

THE METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA

MINUTES

ORGANIZATION, PERSONNEL AND TECHNOLOGY COMMITTEE

February 12, 2019

Chair Murray Jr. called the meeting to order at 11:00 a.m. in Committee Room 2-456 at Metropolitan's Headquarters.

Members present: Chair Murray Jr., Directors Cordero, Emrani, Faessel, Hogan, McKenney, Smith, Treviño and Williams

Members absent: Vice Chair Zurita, Directors Vasquez-Wilson.

Other Board Members present: Board Chair Gray, Directors Atwater, Beard, Blois, Butkiewicz, Dake, de Jesus, Kurtz, Morris, Peterson, Pressman, Ramos, Record, Steiner and Quiñonez.

Committee Staff present: Beatty, Eckstrom, Kightlinger, I. Muñoz, Pitman, and H. Torres.

1. OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE COMMITTEE ON MATTERS WITHIN THE COMMITTEE'S JURISDICTION

None

2. APPROVAL OF THE MINUTES OF THE ORGANIZATION, PERSONNEL AND TECHNOLOGY COMMITTEE MEETING HELD ON JANUARY 8, 2019

Motion: Carried

Moved: Director Fassel Seconded: Director Trevino

Ayes: Chair Murray Jr., Directors Cordero, Emrani, Faessel, Hogan, McKenney, Smith and Trevino.

Noes: None

Abstentions: Director Williams

Absent: Vice Chair Zurita, Directors Vasquez-Wilson.

The motion passed by a vote of 8 ayes, 1 abstention, 0 no, and 2 absent.

3. CONSENT CALENDAR ITEMS – ACTION

- 7-1 Subject Award a contract in an amount not to exceed \$799,170 to ViaTRON Systems, Inc. for conversion of hardcopy documents into electronic images for migration into the planned Enterprise Content Management System; the General Manager has determined the proposed action is exempt or otherwise not subject to CEQA.
- Presented by: None
- The following Directors provided comments or asked questions
1. McKenney
 2. Smith
- Staff responded to Directors questions and comments.
- Motion: Award a contract not to exceed \$799,170 to ViaTRON Systems Inc. for scanning and digital conversion services in order to digitize Metropolitan's hard copy documents.
- Motion: Carried
- Moved: Director Trevino Seconded: Director McKenny
- Ayes: Chair Murray Jr., Directors Cordero, Emrani, Faessel, Hogan, McKenney, Smith, Treviño and Williams.
- Noes: None
- Abstentions: None
- Absent: Vice Chair Zurita, Director Vasquez-Wilson.

The motion passed by a vote of 9 ayes, 0 abstention, 0 no, and 2 absent.

4. OTHER BOARD ITEMS – ACTION

None

5. BOARD INFORMATION ITEMS

None

6. COMMITTEE ITEMS

Director Murray announced that HR and IT will present a series of items for Board of Directors to understand the range of projects which staff is engaged in on behalf of the organization.

7. MANAGEMENT REPORT

a. Human Resources Manager's report

Diane Pitman presented a list of future items which will be presented to Directors.

b. Information Technology Manager's report

Charlie Eckstrom presented a list of future items which will be presented to Directors and provided an update on IT Disaster Recovery upgrade project.

8. FOLLOW-UP ITEMS

None

9. FUTURE AGENDA ITEMS

None

Next meeting will be held on April 9, 2019.

Meeting adjourned at 11:13 a.m.

John Murray Jr.
Chair