THE METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA

MINUTES

REAL PROPERTY AND ASSET MANAGEMENT COMMITTEE

January 7, 2019

Real Property and Asset Management Committee Chair Camacho called the meeting to order at 1:45p.m. in Committee Room 2-456 at Metropolitan's Headquarters.

Committee Members present: Chair Camacho and Vice Chair Treviño, Directors Dake, Hawkins, Peterson and Smith

Members absent: Directors Beard, Dick, Hogan and Ramos

Other Board Members present: Directors Ackerman, Butkiewicz, Blois, Faessel, Kurtz, Morris, Paskett, Pressman, Quiñonez and Record

Committee Staff present: Chapman, J. Holland, Kightlinger, Otake, and Shraibati

1. OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE COMMITTEE ON MATTERS WITHIN THE COMMITTEE'S JURISDICTION

No members responded.

2. APPROVAL OF THE MINUTES OF THE MEETING OF THE REAL PROPERTY AND ASSET MANAGEMENT COMMITTEE HELD DECEMBER 10, 2018

Motion:	Carried		
Moved:	Director Dake	Seconded:	Director Peterson
Ayes:	Chair Camacho and Vice Chair Treviño, Directors Dake, Hawkins, Peterson and Smith		
Noes:	None		
Abstentions:	None		
Absent:	Directors Beard, Dick, Hogan and Ramos		

The motion passed by a vote of 6 ayes, 0 noes, 0 abstains, and 4 absent.

3. CONSENT CALENDAR ITEMS – ACTION

None

Chair Camacho announced that there would be a reordering of the meeting agenda. Item 6a would be heard first with Other Board items following.

4. OTHER BOARD ITEMS - ACTIONS

8-2 Subject: Adopt the Negative Declaration and related CEQA actions, and authorize granting an easement to the United States Bureau of Reclamation

Presented by: Laura Simonek, Project Manager, Bay Delta Initiative

Motion: Adopt the Negative Declaration for this proposed project and authorize the grant of an easement for conservation purposes to the United States Bureau of Reclamation.

Moved: Director Peterson Seconded: Director Dake

Ayes: Chair Camacho and Vice Chair Treviño, Directors Dake, Hawkins, Peterson and Smith

Noes: None

Abstentions: None

Absent: Directors Beard, Dick, Hogan and Ramos

The motion passed by a vote of 6 ayes, 0 noes, 0 abstains, and 4 absent.

5. BOARD INFORMATION ITEMS

None

6. COMMITTEE ITEMS

a. Subject: Palo Verde Property Update

Presented by: Diane Doesserich, Project Manager, Real Property Group

Lauren Steely, Associate Resource Specialist, Water Resource Management

Ms. Doesserich provided an update on the PaloVerde properties which included a background on the locations of the PaloVerde properties, purchase history and the current lessees. Ms. Doesserich gave an overview of the most recent Request for Statement of Interest (RFSI) for the northern Palo Verde properties and provided a

timeline to finish the RFSI process by March 2019.

Ms. Steely provided an update on consumptive water use and identified tools that Metropolitan can use to monitor water use efficiently.

Chair Camacho announced that the meeting would now return to its originally scheduled order as listed on the agenda.

7. MANAGEMENT REPORT

a. Subject: Real Property Management Manager's Report

Presented by: Lilly Shraibati, Manager, Real Property Group

Group Manager Shraibati reflected on key accomplishments for 2018 and highlighted initiatives for 2019. The Real Property Group generated over $7 million in revenue from over 300 active agreements. Staff supported the Right-of-Way & Infrastructure Protection Program, the Pre-stressed Concrete Cylinder Pipeline Rehab Program and others. The management and maintenance of district employee housing were successfully transitioned to the Group. Staff executed various farm leases and terminated all Headquarter leases in preparation for the Headquarter improvements. Finally, staff initiated a consortium for agencies to share industry best practices and establish transactional partnerships.

For 2019, the Group's initiatives will be to: develop a surplus plan in collaboration with the various Metropolitan groups to evaluate and enumerate properties which have no further use and those which may present certain liabilities; collaborate with Security and local law enforcement to protect Metropolitan's property ownership and rights; develop a comprehensive approach for the long-term development of the DVL area (trails, utilities, marina and property disposition); develop the district housing concept and lastly, in concert with the HQ Improvement Project, develop a plan to use the HQ space effectively.

8. FOLLOW-UP ITEMS

Vice Chair Trevino requested a written year-end report on the progress with district housing.

9. FUTURE AGENDA ITEMS

None

Meeting adjourned at 2:26pm
Michael Camacho
Chair