



● **Board of Directors**
Legal and Claims Committee

11/9/2010 Board Meeting

7-4

Subject

Amend the Conflict of Interest Code in Chapter 2 of Division VII of the Metropolitan Water District Administrative Code for statutory compliance

Description

The regulations of the Fair Political Practices Commission (FPPC) require that multi-county local agencies like Metropolitan review their conflict of interest codes each even-numbered year. Code amendments are required if there are changes in reporting positions or reporting categories. A review of Metropolitan's Conflict of Interest Code indicates that Metropolitan's Code needs to be amended because significant changes have been made in Metropolitan's organization since its Code was last amended in 2008. The current Conflict of Interest Code with strikeouts and proposed amending notations is shown in [Attachment 1](#). The final Conflict of Interest Code with all changes, if adopted, is shown in [Attachment 2](#).

The changes to Metropolitan's Conflict of Interest Code reflect the changes that have occurred to Metropolitan's organization, job titles, and types of matters currently handled by Metropolitan. The Statement of Reasons for Amendment to Conflict of Interest Code, set forth in [Attachment 3](#), provides a detailed explanation of the changes that have been made.

Any amendment to Metropolitan's Conflict of Interest Code must be approved by the FPPC. The California Government Code requires a 45-day public comment period, which took place from August 17, 2010 to October 1, 2010. Only one comment was received during the public comment period and required corrections have been incorporated into the final proposed amendments, including the inclusion of positions that were omitted by mistake.

If the Board approves the proposed amendments, the amended Conflict of Interest Code will then be forwarded to the FPPC for final statutory review and approval. The FPPC may require additional changes as a condition to its approval. Therefore, it is requested that the General Counsel be authorized to include any non-substantial changes required by the FPPC.

Policy

Metropolitan Water District Administrative Code, Chapter 2, Division VII: Conflict of Interest and Ethics Requirements

Metropolitan Water District Administrative Code Section 7200: Conflict of Interest Code

California Environmental Quality Act (CEQA)

CEQA determination for Options #1 and #2:

The proposed action is not defined as a project under CEQA because it involves continuing administrative activities, such as general policy and procedure making (Section 15378(b)(2) of the State CEQA Guidelines). In addition, where it can be seen with certainty that there is no possibility that the proposed action in question may have a significant effect on the environment, the proposed action is not subject to CEQA (Section 15061(b)(3) of the State CEQA Guidelines).

The CEQA determination is: Determine that the proposed action is not subject to CEQA pursuant to Sections 15378(b)(2) and 15061(b)(3) of the State CEQA Guidelines.

Board Options

Option #1

Adopt the CEQA determination and

- a. Approve the proposed amendments; and
- b. Authorize the General Counsel to include additional non-substantial changes requested by the FPPC.

Fiscal Impact: None

Option #2

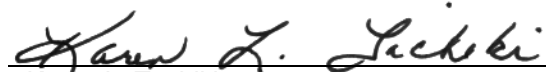
Adopt the CEQA determination and

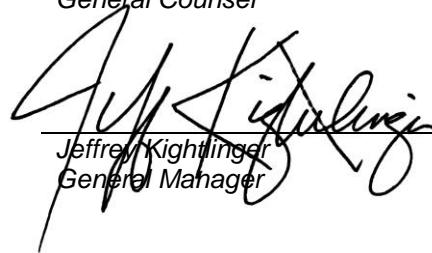
- a. Approve the proposed amendments with additional amendments proposed by the Board; and
- b. Authorize the General Counsel to include additional non-substantial changes requested by the FPPC.

Fiscal Impact: None

Staff Recommendation

Option #1


 _____ 10/22/2010
 Karen L. Tachiki Date
 General Counsel


 _____ 10/28/2010
 Jeffrey Kightlinger Date
 General Manager

Attachment 1 – The Conflict of Interest Code of The Metropolitan Water District of Southern California (showing additions and deletions)

Attachment 2 – The Conflict of Interest Code of The Metropolitan Water District of Southern California (with amendments included)

Attachment 3 – Statement of Reasons for Amendment to Conflict of Interest Code

Division VII

CONFLICTS OF INTEREST AND ETHICS REQUIREMENTS

Chapter	Sec.
1 Ethics Requirements for Directors, Officers, and Employees	7100
2 Disclosure of Economic Interests	7200

Chapter 2

DIS CLOSURE OF ECONOMIC INTERESTS

Article	
1 Conflict of Interest Code	7200
2 Designated Positions and Categories of Disclosure Index	7210

Article 1

Conflict of Interest Code

- Sec.
- 7200. Incorporation of Title 2, California Code of Regulations
 - 7205. Filing of Statements of Economic Interest

§ 7200. Incorporation of the Title 2, California Code of Regulations.

The Political Reform Act, Government Code Section 81000, et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs., Sec. 18730) which contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency’s code. After public notice and hearing it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations, Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix designating officials, employees, and other individuals and establishing disclosure categories shall constitute the conflict of interest code of The Metropolitan Water District of Southern California.

§ 7205 Filing of Statements of Economic Interest.

Designated employees and other designated individuals shall file their statements with The Metropolitan Water District of Southern California which will make the statements available for public inspection and reproduction (Gov. Code, Sec. 81008.) Upon receipt of the statements for the Board of Directors, the agency shall make and retain a copy and forward the original to the Fair Political Practices Commission. Statements for all other designated employees and designated individuals will be retained by the agency.

Article 2

DESIGNATED POSITIONS AND CATEGORIES OF DISCLOSURE INDEX

Sec.

- 7210. General Provisions
- 7211. Officers of the District
- 7212. Office of the Chief Financial Officer
- 7213. Water System Operations Group
- 7214. Corporate Resources Group
- 7215. Water Resources Management Group
- 7216. Real Property Development and Management Group
- 7217. Office of the General Manager
- 7218. Ethics Office
- 7219. Legal Department
- 7220. Public Officials Who Manage Public Investments
- 7221. Consultants

§ 7210. General Provisions.

(a) Investments, business positions in any business entity and sources of income listed in Column II of Sections 7211 through 7221 are disclosable if:

(1) The business entity in which the investment or business position is held is of the type which has contracted with Metropolitan; or

(2) The business entity in which the investment or business position is held is of the type which has furnished supplies or services as a subcontractor under any contract with Metropolitan; or

(3) The source of income is of the type which has contracted with Metropolitan; or

(4) The source of income is of the type which has furnished supplies or services as a subcontractor under any contract with Metropolitan.

(b) Where real property is made reportable in Column II of Sections 7211 through 7221, designated employees within Section 7211(a) shall report as an interest in real property any undeveloped real property located within Metropolitan's jurisdiction. For this purpose, "undeveloped real property" is defined as real property for which there are no current water connections available from Metropolitan to the retail supplier of water and such water connections would be necessary to provide a water supply to the property, or for which larger water delivery facilities from Metropolitan are required before increased water service can be provided for a presently contemplated change in the use to which the property is put.

Where real property is made reportable all designated employees shall disclose any interests in real property within two miles of any Metropolitan land.

(c) A designated employee must disclose that the designated employee is a director, officer, partner, trustee, employee, or holds any position of management in a business entity listed in Column II of Sections 7211 through 7221 doing business within Metropolitan's jurisdiction and which is of the type

which has contracted with Metropolitan or has furnished supplies or services as a subcontractor under any contract with Metropolitan within the previous two years.

§ 7211. Officers of the District.

