



## ● **Report of Contracts for Equipment, Materials, Supplies and Routine Services of \$250,000 or Above for the First Quarter of Fiscal Year 2017/18**

### Summary

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The Report of Contracts for Equipment, Materials, Supplies, and Routine Services of \$250,000 or above for the First Quarter of Fiscal Year 2017/18 is submitted in this report.

### Purpose

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Metropolitan Water District Administrative Code Section 2720 and Section 8122: General Manager's Quarterly Reports

### Attachments

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Exhibit A is a table of contracts budgeted under the authority of the Department of the General Manager that were executed during the reporting period in accordance with Administrative Code Section 2720 and Section 8122. Administrative Code Section 8122 specifies authorization to award contracts for equipment, materials, supplies and routine services. Administrative Code Section 2720 specifies quarterly reports for the award of such contracts.

Eight contracts were awarded in the first quarter of fiscal year 2017/18, and each has a minimum amount of \$250,000 or above. Four were awarded as the result of competition and four were sole source. Listed below are descriptions of the sole source contracts awarded pursuant to Administrative Code Section 8140.

PO 173877 was for a sole source purchase for annual membership to the Water Research Foundation as a leading water policy entity. The membership was purchased under Metropolitan Administrative Code Section 11202 and is on the Metropolitan-approved membership listing.

PO 173328 was for annual payment to participate in the State Water Contractors organization. The Board approved funding per June Board Letter 8-9. The contract was awarded under Administrative Code Section 8140.

PO 174645 was issued for payment to Oracle America, Inc., to furnish annual maintenance and technical support. This software is proprietary and therefore maintenance is only available from Oracle. The contract was awarded under Administrative Code Section 8140.

PO 174393 was issued to Johnson Controls, Inc., to provide services, materials and supplies for upgrades to the enterprise wide physical security system. The Board approved funding per May Board Letter 8-5. The contract was awarded under Administrative Code Section 8140.

### Detailed Report

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In order to maintain core Metropolitan functions, the General Manager has the authority pursuant to Administrative Code Section 8140, to execute all contracts for the purchase of materials, supplies, and other consumable items and for routine services provided. Materials, supplies and items include fuels, water treatment chemicals, and bulk items. Sufficient funds are available within the annual budget.

**Exhibit A: First Quarter FY 2017/2018  
Contracts for Equipment, Materials, Supplies and Routine Services**

| <u>Supplier Name</u>             | <u>Contract Description</u>   | <u>Start Date</u>        | <u>End Date</u> | <u>P.O. Number</u> | <u>Maximum</u>  |
|----------------------------------|---|--------------------------|-----------------|--------------------|-----------------|
| Ron Ubrun Farms                  | Landscape Maintenance Service for Diemer facility<br>(RFB-AS-328561)                                    | 7/1/2017<br>Year 1 of 5  | 6/30/2018       | *172328            | \$385,000.00    |
| ECO Services Operations Corp     | Renewal for Sulfate, Aluminum, Liquid (Bulk)<br>(RFB-AS-276969-A)                                       | 7/15/2017<br>Year 4 of 5 | 7/16/2018       | *146333-03         | \$4,500,032.50  |
| State Water Contractors          | Annual payment for State Water Contractors membership dues, energy and Bay-Delta funds<br>(Sole Source) | 7/21/17<br>One-time      |                 | 173328             | \$2,460,148.00  |
| Airgas Specialty Products        | Renewal for bulk aqua ammonia<br>(RFB-AS-310530)  | 7/1/17<br>Year 2 of 5    | 6/30/2018       | *163100-01         | \$1,500,000.00  |
| Johnson Controls, Inc.           | Entreprise wide upgrade to physical security system<br>(Sole Source)                                    | 9/27/2017<br>One-time    |                 | 174393             | \$1,500,000.00  |
| Water Research Foundation        | Subscription to Water Research Foundation Program<br>(Sole Source)                                      | 8/16/17<br>One-time      |                 | 173877             | \$527,900.00    |
| Alliant Insurance Services, Inc. | Annual insurance premiums for fiscal year 2017/18<br>(RFP-AM-1055) (a)                                  | 7/12/17<br>One-time      |                 | 173142             | \$444,268.78    |
| Oracle America, Inc.             | Annual payment for ORACLE software, maintenance and support<br>(Sole Source)                            | 9/15/17<br>One-time      |                 | 174645             | \$289,454.56    |
| Total                            |   |                          |                 |                    | \$11,606,803.84 |

\*These agreements contain provisions that allow them to be negotiated and renewed annually for a period up to four/five years.

(a) Alliant Insurance Services was selected through an RFP process. The broker's fee is paid through the consulting agreement and the insurance premiums are paid through purchase orders in order to separately track premium payments from the commission expense.