



● Ethics Officer's June 2012 Monthly Report

Summary

This report provides a general update on the progress and activities for the Ethics Office for June 2012.

Attachments

None

Detailed Report

Activities

1. The Interim Ethics Officer is working with the Legal Department regarding changes to the Nepotism section of Operating Policy H-03 Ethics Policy.
2. The Interim Ethics Officer is working with the EEO Office regarding changes to Operating Policies H-13, Sexual Harassment Prohibition and H-07, Equal Employment Opportunity.
3. The Interim Ethics Officer has developed a new briefing for New Director Orientation.
4. The Interim Ethics Officer is working with Inspection Trip Managers to include ethics briefings in inspection trip preparations.
5. The Interim Ethics Officer conducted New Employee Orientation for 19 employees.
6. The Ethics Office website logged 1,000 visitors from June 1-30, 2012.

Matters Brought to the Attention of the Ethics Office

1. **June 6, 2012 – Issue: Favoritism**
An anonymous concern was received from an employee through the hotline regarding the alleged favoritism given to an employee regarding district housing. The matter was reviewed and as housing becomes available, each situation will be evaluated and/or re-evaluated. (611)
Disposition: Closed
2. **June, 26, 2012 – Issue: Misuse of Position**
An anonymous concern was received from an employee regarding the alleged misuse of position by the employee's supervisor. The matter is under investigation with Human Resources. (612)
Disposition: Closed
3. **June 27, 2012 – Issue: Theft of Time**
An anonymous concern was received from an employee through the hotline regarding the alleged theft of time. The matter is being investigated. (613)
Disposition: Pending