(a)

- | | |
|---|--|
| <ul style="list-style-type: none"> General Manager Assistant General Managers Deputy General Managers Chief Administrative Officer General Counsel Assistant General Counsel General Auditor Assistant General Auditor Ethics Officer | <ol style="list-style-type: none"> 1. Office equipment and supplies 2. Banks and savings and loan institutions 3. Securities dealers 4. Real property 5. Public utilities 6. Financial audit services 7. Insurance services 8. Computer equipment, services and supplies 9. Printing, reproduction, or photographic equipment services and supplies 10. Periodicals, books, newspapers 11. Chemicals 12. Motor vehicles and specialty vehicles, parts and supplies 13. Construction and maintenance equipment, services and supplies 14. Petroleum products 15. Transportation and lodging services 16. Safety and security services, equipment and supplies 17. Food services and supplies 18. Communication services 19. Water quality testing equipment, services and supplies 20. Cathodic protection equipment, services and supplies 21. Engineering services 22. Employment and temporary help agencies 23. Educational equipment, services and supplies 24. Medical supplies, services and informational materials 25. Landscape services and supplies 26. Typographical services 27. General and specialty equipment rentals 28. Real estate sales and investment firms 29. Consulting services: legal, energy and power, engineering, soil testing, water treatment, data processing, computers, doctors, labor relations, employee training, advertising, communications, design, art work, audio visual, movie products, planning, water pricing and demand, water resources, economists, desalting, financial environmental, appraisers, investment, hazardous waste disposal. 30. Title insurance and escrow services 31. Farming 32. Private water companies 33. Electrical generating equipment and supplies 34. Electrical equipment and supplies 35. Real estate development firms 36. Any business entity selling or leasing real property to, or purchasing or leasing real property from the District |
|---|--|

(b)

- | | |
|--|-------------------------|
| <ul style="list-style-type: none"> Members of the Board of Directors Chief Financial Officer Treasurer Assistant Treasurer | <p>See Section 7220</p> |
|--|-------------------------|

§ 7212. Office of the Chief Financial

Officer.

Financial Services

(a) Section Managers

--Controller

--Treasury & Debt Management

--Budget & Financial Planning

(b) Assistant Section Managers

--Assistant Controller--Treasurer

(c) Unit Managers

--Accounting Manager~~Assistant Controller Revenues and Receivables~~~~--Assistant Controller Accounting~~~~Operations and Reporting~~

(d) Team Managers

~~--Payroll/Accounts Payable~~Administrator--Payroll Administrator

1. Banks and savings and loan institutions
2. Financial audit services
3. Consulting services of the type used by this office e.g. investments, investment banking, brokers, economists, planning, water pricing, & other financial services, including

financial reporting

4. Securities dealers

5. Information Technology consulting services e.g. computers, data processing, & engineering.

§ 7213. Water System Operations**Group.**

(a)

Water System Operations Group Manager

Water System Operations Group Assistant Managers

1. Airplane equipment and supplies
2. Boating supplies and services
3. Chemicals
4. Communication services
5. Construction and building equipment and supplies
6. Consulting services of the type utilized by this group e.g. succession/staff planning, energy and power, operations, maintenance-related services, water quality, water quality regs, water treatment, engineering, planning, security & guard services, emergency preparedness, communications, control systems (including SCADA), environmental assessment, permitting, legislative medical, claims administration, health and safety training
7. Electrical equipment, parts and supplies
8. Electronic supplies & equipment of the type utilized by this section
9. Energy equipment and supplies
10. First-aid materials and supplies, related training and services
11. Food services and supplies
12. Hardware, tools and supplies
13. Hazardous waste disposal/treatment services
14. Investigative security services and security related equipment and supplies
15. Maintenance supplies
16. Motor vehicles and specialty vehicles, parts and supplies
17. Petroleum products
18. Pipes, valves, fittings, pumps, meters, equipment and supplies
19. Public utilities
20. Real property

- 21. Safety, health and medical services and supplies; safety equipment and supplies
- 22. Software, including control systems, SCADA, maintenance management, energy and water planning
- 23. Telecommunications equipment and supplies
- 24. Training materials & supplies (apprenticeship program related)
- 25. Water quality testing equipment supplies and services
- 26. Weed abatement/landscape maintenance related contracts
- 27. Janitorial services

(b)
Apprenticeship Program Team
Apprenticeship Program Team Manager

- 1. Training materials & supplies (apprenticeship program related)

(c)
Security Management Unit
Security Management Unit
Manager
Security Team Manager

- 1. Consulting services of the type utilized by this unit e. g. security & guard services, emergency preparedness
- 2. Investigative security services and security-related equipment & supplies

(d)
Business Management Team
Business Management Team Manager

- 1. Consulting services of the type utilized by this team e.g. management, succession/staff planning

(e)
Fleet Services Unit
Fleet Services Unit Manager
Team Managers
--Fleet Services
--East
--~~Central~~
--West
--~~Desert~~

- 1. Motor vehicles and specially vehicles, parts and supplies
- 2. Petroleum products
- 3. Equipment and supplies of the type utilized by this unit

(f)
Environmental, Health & Safety Section
Environmental, Health & Safety Section
Managers
~~Environmental, Health & Safety Program~~
~~Support Unit Manager~~
Team Managers
--Site Support Teams
--Health & Safety Program Support
--Environmental, Health & Safety Training
--Environmental Program Support

- 1. Safety, first aid, health and medical services & supplies
- 2. Consulting services of the type utilized by this section
- e.g. health & safety, medical training, claims administration, water quality, water quality regs., water treatment, environmental, permitting
- 3. Hazardous waste disposal/treatment services
- 4. Equipment & supplies of the type utilized by this section e.g. health, environmental, safety, and training
- 5. Chemicals of the type utilized by this section
- 6. Safety equipment and supplies of the type utilized by this section
- 7. Water quality testing, equipment, supplies and services

(g)
Operations and Planning Section
Operations and Planning Section Manager
Special Projects Manager

- 1. Communication services
- 2. Consulting services of the type utilized by this section e.g., energy & power, operations, planning communications, control systems (including SCADA)
- 3. Electrical equipment, parts and supplies
- 4. Electronic supplies & equipment of the type utilized by this section
- 5. Energy equipment and supplies
- 6. Pipes, valves, fittings, pumps, meters, equipment and supplies

- (h)
Operations Planning – Power Resources Unit
Operations Planning – Power Resources Unit Manager
7. Public utilities
 8. Software of the type utilized by this section, including control systems, SCADA, energy and water planning
 9. Telecommunications equipment and supplies
 10. Real property
1. Consulting services of the type utilized by this unit e.g. engineering, planning, energy and power, and control systems (including SCADA)
 2. Energy equipment and supplies
 3. Software of the type utilized by this unit, including control systems, SCADA, energy and water planning
 4. Public utilities
 5. Real property
- (i)
Operations Planning – Planning and Program Development Unit
Operations Planning – Planning and Program Development Unit Manager
1. Consulting services of the type utilized by this unit e.g. engineering, planning, energy and power, & control systems (including SCADA)
 2. Software of the type utilized by this unit, including control systems, SCADA, energy and water planning
 3. Public utilities
 4. Real property
- (j)
System Operations Unit
System Operations Unit Manager
Operations Control Center Team Manager
1. Communication service
 2. Consulting services of the type utilized by this unit e.g. engineering, communications, control systems, (including SCADA)
 3. Electronic supplies and equipment of the type utilized by this unit
 4. Pipes, valves, fittings, pumps, meters, equipment and supplies
 5. Public utilities
 6. Software of the type utilized by this unit, including control systems, communications, SCADA, energy and water planning
 7. Telecommunications equipment and supplies
- (k)
Conveyance and Distribution Section
Conveyance and Distribution Section Manager
Conveyance and Distribution Unit Managers
--Eastern Region
--Western Region
--Desert Region
Team Managers
--Business Support for Eastern Region
--Business Support for Western Region
--Business Support for Desert Region
--Orange County
--Riverside
--Lake Skinner
--Diamond Valley Lake
--Los Angeles Teams
--La Verne
--Valley
--Aqueduct Maintenance
--Trades
1. Airplane equipment and supplies
 2. Chemicals of the type utilized by this section
 3. Construction and building equipment and supplies
 4. Consulting services of the type utilized by this section e.g. engineering, planning, emergency preparedness
 5. Electrical equipment, parts and supplies
 6. Electronics equipment & supplies of the type utilized by this section
 7. Food services and supplies
 8. Hardware, tools and supplies
 9. Petroleum products
 10. Pipes, valves, fittings, pumps, meters, equipment and supplies
 11. Public utilities
 12. Real property
 13. Safety equipment & supplies of the type utilized by this section
 14. Weed abatement/landscape maintenance related contracts
 15. Janitorial services

