority pursuant to Administrative Code Section 8140, to execute all contracts for the purchase of materials, supplies, and other consumable items and for routine services provided. Materials, supplies and items include fuels, water treatment chemicals, and bulk items. Sufficient funds are available within the annual budget.

**Exhibit A: Third Quarter FY 2018/2019
Contracts for Equipment, Materials, Supplies and Routine Services**

<u>Supplier Name</u>	<u>Contract Description</u>	<u>Start Date</u>	<u>End Date</u>	<u>P.O. Number</u>	<u>Maximum</u>
United Pumping Service, Inc.	Renewal for hazardous waste management services (RFP-AS-327784)	1/1/2019 Year 2 of 5	12/31/2019	*176861-01	\$635,000.00
Enterprise Rideshare	Renewal for Van Pool Lease for MWD Rideshare Program (RFP-AS-301103)	1/1/2019 Year 4 of 5	12/31/2019	*157841-03	\$350,000.00
Securitas Security Services USA, Inc.	Renewal for Security Services (RFP-AB-295167)	1/1/2019 Year 4 of 5	12/31/2019	*157332-03	\$8,800,000.00
Brenntag Pacific, Inc.	Renewal for Sulfuric Acid (RFB-AS-287899)	1/1/2019 Year 5 of 5	12/31/2019	*150426-04	\$1,650,000.00
George S. Hall Inc.	Renewal for Headquarters Building Operating Engineering Services (RFP-AS-336647)	1/1/2019 Year 2 of 5	12/31/2019	*176538-01	\$1,370,000.00
PM International Suppliers, LLC	Bid for the purchase of lubricated plug valves (RFB-KK-358277)	One-time		187218	\$1,079,463.00
DMS Facility Services, Inc.	Renewal for Headquarters Janitorial Services (RFP-AB-319346)	3/1/2019 Year 2 of 5	2/29/2020	*169443-02	\$1,022,489.00
Elite Craftsmen. Inc.	Renewal for Skilled Craft Supplemental Labor (RFP-AS-282156)	3/1/2019 Year 4 of 4	2/29/2020	*160676-03	\$1,000,000.00
O C Vacuum, Inc.	Renewal for Hazardous Waste Management Services (RFP-AS-327784)	1/1/2019 Year 2 of 5	12/31/2019	*176964-01	\$850,000.00
Viatron Systems, Inc.	Scanning and digital conversion services (RFP-VT-352801)	3/1/2019 19 Months	9/30/2020	186790	\$799,170.00
SoftwareOne, Inc.	Renewal for Microsoft Enterprise Agreement (Cooperative Agreement)	3/1/2019 Three Years	2/28/2022	186850	\$775,262.80
Office Depot, Inc.	Renewal for District Wide Master Contract for Office Supplies (Cooperative Agreement)	3/1/2019 Year 4 of 4	2/29/2020	*160500-03	\$500,000.00
Trace3 LLC	Bid for the purchase of four Load Balancers and Fail Over Appliance for telecommunication services (RFB-MD-359516)	One-time		187138	\$435,600.36

State Water Resources Control Board	Payment for Water System Fees (Sole Source)	One-time		186232	\$375,953.48
LA County Metropolitan Trans. Authority	Lease agreement for Union Station Suites 100-A and 100-B (Sole Source)	3/1/2019 Two Years+	11/30/2021	186329	\$305,755.52
Oracle America, Inc.	Quarterly payment for Oracle maintenance and support (Sole Source)	One-time		185865	\$289,454.56
Brenntag Pacific, Inc.	Bid for the purchase of Citric Acid (RFB-KK-357112)	2/1/2019 Year 1 of 3	1/31/2020	185827	\$250,000.00
Total					\$20,488,148.72

*These agreements contain provisions that allow them to be negotiated and renewed annually for a period up to four/five years.