THE METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA

MINUTES

ORGANIZATION, PERSONNEL AND TECHNOLOGY COMMITTEE

December 13, 2016

Chair Murray, Jr. called the meeting to order at 10:39 a.m. in Committee Room 2-145 at Metropolitan's Headquarters.

Members present: Chair Murray, Jr., Vice Chair Camacho, Directors Ballin, Cordero, Faessel, Gray, Hogan, McKenney, and Wunderlich.

Members absent: Directors Barbre, Quiñonez, Vasquez Wilson, and Zurita.

Other Board Members present: Board Chairman Record, Directors Ackerman, Atwater, Beard, Blois, Dear, Kurtz, Lefevre, Lewinger, Morris, Peterson, Ramos, Saxod, Steiner, and Touhey.

Staff present: Beatty, Breaux, Carter, D. Cole, K. Cole, S. Franco, Ghaly, Giron, Green, Haight, Kightlinger, Kuo, Lem, A. Lopez, Man, Mares, T. Miller, Patrick, Patterson, Pitman, Radhakrishnan, Riss, O. Sanchez, Santor, Sims, Schlang, Scully, Skillman, Tonsick, Torres, Tucker, Yamasaki, and Zinke.

1. OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE COMMITTEE ON MATTERS WITHIN THE COMMITTEE'S JURISDICTION

None

2. APPROVAL OF THE MINUTES OF THE ORGANIZATION, PERSONNEL AND TECHNOLOGY COMMITTEE MEETING HELD ON NOVEMBER 8, 2016.

Motion: Carried

Moved: Director Gray Seconded: Director Ballin

Ayes: Directors Ballin, Camacho, Cordero, Faessel, Gray, McKenney, Murray, and Wunderlich.

Noes: None

Abstentions: Director Hogan

Absent: Directors Barbre, Quiñonez, Vasquez Wilson, and Zurita.

The motion passed by a vote of 8 ayes, 1 abstention, 0 no, and 4 absent.

3. CONSENT CALENDAR ITEMS – ACTION

None

4. OTHER BOARD ITEMS – ACTION

8-1 Subject: Adopt CEQA determination and appropriate $2.16 million; award $1.496 million procurement contract to EMC Corp. for data storage equipment; and authorize a storage system upgrade for Metropolitan's datacenter

Presented by: Harry Soo, Program Manager III

Mr. Soo introduced the item and gave the committee a presentation on the matter.

Director Morris inquired about Metropolitan's records retention policy and asked if the policy is presented to the Board for review and approval. General Auditor Gerry Riss responded to this question.

Director Ballin asked about the length of time Metropolitan has contracted with EMC Corp. Mr. Soo responded.

Motion: Adopt CEQA determination that the proposed action is not subject to CEQA and, appropriate $2.16 million; award $1.496 million procurement contract to EMC Corp. for datacenter storage.

Motion: Carried

Moved: Director Ballin Seconded: Director McKenney

Ayes: Directors Ballin, Camacho, Cordero, Faessel, Gray, Hogan, McKenney, Murray, and Wunderlich.

Noes: None

Abstentions: None

Absent: Directors Barbre, Quiñonez, Vasquez Wilson, and Zurita.

The motion passed by a vote of 9 ayes, 0 no, and 4 absent.

8-2 Subject: Adopt CEQA determination, appropriate $1.54 million and authorize implementation of Information Technology Cyber Security Upgrades

Presented by: Cheryl Santor, Unit Manager V

Motion Adopt the CEQA determination that the proposed action is not defined as a project and is not subject to CEQA, and, appropriate $1.54 million in budgeted funds; and authorize implementation of Information Technology Cyber Security Upgrades.

Motion: Carried

Moved: Director McKenney Seconded: Director Gray

Ayes: Directors Ballin, Camacho, Cordero, Faessel, Gray, Hogan, McKenney, Murray, and Wunderlich.

Noes: None

Abstentions: None

Absent: Directors Barbre, Quiñonez, Vasquez Wilson, and Zurita.

The motion passed by a vote of 9 ayes, 0 no, and 4 absent.

5. BOARD INFORMATION ITEMS

None

6. COMMITTEE ITEMS

a. Subject: Conference with Labor Negotiators [Conference with labor negotiators; to be heard in closed session pursuant to Gov. Code Section 54957.3. Agency representative: Stephen Lem, Manager of Labor Relations and EEO Investigations Section. Employee organizations: The Employees Association of The Metropolitan Water District of Southern California/AFSCME Local 1902; the Management and Professional Employees Association MAPA/AFSCME Chapter 1001, the Association of Confidential Employees, and the Supervisors Association]

Presented by: Stephen Lem, Employee Relations Section Manager

An update on Labor Negotiations presented by Mr. Lem was heard in closed session.

b. Subject: Semiannual Report on Equal Employment Opportunity Policy and Affirmative Action Plan

Presented by: Olivia Sanchez, EEO Manager

Ms. Sanchez provided an update on Metropolitan's outreach and recruitment activities focused on enhancing diversity of qualified applicant pools and internal efforts focused on employee development and cultivating an inclusive work environment.

7. MANAGEMENT REPORT

Human Resources Group Manager Diane Pitman gave a presentation on the various events focused on employee appreciation and employee recognition in 2016.

8. FOLLOW-UP ITEMS

None

9. FUTURE AGENDA ITEMS

Director Blois requested information on Metropolitan's document retention policy.

Next meeting will be held on January 10, 2017.

Meeting adjourned at 11:28 a.m.

John Murray, Jr.
Chair