- Pump Maintenance
- Powerline Maintenance
- Gene/Intake
- Iron Mountain
- Eagle Mountain
- Hinds
- Facilities Services
- Control Systems – Desert Region

(l)

- Water Treatment Section
- Water Treatment Section Manager
- Unit Managers
 - Jensen
 - Weymouth
 - Diemer
 - Mills
 - Skinner
- Team Managers
 - Business Support for Jensen
 - Business Support for Weymouth
 - Business Support for Diemer
 - Business Support for Mills
 - ~~--Business Support for Skinner~~
 - Jensen O & M Teams
 - Weymouth O & M Teams
 - Diemer O & M Teams
 - Mills O & M Teams
 - Skinner O & M Teams
 - Control Systems for Jensen
 - Control Systems for Weymouth
 - Control Systems for Diemer
 - Control Systems for Mills
 - Control Systems for Skinner

1. Chemicals of the type utilized by this section
2. Construction and building equipment and supplies
3. Consulting services of the type utilized by this section e. g. engineering, planning, operations, emergency preparedness, water treatment and quality
4. Electrical equipment, parts & supplies of the type utilized by this section
5. Electronic equipment & supplies of the type utilized by this section
6. Hardware, tools & supplies of the type utilized by this section
7. Motor vehicles and specialty vehicles, parts & supplies
8. Pipes, valves, fittings, pumps, meters, equipment and supplies
9. Public Utilities
10. Safety equipment & supplies of the type utilized by this section
11. Software of the type utilized by this section, including control systems (SCADA), energy monitoring
12. Telecommunications equipment and supplies
13. Janitorial Services.

(m)

- Water Quality Section
- Water Quality Section Manager
- Unit Managers
 - Microbiology
 - Water Purification
 - Chemistry
- Team Managers
 - ~~--Quality Assurance~~
 - Business Support
 - Microbiology Compliance
 - Microbiology Development
 - Reservoir Management
 - Operations Compliance
 - Engineering Compliance
 - Process Development
 - Organic Chemistry Compliance
 - Chemistry Development
 - Inorganic Chemistry Compliance
 - Plant Laboratory

1. Boating related supplies and services
2. Chemicals of the type utilized by this section
3. Consulting services (water quality, water quality regulations, water treatment)
4. Safety equipment and supplies
5. Water quality testing, equipment, supplies & services

(n)

- Operations Support Services Section
- Operations Support Services Section Manager
- Operations Support Services Unit

1. Airplane equipment and supplies
2. Communication services of the type utilized by this section
3. Construction and building equipment and supplies

Managers

- Construction Services
- Maintenance Support
- Power Support
- Team Managers
- Business Support Teams
- Construction Teams
- Electrical
- Production Planning
- Fabrication Shop
- Valve / Dive
- Machine Shop
- Coatings
- HVAC
- Maintenance Services
- Hydro Electric
- Maintenance

Engineering & Support

4. Consulting services of the type utilized by this section e.g. engineering, environmental assessment, permitting, legislative, medical, health and safety
5. Electronics supplies & equipment of the type utilized by this section
6. Electrical equipment, parts & supplies of the type utilized by this section
7. First-aid materials and supplies, training and services
8. Food services and supplies
9. Hardware, tools and supplies
10. Hazardous waste disposal/treatment services
11. Maintenance supplies of the type utilized by this section
12. Training Services
13. Petroleum products
14. Pipes, valves, fittings, pumps, meters, equipment and supplies
15. Public utilities
16. Real property
17. Safety equipment and supplies
18. Janitorial services

§ 7214. Corporate Resources Group

(a)

Corporate Resources Group Manager

Corporate Resources Assistant Group

Manager

Same as General Manager (See Section 7211(a))

(b)

Project Coordination Office Unit Manager

Engineering Services Section Manager

1. Consulting services of the type utilized by this group, e.g. engineering, design, geotechnical, cathodic protection, title insurance, ~~escrow services~~ architectural services, environmental services, data service, mapping, right-of-way, surveying, inspection services, construction management services, benchmarking, training, value engineering, technical studies, and technical services, etc.

Engineering Services Assistant Section Manager

2. Equipment & supplies of the type utilized by this group e.g. those related to construction rehabilitation and safety, instrumentation, electrical and safety, surveying cathodic protection coatings, concrete testing, inspection, dam surveillance and groundwater monitoring and telemetry equipment, etc.

Engineering Program Manager

Inland Feeder Program Manager

Technical Control Team Manager

3. Construction firms

Business Management Team Manager for Engineering Services Section

4. Public utilities
5. Motor vehicles & specialty vehicles, parts and supplies
6. ~~Real property, real estate development firms and real estate sales and investment firms~~
7. Printing and reproduction services

Design Unit Manager

Team Managers

--Treatment Plant Design

--Equipment Design

--Pipeline and Facility Design

--Power Design

--Instrumentation Design

--General Design

--Design Support

Infrastructure Unit Manager

Team Managers

- Materials & Metallurgy
- Corrosion Control
- Survey Mapping
- Safety of Dams
- Right-of-Way Engineering
- Field Survey

Inspection Unit Manager

- Team Managers
- Inspection
- Soils & Concrete

Program Management Unit Manager

- Team Managers
- Construction Contract Administration
- Construction Contract Development
- Project Support
- Distribution System Program

Management

- Treatment Plant Program

Management

- Conveyance/Storage Program

Management

Engineering Systems Planning Unit

Manager

- Team Managers
- Facility Planning
- Environmental Planning
- Substructures
- Hydraulics

(c)

Information Technology Section Manager

- Team Managers
- Information Security Services
- Quality Assurance/Quality Control Services

--Business Management Services for Information Technology Section

Client Support Services Unit Manager

- Team Managers
- ~~--Client Support Services~~
- Desktop Services
- Technical Assistance

1. Consulting services of the type utilized by this section, e.g. computers, information technology, control systems, telecommunications, Geographic Information Systems (GIS), and Computer-Aided Design (CAD)
2. Equipment supplies and services of the type utilized by this section, e.g. computers, software, data, communications, and control systems
3. Public utilities, e.g., telephone and data services

Information Technology Project

Management Unit Manager

- Program Managers
- Control systems
- Infrastructure & Security
- Applications

Information Technology Infrastructure Services Unit Manager

- Team Managers
- Database & Information Technology

Operations Services

- Telecommunication Services
- Server Maintenance Services

Application Services Unit Manager

Team Managers

- Business Applications Services
- Enterprise Application Services
- GIS Application Services
- Control Systems Application Services

(d)

Business Services Section Manager

- Business Management Team Managers
- Group Office
- Business Services Section

Contracting Services Unit Manager

Team Managers

- Procurement
- Inventory Management
- Professional Services Contract
- Warehousing

Document Services Unit Manager

Team Managers

- Graphic Design
- Reprographics
- Technical Writing
- Records Management

1. Consulting services of the type utilized or ordered by this section, e.g. printing, reproduction, publishing, technical writing, software applications, enterprise content management, business management, records management, electronic bidding, etc.
2. Equipment and supplies of the type utilized or ordered by this section, e. g. chemicals, computer hardware, software, tools, parts, safety, furniture, office equipment and supplies, building materials maintenance supplies, telecommunications, copiers, ~~motor vehicles~~, petroleum products, video
3. Services of the type utilized or ordered by this section, e. g. transportation & lodging services, publishing, photography, Information Technology hosting, maintenance, travel agency, auction services, records storage
4. Public utilities
5. Periodicals, books, subscriptions and newspapers
6. Motor vehicles and material handling equipment, parts and supplies

(e)

Program Manager for Grant Management

1. Grant management process and tracking of external funding and funding sources consultants (e.g. federal, state and local funding)
2. Other consulting services of the type used by this group, eg. Software programming, grant writing, etc.

