



- **Report of Contracts for Equipment, Materials, Supplies and Routine Services for the Fourth Quarter of Fiscal Year 2010-11**

Summary

Pursuant to Metropolitan Water District Administrative Code Sections 2720(b)(2) and 8122(g), the report of contracts for equipment, materials, supplies and routine services of \$250,000 or above for the fourth quarter of fiscal year 2010/11 is herein submitted.

Attachments

Exhibit A lists the one contract of \$250,000 or above, with W.W. Grainger, that was executed under the authority of the General Manager during the reporting period in accordance with Administrative Code Section 8122(g).

Detailed Report

In order for Metropolitan to perform its core functions, the General Manager has the authority, pursuant to Administrative Code Section 8122(g), to award contracts for equipment, materials, supplies and routine services which are generally identified in the budget, regardless of dollar value, provided that sufficient funds are available within the annual budget. Materials and supplies include items such as fuels, water treatment chemicals and bulk goods.

Administrative Code Section 2720(b)(2) requires quarterly reporting of contracts pursuant to Administrative Code Section 8122(g).

The contract with W.W. Grainger for \$400,000 is to provide industrial supplies for all Metropolitan locations. It is a one year contract with three renewal options that was done as a sole source, piggyback through the National Intergovernmental Purchasing Alliance (NIPA) pursuant to Administrative Code 8140. NIPA is a cooperative purchasing organization, established through a collaborative effort of public agencies across the United States to reduce procurement costs through volume-based discounts. Sufficient funds were available within the annual budget for this contract.

**Exhibit A: Fourth Quarter 2010/2011
Contracts for Equipment, Materials, Supplies and Routine Services**

<u>Supplier Name</u>	<u>Contract Description</u>	<u>Start Date</u>	<u>End Date</u>	<u>P.O. Number</u>	<u>Maximum</u>
W. W. Grainger, Inc	Master - Sole source piggyback for industrial supplies	5/1/2011 Year 1 of 4	12/31/2011	*121886	\$400,000.00
Total					\$400,000.00

*This Agreement contained provisions for renewals up to four years and did not require competitive bidding in accordance with Admin Code provision 8140