

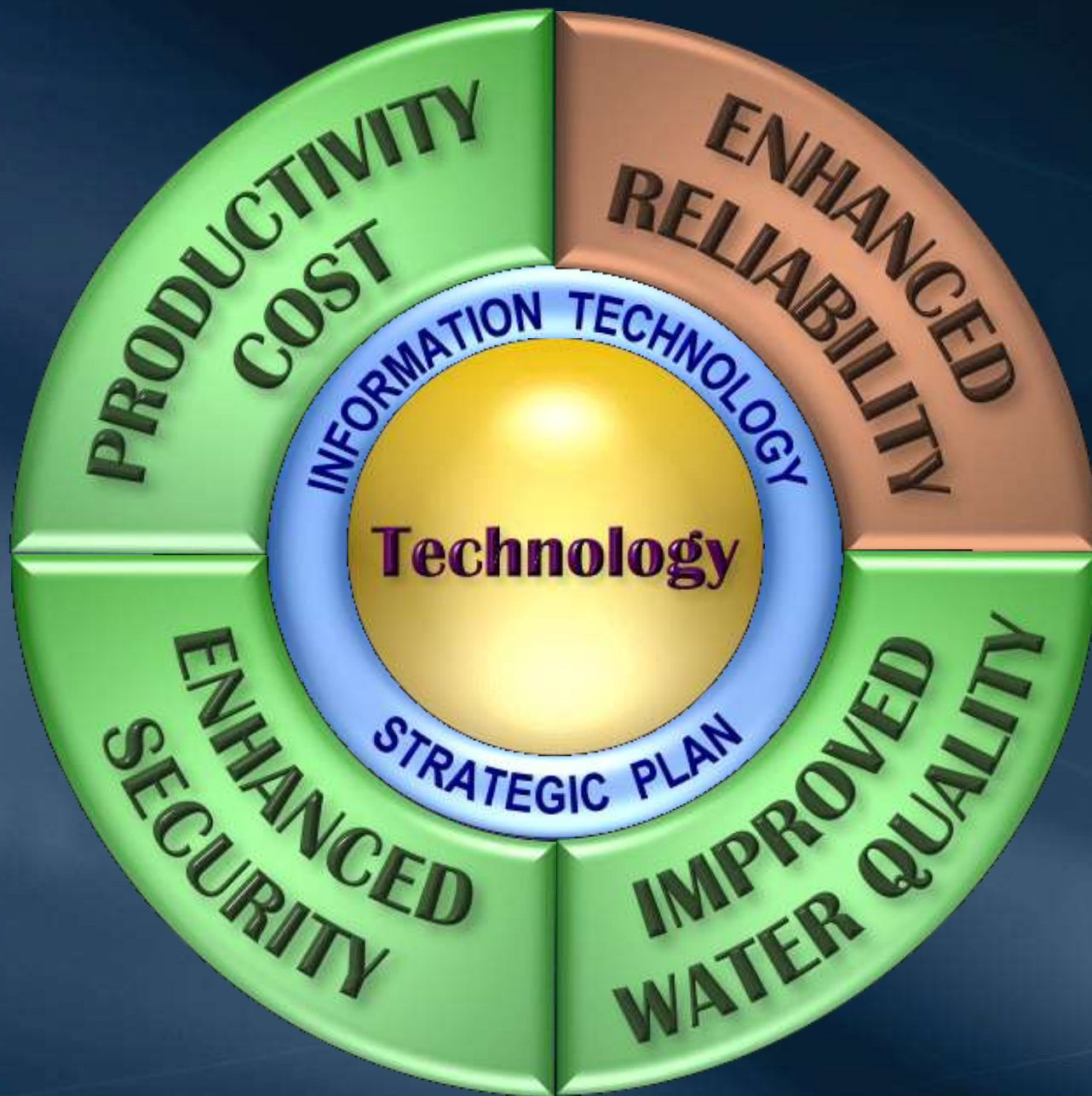


# Telephone System Replacement

Organization, Personnel and Technology Committee  
Item 8-5  
November 18, 2014

# Current Action

- Award contract to Shared Solutions and Services in an amount not to exceed \$3.86 million to replace Metropolitan's telephone system
- No funds are requested in this action

