



● Ethics Officer's October 2010 Monthly Report

Summary

This report provides a general update on the progress and activities for the Ethics Office for October 2010.

Attachments

None

Detailed Report

Activities

1. The Ethics Office is working with management on the Annual Report for fiscal year 2009/10.
2. The Ethics Office is working with management on the SB 60 Annual Report for fiscal year 2009/10.
3. The Ethics Educator represented the Ethics Office in a workshop for 17 managers entitled Reasonable Suspicion Training on October 28, 2010.
4. The Harassment and Discrimination Prevention online training for Directors is now available to all Directors through the secured website. Directors will be issued a certificate upon completion of the course. Thirteen Directors have begun or completed the course.
5. The revision of the employee ethics manual is in process.
6. The Ethics Office website logged 1,045 visitors from October 1-31, 2010.

Logged Questions and Matters of Concern

1. **August 20, 2010 – Issue: Retaliation**
A concern was received from an employee alleging retaliation by a supervisor in connection to a workplace assignment. The matter was reviewed by management in conjunction with the Ethics Office and the assignment was found to be appropriate. (487)
Disposition: Closed
2. **October 4, 2010 – Issue: Customer Relations**
A concern was received from a member of the public regarding release of easement. The matter was reviewed and no ethics violation of the Administrative Code or Operating Policy H-03 Ethics Policy was found. The matter was referred to the Legal Department. (494)
Disposition: Closed
3. **October 12, 2010 – Issue: Outside Employment**
A query was received from an employee regarding whether he/she could work part time for another company. As Metropolitan does not contract with the other company and the work will be performed on the employee's own time, the outside employment is not in violation of Metropolitan's ethics policy. (495)
Disposition: Closed
4. **October 12, 2010 – Issue: Employee Relations**
A concern was received from an employee regarding alleged conflict with his/her manager. The matter was reviewed. As there was no allegation of violation of Metropolitan's ethics policy, the employee was referred to Human Resources. (496)
Disposition: Closed

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5. **October 13, 2010 – Issue: Safety Issues and Sanitation**

An anonymous concern was received through the Hotline regarding the alleged disposal of an unknown liquid into a storm drain. The Ethics Office notified the local Fire Department of the location and the caller was given a local emergency hotline number to call for water security issues. (497)

Disposition: Closed

6. **October 15, 2010 – Issue: Customer Relations**

A concern was received through the Hotline regarding the alleged disrespect of a customer's property at Diamond Valley Lake. The matter was referred to the appropriate department. The member of the public was contacted regarding his/her concern. (498)

Disposition: Closed

7. **October 26, 2010 – Issue: Customer Relations**

A concern was received from a member of the public regarding the delay in receiving unencumbered title to property. The matter was reviewed. As there was no allegation of violation of Metropolitan's ethics policy, the matter was referred to the appropriate department. (499)

Disposition: Closed