



● **Report of Contracts for Equipment, Materials, Supplies and Routine Services for the Third Quarter of Fiscal Year 2010/11**

Summary

Pursuant to Metropolitan Administrative Code Sections 2720 and 8121, the report of contracts for equipment, materials, supplies, and routine services of \$250,000 or above for the third quarter of fiscal year 2010/11 is herein submitted.

Attachments

Exhibit A is a listing of contracts budgeted under the authority of the General Manager that were executed during the reporting period in accordance with Metropolitan Administrative Code Sections 2720 and 8121. Administrative Code Section 8121 specifies authorization to award contracts for equipment, materials, supplies and routine services; Administrative Code Section 2720 specifies quarterly reports for the award of such contracts.

Two contracts having a maximum amount of \$250,000 or above were awarded in the third quarter of FY 2010/11. One contract was awarded as the result of competitive bid. The second contract was purchase order 120424 which was a sole source interim contract for the continued supply of aqua ammonia from the current supplier pursuant to the Administrative Code Section 8140. Metropolitan was scheduled to renew its ammonia contract no. 85162-03 with the supplier for a final one-year term; however, the supplier provided notice immediately prior to the renewal that it would not honor the contract pricing. As a result, Metropolitan will now rebid its requirements for aqua ammonia and the four-month interim contract will maintain supply until award of the new contract. The sole source justification was submitted under Metropolitan Administrative Code Section 8140(e).

Detailed Report

In order to maintain core functions, the General Manager has the authority, pursuant to the Administrative Code Section 8140, to execute all contracts for the purchase of materials, supplies, and other consumable items and for routine services provided. Materials, supplies and items include fuels, water treatment chemicals, and bulk items. Sufficient funds are available within the annual budget.

**Exhibit A: Third Quarter 2010/2011
Contracts for Equipment, Materials, Supplies and Routine Services**

<u>Supplier Name</u>	<u>Contract Description</u>	<u>Start Date</u>	<u>End Date</u>	<u>P.O. Number</u>	<u>Maximum</u>
Hill Brothers Chemical Co.	Interim Blanket - Sole Source for aqua ammonia	3/1/2011	6/30/2011	**120424	\$368,380.00
Securitas Security Services USA, Inc.	Master - Competitive Bid for Security Guard Services	1/1/2011 Year 1 of 5	12/31/2011	*118063	\$6,500,000.00
Total					\$6,868,380.00

*This Agreement contains provisions that allow it to be negotiated annually for a period up to five years.

**Sole Source: This purchase was not bid but awarded in accordance with Administrative Code Section 8140.