



## ● Ethics Officer's February 2012 Monthly Report

### Summary

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This report provides a general update on the progress and activities for the Ethics Office for February 2012.

### Attachments

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None

### Detailed Report

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#### Activities

1. The Ethics Office has completed work with Graphics, External Affairs, and the Legal Department on the development of Metropolitan-specific online AB 1234 training. The training will be available to Directors and Officers of Metropolitan by March 2012.
2. Operating Policy H-03, Ethics Policy, was distributed to employees for their required annual review last month. The employee response rate is now 60 percent.
3. The Ethics Office staff conducted New Employee Orientation for three employees.
4. The Ethics Office website logged 952 visitors from February 1-29, 2012.

#### Matters Brought to the Attention of the Ethics Office

1. **February 7, 2012 – Issue: Employee Conflicts of Interest/Commitment**  
A concern was received from an employee regarding potential conflicts of interest between Metropolitan and a contracted vendor. The matter was reviewed. It was found that there is no conflict of interest. (592)  
Disposition: Closed
2. **February 10, 2012 - Issue: Discrimination**  
A concern was received from an employee regarding discrimination. The employee alleged that he/she was not treated fairly due to gender. The concern was reported to EEO and the employee was told that EEO needed to address the gender concern before any further ethics violations could be investigated. (593)  
Disposition: Closed
3. **February 13, 2012 – Issue: Customer Relations**  
A concern was received from a member of the public regarding the alleged behavior of an off duty employee. Security was advised of the situation and determined that this was not a Metropolitan matter. (594)  
Disposition: Closed
4. **February 17, 2012 – Issue: Customer Relations**  
A concern was received from a member of the public alleging that the state and Metropolitan flags at Metropolitan's Headquarters located at Union Station were incorrectly displayed. After research, it was found that the member of the public was correct. Security was notified and the flags at Metropolitan's Headquarters are now displayed correctly. (595)  
Disposition: Closed