§ 7215. Water Resources Management Group.

(a)

Group Manager – Water Resource Management

Assistant Group Manager – Water Resource Management

Resource Planning & Development Section Manager

- Resource Analysis Unit Manager
- System Analysis Unit Manager

---Program Manager – Transfers and Exchange Issues

---Program Manager – Groundwater Resource Implementation Section

Manager

- Imported Supply Unit Manager

1. Public utilities
2. Engineering services
3. Real property
4. Farming
5. Private water companies
6. Real estate development
7. Construction and maintenance equipment, services and supplies
8. Consulting services of the type utilized by this group, i. e. energy and power, economists, engineering, environmental, financial, planning, desalting, water pricing and demand, water resources, water conservation
9. Landscape service and supplies
10. Energy and Power

--Regional Supply Unit Manager
 --Program Manager – State Water Project
 Issues
 --Program Manager – Water Use
 Efficiency
Business Management Team Manager

11. Equipment, supplies and services of the type utilized by this group
12. Temporary agency payroll services

§ 7216. Real Property Development and Management Group

(a)
 Real Property Development and Management Group Manager
Assistant Real Property Development and Management Group Manager

1. Real property
2. Public utilities of the type utilized by this group
3. Engineering services
4. Real estate development firms
5. Consulting services of the type utilized by this group, e.g. engineering, environmental, financial, recreation and real estate
6. Real estate sales and investment firms
7. Any business entity selling or leasing real property from Metropolitan
8. Escrow services
9. Data Services
10. Equipment and supplies of the type utilized by this group
11. Boating/marina related supplies and services
12. Consulting services (recreation related)
13. Construction and building equipment and supplies
14. Electrical equipment, parts and supplies
15. First-aid, safety equipment and supplies
16. Construction firms
17. Landscaping services
18. Concessionaire services

(b)
~~Real Estate Services~~
~~Unit Managers~~
~~--Revenue Optimization~~
~~--Right-of-Way~~
 Team Managers
 --Acquisition/Appraisal
 --Property Management

1. Real property
2. Public utilities of the type utilized by this unit
3. Engineering services of the type utilized by this unit
4. Real estate development firms
5. Consulting services of the type utilized by this unit, e.g. engineering, environmental, financial and real estate appraisers
6. Printing and reproduction services
7. Real estate sales and investment firms
8. Any business entity selling or leasing real property from Metropolitan
9. Escrow services
10. Data Services
11. Equipment and supplies of the type utilized by this unit
12. Landscaping services
13. Construction firms

(c)
~~Recreation Development Team Manager~~
~~Recreation Management Team Manager~~

- ~~1. Boating/marina related supplies and services~~
- ~~2. Consulting services (recreation related)~~
- ~~3. Construction and building equipment and supplies~~
- ~~4. Electrical equipment, parts and supplies of the type utilized by the team~~
- ~~5. First-aid, safety equipment and supplies~~
- ~~6. Construction firms~~

(dc)

Facilities Services Unit Manager
 Team Managers
~~--Transportation and Mail~~
~~--Facilities Management~~

~~7. Landscaping services~~
~~8. Concessionaire services~~

1. Consulting services of the type utilized by this unit
2. Equipment & supplies, e.g. tools, parts, furniture, office equipment & supplies, maintenance supplies and equipment safety
3. Services of the type utilized by this unit, e.g. transportation, maintenance, food service, landscaping movers, facility repair, janitorial
4. Construction firms
5. Public utilities
6. Entities leasing space or facilities at Metropolitan's Union Station Headquarters
7. Landscaping services

§ 7217. Office of the General Manager

(a)

Board Executive Secretary

1. Transportation and lodging services
2. Food services and supplies

(b)

Executive Strategist
~~Special Projects Program Manager~~
~~Business Outreach Section Manager~~
~~Program Manager~~
~~Staff Assistant to the General Manager~~

Same as General Manager (See §7211(a))

(c)

(1)

Human Resources Group Manager
Human Resources Section Manager
~~--Total Compensation and Human Resources Information Systems Manager~~
~~-Benefits Unit Manager~~
~~-Classification/Compensation Unit Manager~~
~~Employee Relations Unit Manager~~
~~--Employee Relations Specialists~~
~~-- Equal Employment Office Manager~~
~~--Talent Management Manager Training and Organization Effectiveness Unit Manager~~
~~--Human Resources Strategic Program Manager~~
~~- Workers' Compensation Unit Manager~~

1. Consulting services of the type utilized by this section, e.g. employee training, labor and employee relations, medical benefits
2. Equipment, supplies and services of the type utilized by this section, e.g. those related to training, safety, advertising, insurance
3. Printing and reproduction services
4. Employment agencies
5. Newspapers, books and periodicals

1. Consulting services of the type utilized by this unit e.g. insurance actuarial risk management, claims administration, health, safety & environmental services
2. Insurance companies

~~Staffing Unit Manager~~
~~Classification/Compensation Unit Manager~~
~~Human Resources Information Systems & Benefits Unit Manager~~
~~--Benefits and Employee Services Team Manager~~

(2)

Risk Management Unit Manager

(d)

External Affairs Group

(1)

Group Manager / External Affairs
Executive Strategist

Same as General Manager (See § 7211(a))

Executive Legislative Representative –
-- Washington, DC~~Executive Legislative Representative~~
-- Sacramento

(2)

~~Media Services and Communications~~

Section Manager

~~Publications Program Manager~~

-- Press Office Program Manager

-- Website Program Manager

~~Conservation and Customer &~~

Community Services Section Unit Managers

~~Program Manager~~Unit Managers

-- Education

~~Community Partnering Programs~~~~Outreach Program~~

Business Management Team Manager

Customer Services Unit Manager

(3)

Section Manager / Legislative Services

Same as General Manager (See § 7211(a))

(4)

Government and Regional Affairs
Representatives

1. Hotel & motel accommodations, restaurants, bus and airline charter
2. General and specialty equipment rentals
3. Employment agencies
4. Consultants of the type utilized by this group, e.g. public relations

(e)

Strategic Water Initiatives

(1) Bay-Delta Initiatives Manager~~(2) Program Manager-Bay Delta Issues~~~~(3) Program Manager-Colorado River~~

Resources Issues

1. Public utilities
2. Engineering services
3. Real property
4. Farming
5. Private water companies
6. Real estate development
7. Construction and maintenance equipment, services and supplies
8. Consulting services of the type utilized by this group, i.e. energy and power, economists, engineering, environmental, financial, planning, desalting, water pricing and demand, water resources, water conservation
9. Landscape services and supplies
10. Energy and Power
11. Equipment, supplies and services of the type utilized by this group
12. Temporary agency payroll services

§ 7218. Ethics Office

Ethics Educator

Same as General Manager (See § 7211(a))

§ 7219 Legal Department.

