

THE METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA

MINUTES

EXECUTIVE COMMITTEE

July 24, 2018

Chair Record called the meeting to order at 12:16 p.m. in the Boardroom at Metropolitan's Headquarters.

Members present: Chairman Record and Directors Ackerman, Blois, Camacho, Dake, De Jesus, Dick, Gray, Kurtz, Peterson, Pressman, Quiñonez (entered at 12:19 p.m.)

Member absent: Directors Hogan and Murray

Other Board members present: Atwater, Ballin, Beard, Butkiewicz, Faessel, McKenney, Lefevre, Morris, Ramos, Smith, Steiner, Treviño, Vasquez-Wilson, and Williams

1. Opportunity for members of the public to address the committee and Board on matters within their jurisdiction

No members responded.

2. Approval of the Minutes of the meeting of the Executive Committee held June 26, 2018

Motion: Carried
Moved: Director Gray Seconded: Director Peterson
Ayes: Directors Ackerman, Blois, Camacho, Dake, De Jesus, Dick, Gray, Kurtz, Peterson, Pressman, and Record
Noes: None
Abstentions: None
Absent: Directors Hogan, Murray and Quiñonez

The motion passed by a vote of 11 ayes, 0 no, 0 abstain, and 3 absent.

3. CHAIRMAN'S REPORT

None

4. OTHER MATTERS

None

5. CONSENT CALENDAR ITEMS – ACTION

None

6. OTHER BOARD ITEMS – ACTION

None

7. BOARD INFORMATION ITEMS

None

8. DEPARTMENT HEAD'S REPORTS

- a. Subject: General Manager's report of Metropolitan's activities
Presented by: General Manager Jeffrey Kightlinger

General Manager Kightlinger provided an update on cyanotoxin (blue-green algae) issues that caused shutdown of Diamond Valley Lake for recreation. General Manager Kightlinger also provided an update on water sales.

- b. Subject: General Counsel's report of Legal Department activities
Presented by: General Counsel Marcia Scully

General Counsel Scully reported that the agricultural tenants on Yuma Island have filed a new complaint and an appropriate response will be filed. General Counsel Scully provided an update on the Delta Island litigation, CEQA case, noting that a notice of appeal has been filed.

Director Quiñonez entered the meeting at 12:19pm

- c. Subject: General Auditor's report of Audit Department activities
Presented by: General Auditor Gerry Riss

General Auditor Riss announced that Audit and Ethics committee meeting will be held next month. Items for discussion will be business plan for General Auditor and Ethics Officer. KPMG will be in attendance at next month's meeting to respond to questions the board may have.

- d. Subject: Ethics Officer's report of Ethics Department activities
Presented by: Interim Ethics Officer Gerry Riss

Nothing additional to report

9. REPORTS FROM COMMITTEES

a. Director Requests

1. Add to August 2018 Communications and Legislation Committee an action item authorizing staff to take a position on the "Calvert Rider," included in H.R.6147 (Calvert, R-CA), the Department of the Interior, Environment, and Related Agencies Appropriations Act, 2019.

Motion: Carried

Moved: Director Kurtz Seconded: Director Dick

Ayes: Directors Blois, Camacho, De Jesus, Dick, Gray, Kurtz, Pressman, and Record

Noes: Directors Ackerman, Dake, Peterson, and Quiñonez

Abstentions: None

Absent: Directors Hogan and Murray

The motion passed by a vote of 8 ayes, 4 no, 0 abstain, and 2 absent.

2. Add to September 2018 Executive Committee an action item to direct staff to prepare amendments to Metropolitan's Administrative Code to modify Board and Committee procedures to require compliance with Robert's Rules of Order.

The following Directors provided comments or asked questions:

1. Record
2. Camacho
3. Dake
4. Morris
5. Peterson
6. Dick

After discussion by directors the following substitute motion was made:

Add to September 2018 Executive Committee a workshop for staff to present information regarding different approaches to conducting board and committee meeting for consideration

Substitute Motion: Carried

Moved: Director Camacho Seconded: Director Dake

Ayes: Directors Camacho, Dake, Gray, Kurtz, Pressman, Quiñonez, and Record

Noes: Directors Ackerman, Blois, De Jesus, Dick, and Peterson

Abstentions: None

Absent: Directors Hogan and Murray

The motion passed by a vote of 7 ayes, 5 no, 0 abstain, and 2 absent.

b. Subject: Finance and Insurance Committee

Presented by: Committee Chair Dake

Committee Chair Dake announced that the Finance and Insurance Committee meeting scheduled for Monday, August 13, 2018 has been adjourned to Monday, August 20, 2018. The meeting will be jointly held with a Special Board meeting to set the property tax rate for fiscal year 2018/2019, per the Metropolitan Water District Act, which states that the Board must approve the tax rates no later than August 20.

