



- **Report of Contracts for Equipment, Materials, Supplies, and Routine Services of \$250,000 or Above for the Second Quarter of Fiscal Year 2018/19**

Summary

The Report of Contracts for Equipment, Materials, Supplies, and Routine Services of \$250,000 or above for the Second Quarter of Fiscal Year 2018/19 is submitted in this report.

Purpose

Metropolitan Water District Administrative Code Section 2720 and Section 8122: General Manager's Quarterly Reports

Attachments

Exhibit A is a table of contracts budgeted under the authority of the Department of the General Manager that were executed during the reporting period in accordance with Administrative Code Section 2720 and Section 8122. Administrative Code Section 8122 specifies authorization to award contracts for equipment, materials, supplies and routine services. Administrative Code Section 2720 specifies quarterly reports for the award of such contracts.

Ten contracts were awarded in the second quarter of fiscal year 2018/19, and each has a minimum amount of \$250,000 or above. Seven were awarded as the result of competition, and three were sole source. Listed below are descriptions of the sole source contracts awarded pursuant to Administrative Code Section 8140.

PO 184062 was issued for the sole source contract to eQuest, for their advertising job openings on job board's application. The application integrates with the current Human Resources iCIMS recruiting system and therefore competitive bidding would not produce an advantage. The contract was awarded under Administrative Code Section 8140.

PO 183476 was issued for the sole source purchase to Environmental Systems Research, for the Enterprise GIS (EGIS) server software environment upgrade. This purchase is linked to Master Contract 183472. This product/service is unique as it matches the existing EGIS infrastructure environment. The contract was awarded under Board Letter 7-3 dated August 21, 2018, and Administrative Code Section 8140.

PO 183778 was for the sole source payment to Oracle America, Inc. to furnish software maintenance and support. This software is proprietary and therefore maintenance is only available from Oracle. This payment is linked to Master Contract 163005-02. The contract was awarded under Administrative Code Section 8140.

Detailed Report

In order to maintain core Metropolitan functions, the General Manager has the authority pursuant to Administrative Code Section 8140, to execute all contracts for the purchase of materials, supplies, and other consumable items and for routine services provided. Materials, supplies and items include fuels, water treatment chemicals, and bulk items. Sufficient funds are available within the annual budget.

**Exhibit A: Second Quarter FY 2018/2019
Contracts for Equipment, Materials, Supplies and Routine Services**

<u>Supplier Name</u>	<u>Contract Description</u>	<u>Start Date</u>	<u>End Date</u>	<u>P.O. Number</u>	<u>Maximum</u>
Johnson Service Group, Inc.	Renewal for skilled craft supplemental labor (RFP-AS-296552)	12/1/2018 Year 4 of 5	11/30/2019	*158405-03	\$500,000.00
Olin Corporation	Renewal for Liquid Sodium Hypochlorite (RFB-AB-298053)	11/1/2018 Year 4 of 5	10/31/2019	*157060-03	\$5,000,000.00
Neo Solutions, Inc.	Renewal for PolyDADMAC Polymer (Bulk) (RFB-AS-315339)	10/1/2018 Year 3 of 5	9/30/2019	*165485-02	\$2,616,000.00
Beverly Hills Transfer & Storage CO.	Moving Services for Headquarters Retrofit (RFB-AS-351366)	11/15/2018 3+Years	1/31/2022	*184297	\$620,713.00
eQuest	Master - Sole Source for Job Board Posting Delivery Services application (Sole Source)	11/28/2018 4 Years	4/30/2022	*184062	\$544,000.00
AAA Oil Inc. DBA CA. Fuels & Lubricants	Renewal for diesel fuel for Inland Region (RFB-AS-320034)	11/14/2018 Year 3 of 5	11/13/2019	*167028-02	\$392,580.00
Environmental Systems Research	Sole Source purchase for Enterprise GIS server software environment upgrade. (Sole Source)	One-time		183476	\$385,500.00
Diversified Leasing	Bid for eight DS08, 1/2 ton trucks, 4 WD 4 door mid-size crew cab (RFB-PR-354240)	One-time		183243	\$297,031.00
Oracle America, Inc.	Quarterly payment for Oracle Maintenance and Support. (Sole Source)	One-time		183778	\$289,454.56
Silverado Stages, Inc.	Renewal for Charter Bus Services for Inspection Trip Tours (RFB-KK-282483)	10/1/2018 Year 5 of 5	9/30/2019	*147720-04	\$260,000.00
Total					\$10,905,278.56

*These agreements contain provisions that allow them to be negotiated and renewed annually for a period up to four/five years.