



## ● **Report of Contracts for Equipment, Materials, Supplies and Services for the Second Quarter of Fiscal Year 2012-13**

### **Summary**

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The Report of Contracts for Equipment, Materials, Supplies, and Routine Services of \$250,000 or above for the second quarter of fiscal year 2012/13 is submitted in this report.

### **Purpose**

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Metropolitan Water District Administrative Code Sections 2720 and 8122: General Manager's Quarterly Reports

### **Attachments**

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Exhibit A is a table of contracts budgeted under the authority of the Department of the General Manager that were executed during the reporting period in accordance with Administrative Code Sections 2720 and 8122. Administrative Code Section 8122 specifies authorization to award contracts for equipment, materials, supplies and routine services. Administrative Code Section 2720 specifies quarterly reports for the award of such contracts.

Four contracts were awarded in the second quarter of fiscal year 2012/13, and each has a maximum amount of \$250,000 or above. Three were awarded as the result of competition and one as a sole source. Listed below is the description of the sole source contract pursuant to Administrative Code Section 8140.

PO 132820 was for a sole source payment to Oracle to furnish annual maintenance and technical support for the Oracle PeopleSoft enterprise software. This software is proprietary; therefore, maintenance and support are only available from Oracle. The contract was awarded under Metropolitan Administrative Code Section 8140.

### **Detailed Report**

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In order to maintain core Metropolitan functions, the General Manager has the authority pursuant to Administrative Code Section 8140, to execute all contracts for the purchase of materials, supplies, and other consumable items and for routine services provided. Materials, supplies and items include fuels, water treatment chemicals, and bulk items. Sufficient funds are available within the annual budget.

**Exhibit A: Second Quarter FY 2012/2013  
 Contracts for Equipment, Materials, Supplies and Routine Services**

| <u>Supplier Name</u>      | <u>Contract Description</u>  | <u>Start Date</u>        | <u>End Date</u> | <u>P.O. Number</u> | <u>Maximum</u>  |
|---------------------------|--|--------------------------|-----------------|--------------------|-----------------|
| Verdugo Testing Co., Inc. | Master - Bid for underground storage tank and fuel dispensing system services  | 12/1/2012<br>Year 1 of 4 | 11/30/2013      | *131298            | \$ 279,657.20   |
| Oracle America, Inc.      | Standard PO - Sole source for Oracle Peoplesoft enterprise maintenance support | 10/8/2012                | 10/17/2013      | **132820           | \$ 255,654.61   |
| Neo Solutions, Inc.       | Blanket - Renewal for polydadmec polymer for all Metropolitan facilities       | 10/1/2012<br>Year 2 of 5 | 9/30/2013       | *124435-01         | \$ 2,625,000.00 |
| Parker Oil Products, Inc. | Blanket - Renewal for bulk unleaded fuel for desert locations                  | 10/1/2012<br>Year 5 of 5 | 9/30/2013       | *99411-04          | \$ 500,000.00   |
| Total                     |  |                          |                 |                    | \$ 3,660,311.81 |

\*These agreements contain provisions that allow them to be negotiated annually for a period up to five years.

\*\*Sole Source: This agreement was not bid but awarded in accordance with Administrative Code Section 8140.