(a)

Chief Deputy General Counsel
Senior Deputy General Counsel
Deputy General Counsel

Same as General Manager (See § 7211(a))

Associate Deputy General Counsel

§ 7220. Public Officials Who Manage Public Investments.

The following positions are not covered by the code because they must file under Government Code Section 87200 and, therefore, are listed for information purposes only:

Members of the Board of Directors
Chief Financial Officer
Treasurer
Assistant Treasurer

An individual holding one of the above listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by Section 87200

§ 7221. Consultants.

Consultants providing the services of designated employees shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The General Manager may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The General Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

Division VII

CONFLICTS OF INTEREST AND ETHICS REQUIREMENTS

Chapter	Sec.
1 Ethics Requirements for Directors, Officers, and Employees	7100
2 Disclosure of Economic Interests	7200

Chapter 2

DIS CLOSURE OF ECONOMIC INTERESTS

Article	
1 Conflict of Interest Code	7200
2 Designated Positions and Categories of Disclosure Index	7210

Article 1

Conflict of Interest Code

Sec.

7200. Incorporation of Title 2, California Code of Regulations

7205. Filing of Statements of Economic Interest

§ 7200. Incorporation of the Title 2, California Code of Regulations.

The Political Reform Act, Government Code Section 81000, et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs., Sec. 18730) which contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations, Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix designating officials, employees, and other individuals and establishing disclosure categories shall constitute the conflict of interest code of The Metropolitan Water District of Southern California.

§ 7205 Filing of Statements of Economic Interest.

Designated employees and other designated individuals shall file their statements with The Metropolitan Water District of Southern California which will make the statements available for public inspection and reproduction (Gov. Code, Sec. 81008.) Upon receipt of the statements for the Board of Directors, the agency shall make and retain a copy and forward the original to the Fair Political Practices Commission. Statements for all other designated employees and designated individuals will be retained by the agency.

Article 2

DESIGNATED POSITIONS AND CATEGORIES OF DISCLOSURE INDEX

Sec.

- 7210. General Provisions
- 7211. Officers of the District
- 7212. Office of the Chief Financial Officer
- 7213. Water System Operations Group
- 7214. Corporate Resources Group
- 7215. Water Resources Management Group
- 7216. Real Property Development and Management Group
- 7217. Office of the General Manager
- 7218. Ethics Office
- 7219. Legal Department
- 7220. Public Officials Who Manage Public Investments
- 7221. Consultants

§ 7210. General Provisions.

(a) Investments, business positions in any business entity and sources of income listed in Column II of Sections 7211 through 7221 are disclosable if:

(1) The business entity in which the investment or business position is held is of the type which has contracted with Metropolitan; or

(2) The business entity in which the investment or business position is held is of the type which has furnished supplies or services as a subcontractor under any contract with Metropolitan; or

(3) The source of income is of the type which has contracted with Metropolitan; or

(4) The source of income is of the type which has furnished supplies or services as a subcontractor under any contract with Metropolitan.

(b) Where real property is made reportable in Column II of Sections 7211 through 7221, designated employees within Section 7211(a) shall report as an interest in real property any undeveloped real property located within Metropolitan's jurisdiction. For this purpose, "undeveloped real property" is defined as real property for which there are no current water connections available from Metropolitan to the retail supplier of water and such water connections would be necessary to provide a water supply to the property, or for which larger water delivery facilities from Metropolitan are required before increased water service can be provided for a presently contemplated change in the use to which the property is put.

Where real property is made reportable all designated employees shall disclose any interests in real property within two miles of any Metropolitan land.

(c) A designated employee must disclose that the designated employee is a director, officer, partner, trustee, employee, or holds any position of management in a business entity listed in Column II of Sections 7211 through 7221 doing business within Metropolitan's jurisdiction and which is of the type

which has contracted with Metropolitan or has furnished supplies or services as a subcontractor under any contract with Metropolitan within the previous two years.

§ 7211. Officers of the District.

(a)

General Manager	1. Office equipment and supplies
Assistant General Managers	2. Banks and savings and loan institutions
Deputy General Managers	3. Securities dealers
General Counsel	4. Real property
Assistant General Counsel	5. Public utilities
General Auditor	6. Financial audit services
Assistant General Auditor	7. Insurance services
Ethics Officer	8. Computer equipment, services and supplies
	9. Printing, reproduction, or photographic equipment services and supplies
	10. Periodicals, books, newspapers
	11. Chemicals
	12. Motor vehicles and specialty vehicles, parts and supplies
	13. Construction and maintenance equipment, services and supplies
	14. Petroleum products
	15. Transportation and lodging services
	16. Safety and security services, equipment and supplies
	17. Food services and supplies
	18. Communication services
	19. Water quality testing equipment, services and supplies
	20. Cathodic protection equipment, services and supplies
	21. Engineering services
	22. Employment and temporary help agencies
	23. Educational equipment, services and supplies
	24. Medical supplies, services and informational materials
	25. Landscape services and supplies
	26. Typographical services
	27. General and specialty equipment rentals
	28. Real estate sales and investment firms
	29. Consulting services: legal, energy and power, engineering, soil testing, water treatment, data processing, computers, doctors, labor relations, employee training, advertising, communications, design, art work, audio visual, movie products, planning, water pricing and demand, water resources, economists, desalting, financial environmental, appraisers, investment, hazardous waste disposal.
	30. Title insurance and escrow services
	31. Farming
	32. Private water companies
	33. Electrical generating equipment and supplies
	34. Electrical equipment and supplies
	35. Real estate development firms
	36. Any business entity selling or leasing real property to, or purchasing or leasing real property from the District

(b)

Members of the Board of Directors	See Section 7220
Chief Financial Officer	
Treasurer	
Assistant Treasurer	

§ 7212. Office of the Chief Financial Officer.

Financial Services

- | | |
|---|---|
| <ul style="list-style-type: none"> (a) Section Managers <ul style="list-style-type: none"> --Controller --Treasury & Debt Management --Budget & Financial Planning (b) Assistant Section Managers <ul style="list-style-type: none"> --Assistant Controller --Treasurer (c) Unit Managers <ul style="list-style-type: none"> --Accounting Manager (d) Team Managers <ul style="list-style-type: none"> --Accounts Payable Administrator --Payroll Administrator | <ol style="list-style-type: none"> 1. Banks and savings and loan institutions 2. Financial audit services 3. Consulting services of the type used by this office e.g. investments, investment banking, brokers, economists, planning, water pricing, & other financial services, including financial reporting 4. Securities dealers 5. Information Technology consulting services e.g. computers, data processing, & engineering. |
|---|---|

§ 7213. Water System Operations Group.