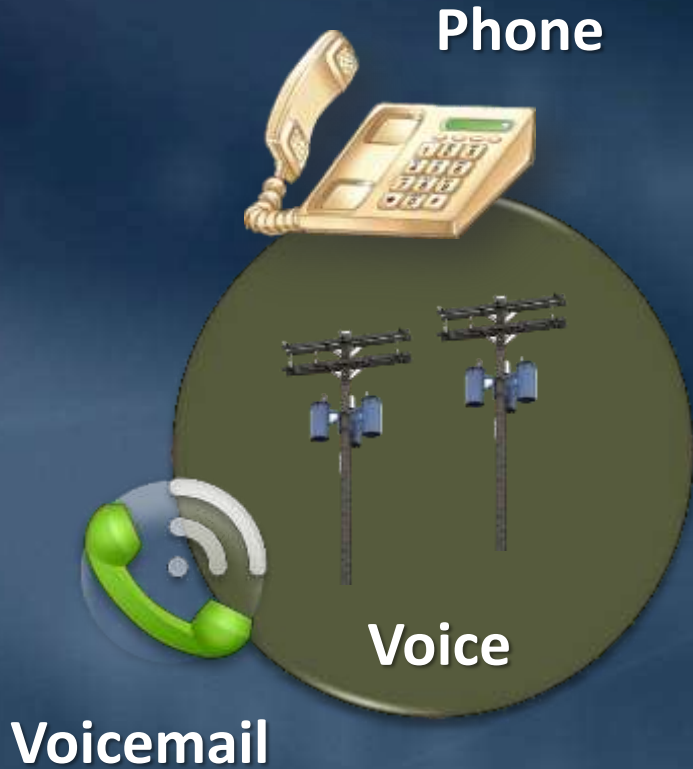


# Background

- Existing telephone system is 22 years old and at end of service life
- Equipment is no longer being manufactured
- Increased maintenance and outages
- Cannot meet today's communications technology needs



# Current



# Future

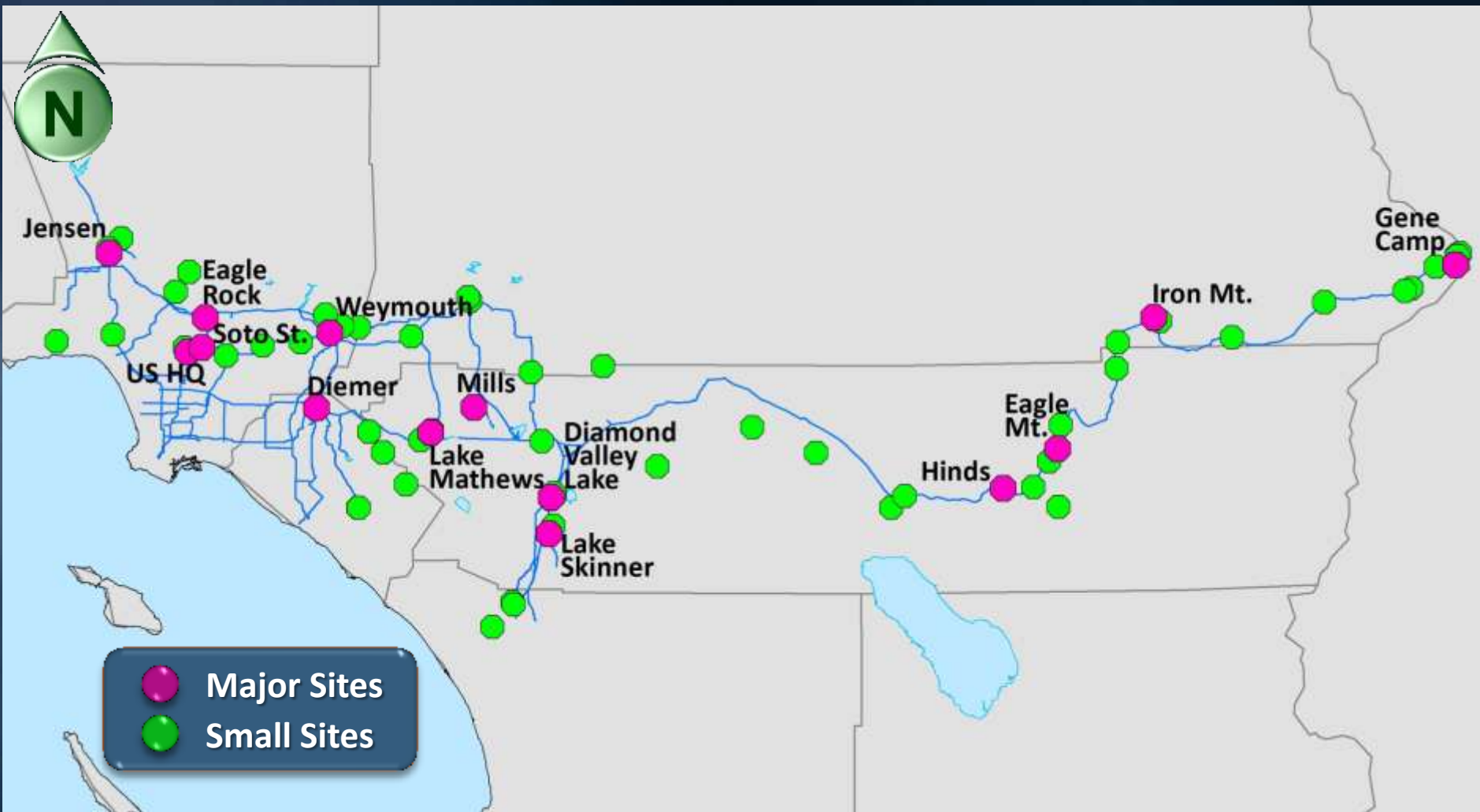


# Scope of Work



- Purchase Voice over Internet Protocol (VoIP) telephone system
- Install phones at 14 major locations and 57 small sites
- Staff will oversee design and installation by Shared Solutions and Services at all major sites
- Staff will install at small sites

