



- Report of Contracts for Equipment, Materials, Supplies, and Routine Services of \$250,000 or Above for the Third Quarter of Fiscal Year 2014/15

Summary

The Report of Contracts for Equipment, Materials, Supplies, and Routine Services of \$250,000 or Above for the Third Quarter of Fiscal Year 2014/15 is submitted in this report.

Purpose

Metropolitan Water District Administrative Code Section 2720 and Section 8122: General Manager's Quarterly Reports

Attachments

Exhibit A is a table of contracts budgeted under the authority of the Department of the General Manager that were executed during the reporting period in accordance with Administrative Code Section 2720 and Section 8122. Administrative Code Section 8122 specifies authorization to award contracts for equipment, materials, supplies and routine services. Administrative Code Section 2720 specifies quarterly reports for the award of such contracts.

Eleven contracts were awarded in the third quarter of fiscal year 2014/15, and each has a maximum amount of \$250,000 or above. Eight were awarded as the result of competition and three were sole source. Listed below is a description of the sole source contracts pursuant to Administrative Code Section 8140.

PO 150143 was for a sole source contract to W. W. Grainger for maintenance repair and operational supplies. The contract was awarded under Administrative Code Section 8140 and was a cooperative agreement on the National IPA Cooperative agreement 141003.

PO 120651-04 was for a sole source contract renewal to Office Depot Inc. for office supplies. The contract was awarded under Administrative Code Section 8140 and was a cooperative agreement on The Cooperative Purchasing Network (TCPN) agreement R141703.

PO 135066-02 was for sole source contract renewal with CompuCom Systems to provide Microsoft Enterprise Agreement software licenses and software assurances. The contract was awarded under Administrative Code Section 8140 and was a cooperative agreement on the County of Riverside contract #RIVCO-20800-002-12/15.

Detailed Report

In order to maintain core Metropolitan functions, the General Manager has the authority pursuant to Administrative Code Section 8140, to execute all contracts for the purchase of materials, supplies, and other consumable items and for routine services provided. Materials, supplies and items include fuels, water treatment chemicals, and bulk items. Sufficient funds are available within the annual budget.

**Exhibit A: Third Quarter FY 2014/2015
Contracts for Equipment, Materials, Supplies and Routine Services**

<u>Supplier Name</u>	<u>Contract Description</u>	<u>Start Date</u>	<u>End Date</u>	<u>P.O. Number</u>	<u>Maximum</u>
Securitas Security Services USA	Renewal for security services	1/1/2015 Year 5 of 5	12/31/2015	*118063-04	\$7,100,000.00
Brenntag Pacific, Inc.	Bid for sulfuric acid	1/1/2015 Year 1 of 5	12/31/2015	*150426	\$1,500,000.00
DMS Facility Services, LLC	Renewal for Union Station building operating engineering services	1/1/2015 Year 2 of 5	12/31/2015	*141640-01	\$890,000.00
W. W. Grainger, Inc.	Sole source for maintenance repair and operational supplies	1/1/2015 Year 1 of 4	12/31/2015	***150143	\$400,000.00
Enterprise Rideshare	Renewal for lease of commuter vans for Rideshare Program	1/1/2015 Year 5 of 5	12/31/2015	*117954-01	\$300,000.00
Sigmanet	Renewal for EMC storage area network software and hardware maintenance support services	2/1/2015 Year 2 of 3	1/31/2016	143871-01	\$269,532.71
Olin Corporation	Renewal for chemicals including chlorine and caustic soda	1/1/2015 Year 4 of 5	12/31/2015	*126529-03	\$9,600,000.00
Arrow Systems Integration, Inc.	Best value solicitation for telephone replacement project	1/23/2015	9/30/2016	*152060	\$3,860,000.00
DMS Facility Services, Inc.	Renewal for Metropolitan's Headquarters building janitorial services	3/1/2015 Year 4 of 5	2/29/2016	*127910-03	\$950,000.00
Office Depot, Inc.	Renewal for office supplies	3/1/2015 Year 5 of 5	2/29/2016	***120651-04	\$600,000.00
CompuCom Systems	Renewal for Microsoft software licenses and software assurances	2/4/2015 Year 3 of 3	2/29/2016	**135066-02	\$508,598.94
Total					\$25,978,131.65

*These agreements contain provisions that allow them to be negotiated annually for a period up to five years.

**Sole Source: This agreement was not bid but awarded in accordance with Administrative Code Section 8140.

***These agreements contain provisions for renewals up to five years and do not require competitive bidding in accordance with Administration Code Section 8140.