



● **Report of Contracts for Equipment, Materials, Supplies and Routine Services for the 3rd Quarter of Fiscal Year 2011/12**

Summary

Pursuant to Administrative Code Sections 2720 and 8122, the Report of Contracts for Equipment, Materials, Supplies, and Routine Services of \$250,000 or above for the third quarter of fiscal year 2011/12 is submitted in this report.

Attachments

Exhibit A is a table of contracts budgeted under the authority of the Department of the General Manager that were executed during the reporting period in accordance with Administrative Code Sections 2720 and 8122. Administrative Code Section 8122 specifies authorization to award contracts for equipment, materials, supplies and routine services. Administrative Code Section 2720 specifies quarterly reports for the award of such contracts.

Nine contracts were awarded in the third quarter of fiscal year 2011/12, and each have a maximum amount of \$250,000 or above. Six were awarded as the result of competition. Listed below are descriptions of sole source contracts pursuant to Administrative Code Section 8140.

PO 103770-03 was for a sole source lease of high volume reprographic equipment contract renewal. The reprographic equipment was leased under Metropolitan Administrative Code Section 8140 and was a piggyback of Los Angeles County's Contract MA-IS-42600-7.

PO 121886-01 was for a sole source contract renewal for industrial supplies under Metropolitan Administrative Code Section 8140 and was a piggyback of National Intergovernmental Purchasing Alliance (NIPA) Cooperative Contract 090188-01.

PO 126528 was for a sole source three year contract for sulfuric acid for all Metropolitan locations. Rhodia is the only NSF 60 sulfuric acid producer in Southern California.

Detailed Report

In order to maintain core Metropolitan functions, the General Manager has the authority pursuant to Administrative Code Section 8140, to execute all contracts for the purchase of materials, supplies, and other consumable items and for routine services provided. Materials, supplies and items include fuels, water treatment chemicals, and bulk items. Sufficient funds are available within the annual budget.

**Exhibit A: Third Quarter FY 2011/12
 Contracts for Equipment, Materials, Supplies and Routine Services**

<u>Supplier Name</u>	<u>Contract Description</u>	<u>Start Date</u>	<u>End Date</u>	<u>P.O. Number</u>	<u>Maximum</u>
R.E. Goodspeed & Sons Distributing, Inc.	Blanket - Bid for bulk unleaded fuel for various facilities	1/1/2012 Year 1 of 3	12/31/2012	126028	\$1,827,110.00
W. W. Grainger	Master - Sole source for industrial supplies	1/1/2012 Year 2 of 4	12/31/2012	***121886-01	\$400,000.00
Konica Minolta Business Solutions, U.S.A. Inc.	Master - Sole Source for Konica Minolta high volume publishing equipment for reprographics	1/1/2012 Year 4 of 5	12/31/2012	***103770-03	\$291,461.00
Olin Corporation	Blanket- Best value solicitation for chlorine and caustic chemicals	1/1/2012 Year 1 of 5	12/31/2012	*126529	\$7,025,000.00
Securitas Security Services USA, Inc.	Blanket - Best value solicitation renewal for security services	1/1/2012 Year 2 of 5	12/31/2012	*118063-01	\$6,500,000.00
Southern Counties Oil Co.	Blanket - Bid for bulk unleaded fuel	1/1/2012 Year 1 of 3	12/31/2012	126028	\$1,827,110.00
DMS Facility Services, Inc.	Master - Best value solicitation for Union Station janitorial services	3/1/2012 Year 1 of 5	2/28/2013	*127910	\$900,000.00
Rhodia, Inc.	Blanket - Sole Source for sulfuric acid chemicals	1/1/2012 One time 2 year contract	12/31/2014	**126528	\$736,000.00
Rotolo Chevrolet, Inc.	Standard PO - Bid for vehicle purchase	1/1/2012 One time		126246	\$250,508.00
Total					\$19,757,189.00

*These Agreements contain provisions that allow them to be negotiated annually for a period greater than three years but not to exceed five years.

**Sole Source: These are Agreements that were not bid but awarded in accordance with Administrative Code Section 8140.

***These Agreements contain provisions for renewals up to five years and do not require competitive bidding in accordance with Administration Code Section 8140.