# Phone Locations

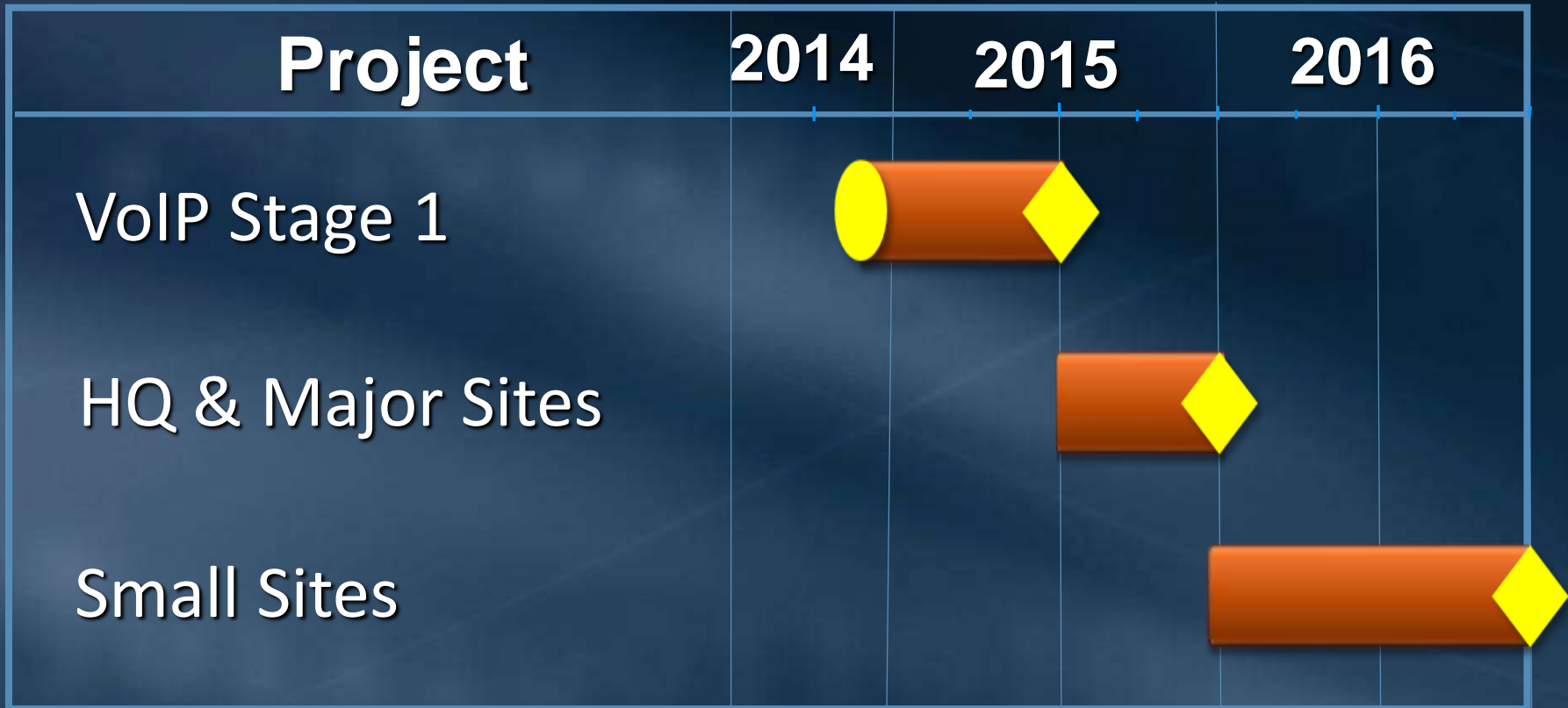


# Vendor Selection

- RFP 1021 issued February 12, 2014
- Seven responses received
- Shared Solutions and Services was selected based on evaluation criteria in RFP
- Lowest 5-year total cost of ownership
- 19 percent Small Business Enterprise participation
- Shared Solutions and Services is a qualified Regional Business Enterprise firm



# Project Schedule



◆ Completion

■ Installation

● Board Action

# Board Options

- Option #1
  - Adopt CEQA determination that the proposed action is not defined as a project and is not subject to CEQA
  - Award a contract to Shared Solutions and Services not to exceed \$3.86 M to replace Metropolitan's telephone system
- Option #2
  - Do not authorize the agreement and re-advertise in an attempt to receive more favorable proposals

# Staff Recommendation

- Option #1