- | | |
|---|--|
| <ul style="list-style-type: none"> (a) <ul style="list-style-type: none"> Water System Operations Group Manager Water System Operations Group Assistant Manager | <ol style="list-style-type: none"> 1. Airplane equipment and supplies 2. Boating supplies and services 3. Chemicals 4. Communication services 5. Construction and building equipment and supplies 6. Consulting services of the type utilized by this group e.g. succession/staff planning, energy and power, operations, maintenance-related services, water quality, water quality regs, water treatment, engineering, planning, security & guard services, emergency preparedness, communications, control systems (including SCADA), environmental assessment, permitting, legislative medical, claims administration, health and safety training 7. Electrical equipment, parts and supplies 8. Electronic supplies & equipment of the type utilized by this section 9. Energy equipment and supplies 10. First-aid materials and supplies, related training and services 11. Food services and supplies 12. Hardware, tools and supplies 13. Hazardous waste disposal/treatment services 14. Investigative security services and security related equipment and supplies 15. Maintenance supplies 16. Motor vehicles and specialty vehicles, parts and supplies 17. Petroleum products 18. Pipes, valves, fittings, pumps, meters, equipment and supplies 19. Public utilities 20. Real property 21. Safety, health and medical services and supplies; safety equipment and supplies 22. Software, including control systems, SCADA, maintenance management, energy and water planning 23. Telecommunications equipment and supplies 24. Training materials & supplies (apprenticeship program related) 25. Water quality testing equipment supplies and services |
|---|--|

26. Weed abatement/landscape maintenance related contracts
27. Janitorial services
- (b)
Apprenticeship Program Team
Apprenticeship Program Team Manager
1. Training materials & supplies (apprenticeship program related)
- (c)
Security Management Unit
Security Management Unit
Manager
Security Team Manager
1. Consulting services of the type utilized by this unit e. g. security & guard services, emergency preparedness
2. Investigative security services and security-related equipment & supplies
- (d)
Business Management Team
Business Management Team Manager
1. Consulting services of the type utilized by this team e.g. management, succession/staff planning
- (e)
Fleet Services Unit
Fleet Services Unit Manager
Team Managers
--Fleet Services
--East
--
--West
--
1. Motor vehicles and specially vehicles, parts and supplies
2. Petroleum products
3. Equipment and supplies of the type utilized by this unit
- (f)
Environmental, Health & Safety Section
Environmental, Health & Safety Section
Manager.

Team Managers
--Site Support Teams
--Health & Safety Program Support
--Environmental, Health & Safety Training
--Environmental Program Support
1. Safety, first aid, health and medical services & supplies
2. Consulting services of the type utilized by this section

e.g. health & safety, medical training, claims administration, water quality, water quality regs., water treatment, environmental, permitting
3. Hazardous waste disposal/treatment services
4. Equipment & supplies of the type utilized by this section e.g. health, environmental, safety, and training
5. Chemicals of the type utilized by this section
6. Safety equipment and supplies of the type utilized by this section
7. Water quality testing, equipment, supplies and services
- (g)
Operations and Planning Section
Operations and Planning Section Manager
Special Projects Manager
1. Communication services
2. Consulting services of the type utilized by this section e.g., energy & power, operations, planning communications, control systems (including SCADA)
3. Electrical equipment, parts and supplies
4. Electronic supplies & equipment of the type utilized by this section
5. Energy equipment and supplies
6. Pipes, valves, fittings, pumps, meters, equipment and supplies
7. Public utilities
8. Software of the type utilized by this section, including control systems, SCADA, energy and water planning
9. Telecommunications equipment and supplies
10. Real property
- (h)
Operations Planning – Power Resources Unit
Operations Planning – Power Resources Unit Manager
1. Consulting services of the type utilized by this unit e.g. engineering, planning, energy and power, and control systems (including SCADA)
2. Energy equipment and supplies

3. Software of the type utilized by this unit, including control systems, SCADA, energy and water planning
4. Public utilities
5. Real property

(i)
 Operations Planning – Planning and Program Development Unit
 Operations Planning – Planning and Program Development Unit Manager

1. Consulting services of the type utilized by this unit e.g. engineering, planning, energy and power, & control systems (including SCADA)
2. Software of the type utilized by this unit, including control systems, SCADA, energy and water planning
3. Public utilities
4. Real property

(j)
 System Operations Unit
 System Operations Unit Manager
 Operations Control Center Team Manager

1. Communication service
2. Consulting services of the type utilized by this unit e.g. engineering, communications, control systems, (including SCADA)
3. Electronic supplies and equipment of the type utilized by this unit
4. Pipes, valves, fittings, pumps, meters, equipment and supplies
5. Public utilities
6. Software of the type utilized by this unit, including control systems, communications, SCADA, energy and water planning
7. Telecommunications equipment and supplies

(k)
 Conveyance and Distribution Section
 Conveyance and Distribution Section Manager
 Conveyance and Distribution Unit Managers
 --Eastern Region
 --Western Region
 --Desert Region
 Team Managers
 --Business Support for Eastern Region
 --Business Support for Western Region
 --Business Support for Desert Region
 --Orange County
 --Riverside
 --Lake Skinner
 --Diamond Valley Lake
 --Los Angeles Teams
 --La Verne
 --Valley
 --Aqueduct Maintenance
 --Trades
 --Pump Maintenance
 --Powerline Maintenance
 --Gene/Intake
 --Iron Mountain
 --Eagle Mountain
 --Hinds
 --Facilities Services
 --Control Systems – Desert Region

1. Airplane equipment and supplies
2. Chemicals of the type utilized by this section
3. Construction and building equipment and supplies
4. Consulting services of the type utilized by this section e.g. engineering, planning, emergency preparedness
5. Electrical equipment, parts and supplies
6. Electronics equipment & supplies of the type utilized by this section
7. Food services and supplies
8. Hardware, tools and supplies
9. Petroleum products
10. Pipes, valves, fittings, pumps, meters, equipment and supplies
11. Public utilities
12. Real property
13. Safety equipment & supplies of the type utilized by this section
14. Weed abatement/landscape maintenance related contracts
15. Janitorial services

(l)
 Water Treatment Section
 Water Treatment Section Manager

1. Chemicals of the type utilized by this section
2. Construction and building equipment and supplies

Unit Managers

- Jensen
- Weymouth
- Diemer
- Mills
- Skinner

Team Managers

- Business Support for Jensen
- Business Support for Weymouth
- Business Support for Diemer
- Business Support for Mills
- Jensen O & M Teams
- Weymouth O & M Teams
- Diemer O & M Teams
- Mills O & M Teams
- Skinner O & M Teams
- Control Systems for Jensen
- Control Systems for Weymouth
- Control Systems for Diemer
- Control Systems for Mills
- Control Systems for Skinner

(m)

Water Quality Section

Water Quality Section Manager

Unit Managers

- Microbiology
- Water Purification
- Chemistry

Team Managers

- Business Support
- Microbiology Compliance
- Microbiology Development
- Reservoir Management
- Operations Compliance
- Engineering Compliance
- Process Development
- Organic Chemistry Compliance
- Chemistry Development
- Inorganic Chemistry Compliance
- Plant Laboratory

(n)

Operations Support Services Section

Operations Support Services Section
ManagerOperations Support Services Unit
Managers

- Construction Services
- Maintenance Support
- Power Support
- Team Managers
- Business Support Teams
- Construction Teams
- Electrical
- Production Planning
- Fabrication Shop
- Valve / Dive
- Machine Shop
- Coatings
- HVAC
- Maintenance Services

3. Consulting services of the type utilized by this section e. g. engineering, planning, operations, emergency preparedness, water treatment and quality
4. Electrical equipment, parts & supplies of the type utilized by this section
5. Electronic equipment & supplies of the type utilized by this section
6. Hardware, tools & supplies of the type utilized by this section
7. Motor vehicles and specialty vehicles, parts & supplies
8. Pipes, valves, fittings, pumps, meters, equipment and supplies
9. Public Utilities
10. Safety equipment & supplies of the type utilized by this section
11. Software of the type utilized by this section, including control systems (SCADA), energy monitoring
12. Telecommunications equipment and supplies
13. Janitorial Services.