The F&I Committee meeting will be held in the board room, so that a Special Board meeting can be convened to vote on the tax levy action item setting property tax rates by the established August 20 deadline.

At the August meeting, staff will present three action items:

- (1) Report on list of certified assessed valuations for fiscal year 2018/19 and tabulation of assessed valuations, percentage participation, and vote entitlement of member agencies as of August 20, 2018;
- (2) Adopt CEQA determination and resolution establishing the tax rate for fiscal year 2018/19; and
- (3) Adopt CEQA determination and authorize the General Manager to enter into an Agreement for Water Services to the Sycuan Band of Kumeyaay Nation, San Diego County Water Authority, and Padre Dam Municipal Water District.

c. Subject: Water Planning and Stewardship Committee

Presented by: Committee Chair Gray

Committee Chair Gray announced that in the month of August, the Water Planning and Stewardship Committee will have 3 committee items, 3 oral reports, and no action items.

The three oral reports include:

- Update on Cyclic Storage Program Deliveries in FY 2017/18
- Update on State Water Project groundwater banking programs
- Update on Los Angeles County's Proposed Safe, Clean Water Program Funding Measure

d. Subject: Engineering and Operations Committee

Presented by: Committee Chair Peterson

Committee Chair Peterson announced that in August the Engineering and Operations Committee and the Finance and Insurance Committee will hold a joint committee meeting. At the joint committee, an oral report will be presented on opportunities to improve the management of Metropolitan's Capital Improvement Programs.

The Committee will consider six action items including:

- Authorization of four consultant agreements for engineering services to support board-authorized Capital Investment Plan projects
- Award of a construction contract to repair the internal lining within yard piping at the Wadsworth Pumping Plant, and
- Award of a procurement contract to furnish a vertical machining center for the La Verne manufacturing shops.

Two oral reports will also be presented including:

- the Capital Investment Plan Quarterly Report and
- an update on the Desert Housing Renovation Program.

e. Subject: Communications and Legislation Committee

Presented by: Committee Chair Kurtz

Committee Chair Kurtz announced that an action item will be added to the August 2018 Communications and Legislation Committee to authorize staff to take a position on the "Calvert Rider," included in H.R.6147 (Calvert, R-CA), the department of the Interior, Environment, and Related Agencies Appropriations Act, 2019.

The committee will hear regular reports from Sacramento and Washington, the External Affairs Management report, and an Update on Metropolitan's Water Education Program.

f. Subject: Organization, Personnel and Technology Committee

Presented by: Committee Vice Chair Camacho

Committee Vice Chair Camacho announced that at the August meeting, the Organization, Personnel & Technology Committee will consider approval of an appropriation of funds, and authorize the purchase and implementation of an infrastructure upgrade for Metropolitan's Geographic Information System. Also during the Board meeting in August, Human Resources will kick-off the Department Head Evaluation process, which will include presentations by each Department Head summarizing their accomplishments.

g. Subject: Legal and Claims Committee

Presented by: Committee Chair Quiñonez

Committee Chair Quiñonez announced that at the Legal and Claims Committee, the committee will be asked to consider authorizing an increase of \$100,000 to a maximum amount payable of \$200,000 in the legal services contract with the law firm of Olson Hagel Fishburn LLP to provide general government law advice related to the Political Reform Act (PRA), the Fair Political Practices Commission (FPPC) regulations, conflict of interest law, and other legislative matters. In closed session, the committee will hear a report on the *San Diego County Water Authority v. Metropolitan* cases and will consider authorizing an increase in the legal services contract with the law firm of Horvitz & Levy LLP.

h. Subject: Real Property and Asset Management Committee

Presented by: Committee Chair Camacho

Committee Chair Camacho announced that the Real Property and Asset Management Committee will not hold a committee meeting in August.