1. Boating related supplies and services
2. Chemicals of the type utilized by this section
3. Consulting services (water quality, water quality regulations, water treatment)
4. Safety equipment and supplies
5. Water quality testing, equipment, supplies & services

1. Airplane equipment and supplies
2. Communication services of the type utilized by this section
3. Construction and building equipment and supplies
4. Consulting services of the type utilized by this section e.g. engineering, environmental assessment, permitting, legislative, medical, health and safety
5. Electronics supplies & equipment of the type utilized by this section
6. Electrical equipment, parts & supplies of the type utilized by this section
7. First-aid materials and supplies, training and services
8. Food services and supplies
9. Hardware, tools and supplies
10. Hazardous waste disposal/treatment services
11. Maintenance supplies of the type utilized by this section
12. Training Services
13. Petroleum products
14. Pipes, valves, fittings, pumps, meters, equipment and

--Hydro Electric
 --Maintenance
 Engineering & Support

supplies
 15. Public utilities
 16. Real property
 17. Safety equipment and supplies
 18. Janitorial services

§ 7214. Corporate Resources Group

(a)

Corporate Resources Group Manager
 Corporate Resources Assistant Group
 Manager

Same as General Manager (See Section 7211(a))

(b)

Project Coordination Office Unit Manager
 Engineering Services Section Manager

1. Consulting services of the type utilized by this group, e.g. engineering, design, geotechnical, cathodic protection, title insurance, architectural services, environmental services, data service, mapping, right-of-way, surveying, inspection services, construction management services, benchmarking, training, value engineering, technical studies, and technical services, etc.

Engineering Services Assistant Section
 Manager

2. Equipment & supplies of the type utilized by this group e.g. those related to construction rehabilitation and safety, instrumentation, electrical and safety, surveying cathodic protection coatings, concrete testing, inspection, dam surveillance and groundwater monitoring and telemetry equipment, etc.

Engineering Program Manager
 Inland Feeder Program Manager
 Technical Control Team Manager

3. Construction firms

Business Management Team Manager for
 Engineering Services Section

4. Public utilities

5. Motor vehicles & specialty vehicles, parts and supplies

Design Unit Manager

Team Managers
 --Treatment Plant Design
 --Equipment Design
 --Pipeline and Facility Design
 --Power Design
 --Instrumentation Design
 --General Design

6. Printing and reproduction services

Infrastructure Unit Manager

Team Managers
 --Materials & Metallurgy
 --Corrosion Control
 --Survey Mapping
 --Safety of Dams
 --Right-of-Way Engineering
 --Field Survey

Inspection Unit Manager

Team Managers
 --Inspection
 --Soils & Concrete

Program Management Unit Manager

Team Managers
 --Construction Contract Administration
 --Construction Contract Development
 --Project Support
 --Distribution System Program

Management

- Treatment Plant Program

Management

- Conveyance/Storage Program

Management

Engineering Systems Planning Unit

Manager

- Team Managers

- Facility Planning

- Environmental Planning

- Substructures

- Hydraulics

(c)

Information Technology Section Manager

- Team Managers

- Information Security Services

- Quality Assurance/Quality Control

Services

- Business Management for Information

Technology Section Client Support

Services Unit Manager

- Team Managers

- Desktop Services

- Technical Assistance

1. Consulting services of the type utilized by this section, e.g. computers, information technology, control systems, telecommunications, Geographic Information Systems (GIS), and Computer-Aided Design (CAD)
2. Equipment supplies and services of the type utilized by this section, e.g. computers, software, data, communications, and control systems
3. Public utilities, e.g., telephone and data services

Information Technology Project
Management Unit Manager

- Program Managers

- Control systems

- Infrastructure & Security

- Applications

Information Technology Infrastructure
Services Unit Manager

- Team Managers

- Database & Information Technology

Operations Services

- Telecommunication Services

- Server Maintenance Services

Application Services Unit Manager

- Team Managers

- Business Applications Services

- Enterprise Application Services

- GIS Application Services

- Control Systems Application Services

(d)

Business Services Section Manager

- Business Management Team Managers

- Group Office

- Business Services Section

Contracting Services Unit Manager

- Team Managers

- Procurement

- Inventory Management

1. Consulting services of the type utilized or ordered by this section, e.g. printing, reproduction, publishing, technical writing, software applications, enterprise content management, business management, records management, electronic bidding, etc.
2. Equipment and supplies of the type utilized or ordered by this section, e. g. chemicals, computer hardware, software, tools, parts, safety, furniture, office equipment and supplies, building materials maintenance supplies,

--Professional Services Contract
--Warehousing

Document Services Unit Manager
Team Managers
--Graphic Design
--Reprographics
--Technical Writing
--Records Management

- telecommunications, copiers, petroleum products, video
3. Services of the type utilized or ordered by this section, e. g. transportation & lodging services, publishing, photography, Information Technology hosting, maintenance, travel agency, auction services, records storage
 4. Public utilities
 5. Periodicals, books, subscriptions and newspapers
 6. Motor vehicles and material handling equipment, parts and supplies

(e)

Program Manager for Grant Management

1. Grant management process and tracking of external funding and funding sources consultants (e.g. federal, state and local funding)
2. Other consulting services of the type used by this group, eg. Software programming, grant writing, etc.

§ 7215. Water Resources Management Group.

(a)

Group Manager – Water Resource Management
Assistant Group Manager – Water Resource Management
Resource Planning & Development Section Manager
--Resource Analysis Unit Manager
--System Analysis Unit Manager
---Program Manager – Transfers and Exchange Issues
---Program Manager – Groundwater Resource Implementation Section Manager
--Imported Supply Unit Manager
--Regional Supply Unit Manager
--Program Manager – State Water Project Issues
--Program Manager – Water Use Efficiency
Business Management Team Manager

1. Public utilities
2. Engineering services
3. Real property
4. Farming
5. Private water companies
6. Real estate development
7. Construction and maintenance equipment, services and supplies
8. Consulting services of the type utilized by this group, i. e. energy and power, economists, engineering, environmental, financial, planning, desalting, water pricing and demand, water resources, water conservation
9. Landscape service and supplies
10. Energy and Power
11. Equipment, supplies and services of the type utilized by this group
12. Temporary agency payroll services

§ 7216. Real Property Development and Management Group

(a)

Real Property Development and Management Group Manager

Assistant Real Property Development and Management Group Manager

1. Real property
2. Public utilities of the type utilized by this group
3. Engineering services
4. Real estate development firms
5. Consulting services of the type utilized by this group, e.g. engineering, environmental, financial, recreation and real estate
6. Real estate sales and investment firms
7. Any business entity selling or leasing real property from Metropolitan
8. Escrow services
9. Data Services
10. Equipment and supplies of the type utilized by this

group

11. Boating/marina related supplies and services
12. Consulting services (recreation related)
13. Construction and building equipment and supplies
14. Electrical equipment, parts and supplies
15. First-aid, safety equipment and supplies
16. Construction firms
17. Landscaping services
18. Concessionaire services

(b)

Unit Managers
 --Revenue Optimization
 --Right-of-Way
 Team Managers
 --Acquisition/Appraisal
 --Property Management

1. Real property
2. Public utilities of the type utilized by this unit
3. Engineering services of the type utilized by this unit
4. Real estate development firms
5. Consulting services of the type utilized by this unit, e.g. engineering, environmental, financial and real estate appraisers
6. Printing and reproduction services
7. Real estate sales and investment firms
8. Any business entity selling or leasing real property from Metropolitan
9. Escrow services
10. Data Services
11. Equipment and supplies of the type utilized by this unit
12. Landscaping services
13. Construction firms

(c)

Facilities Services Unit Manager
 Team Manager
 -- --Facilities Management

1. Consulting services of the type utilized by this unit
2. Equipment & supplies, e.g. tools, parts, furniture, office equipment & supplies, maintenance supplies and equipment safety
3. Services of the type utilized by this unit, e.g. transportation, maintenance, food service, landscaping movers, facility repair, janitorial
4. Construction firms
5. Public utilities
6. Entities leasing space or facilities at Metropolitan's Union Station Headquarters
7. Landscaping services

§ 7217. Office of the General Manager

(a)

Board Executive Secretary

1. Transportation and lodging services
2. Food services and supplies

(b)

Executive Strategist
 Special Projects Manager
 Business Outreach Section Manager
 Program Manager
 Staff Assistant to the General Manager

Same as General Manager (See §7211(a))

(c)

(1)

Human Resources Group Manager
 Human Resources Section Manager
 --Total Compensation and Human Resources Information Systems Manager
 -Benefits Unit Manager

1. Consulting services of the type utilized by this section, e.g. employee training, labor and employee relations, medical benefits
2. Equipment, supplies and services of the type utilized by this section, e.g. those related to training, safety,

-Classification/Compensation Unit
Manager

Employee Relations Manager
--Employee Relations Specialists
-- Equal Employment Office Manager
--Talent Management Manager --

Human Resources Strategic Program
Manager

- Workers' Compensation Unit Manager

--

(2)

Risk Management Unit Manager

(d)

External Affairs Group

(1)

Group Manager / External Affairs
Executive Strategist
Executive Legislative Representative

-- Washington, DC
-- Sacramento

(2)

Media and Communications Section
Manager

--Press Office Program Manager
--Web Program Manager

Conservation and Community Services
Section Manager

--Program Manager

Unit Managers

--Education

--Community Programs

Business Management Team

Manager

Customer Services Unit Manager

(3)

Section Manager / Legislative Services

(4)

Government and Regional Affairs
Representatives

(e)

Strategic Water Initiatives

(1) Bay-Delta Initiatives Manager

(2) Program Manager-Bay Delta Issues

(3) Program Manager-Colorado River
Resources Issues

advertising, insurance

3. Printing and reproduction services

4. Employment agencies

5. Newspapers, books and periodicals

1. Consulting services of the type utilized by this unit e.g.
insurance actuarial risk management, claims
administration, health, safety & environmental services

2. Insurance companies

Same as General Manager (See § 7211(a))

1. Newspapers, books and periodicals

2. Hotel & motel accommodations, restaurants, bus and
airline charter

3. Educational equipment, services and supplies

4. Consulting services of the type utilized by this section

5. Advertising and mail services

6. Audio or visual aids

7. Art supplies

8. Typographical services

9. Paper supplies

Same as General Manager (See § 7211(a))

1. Hotel & motel accommodations, restaurants, bus and
airline charter

2. General and specialty equipment rentals

3. Employment agencies

4. Consultants of the type utilized by this group, e.g. public
relations

1. Public utilities

2. Engineering services

3. Real property

4. Farming

5. Private water companies

6. Real estate development

7. Construction and maintenance equipment, services and
supplies

8. Consulting services of the type utilized by this group, i.e.
energy and power, economists, engineering, environmental,
financial, planning, desalting, water pricing and demand,
water resources, water conservation

- 9. Landscape services and supplies
- 10 Energy and Power
- 11. Equipment, supplies and services of the type utilized by this group
- 12. Temporary agency payroll services

§ 7218. Ethics Office

Ethics Educator

Same as General Manager (See § 7211(a))

§ 7219 Legal Department.

(a)

Chief Deputy General Counsel
Senior Deputy General Counsel
Deputy General Counsel
Associate Deputy General Counsel

Same as General Manager (See § 7211(a))

§ 7220. Public Officials Who Manage Public Investments.

The following positions are not covered by the code because they must file under Government Code Section 87200 and, therefore, are listed for information purposes only:

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Assistant Treasurer

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§ 7221. Consultants.

Consultants providing the services of designated employees shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The General Manager may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The General Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

Statement of Reasons for Amendments to Conflict of Interest Code

The Metropolitan Water District of Southern California (Metropolitan) is amending its Conflict of Interest Code to update it to reflect changes in its organization.

The following is a list of proposed amendments to Metropolitan's Conflict of Interest Code. Unless otherwise indicated, all section references are to sections of the revised Conflict of Interest Code.

Section 7211. Officers of the District. The position of Chief Administrative Officer was deleted because it is already covered as an Assistant General Manager.

Section 7212. Office of the Chief Financial Officer. The Assistant Controller and Treasurer have been designated as Assistant Section Managers, the two former Assistant Controller Unit Manager positions have been deleted, and the former position of Payroll/Accounts Payable Team Manager has been divided into the two new Team Manager positions of Accounts Payable Administrator and Payroll Administrator. The disclosure categories have not been changed.

Section 7213. Water System Operations Group. The positions have been revised to reflect this group's current organization, but there have been no changes to the disclosure categories. In the Fleet Services Unit, the positions of Team Manager for Central and Desert have been eliminated, and those tasks assumed by the Team Managers for East and West. The Environmental, Health & Safety Program Support Unit Manager position has been deleted, and a Special Projects Manager has been added as a new position to the Operations and Planning Section. In the Water Treatment Section, the position of Business Support for Skinner has been deleted, and the position of Team Manager for Quality Assurance has been deleted in the Water Quality Section.

Section 7214. Corporate Resources Group. The positions have been revised to reflect this group's current organization, and the disclosure categories have been revised to reflect the current job duties of these positions. The new position of Program Manager for Grant Management has been added, along with the disclosure categories for this position. There is a new Team Manager for the Group Office with the same disclosure categories as stated under the Business Services Section. The positions of Design Support Team Manager for the Engineering Services Section and Team Manager for Client Support Services in the Information Technology Section also have been deleted from the group. Also, for the Engineering Services Section, the Treatment Plant/Equipment Design Team was split up into the Treatment Plant Design Team and Equipment Design Team, while the Power/Instrumentation Design Team was split up into the Power Design Team and Instrumentation Design Team. The disclosure categories for real property, real estate development firms and real estate sales and development firm have been deleted from the Corporate Resources Group because these functions are handled by the Real Property Development and Management Group.

Section 7215. Water Resources Management Group. The position of Business Management Team Manager has been added to this group.

Section 7216. Real Property Development and Management Group. The positions of Assistant Real Property Development and Management Group Manager and Unit Managers for Revenue Optimization and Right-of-Way have been added. The Team Manager positions for Recreation

Development, Recreation Management, and Transportation and Mail have been deleted. Also, the disclosure categories have been revised to reflect the current job duties of the positions in this group.

Section 7217. Office of the General Manager. The positions have been revised to reflect the current organization of this office, but there have been no changes to the disclosure categories. The position of Executive Strategist has been added under subpart (b). In the Human Resources Group, the following new positions have been added: Human Resources Section Manager, Total Compensation and Human Resources Information Systems Manager, Employee Relations Specialists, Talent Management Manager, Human Resources Strategic Program Manager and Workers' Compensation Unit Manager. The position of Benefits Unit Manager replaces the former positions of Human Resources Information Systems & Benefits Unit Manager and Benefits and Employee Services Team Manager for the Human Resources Group. In addition, the positions of Training and Organization Effectiveness Unit Manager and Staffing Unit Manager have been deleted from the Human Resources Section. In the External Affairs Group, positions of Executive Legislative Representative and Publications Program Manager have been deleted. The former Customer and Community Services Section is now designated as the Conservation and Community Services Section. For the Conservation and Community Services Section, a Program Manager position has been added, the Outreach Program Unit Manager position has been deleted, and the Community Partnering Programs Unit Manager is now referred to as the Community Programs Unit Manager. The new position of Bay-Delta Initiatives Manager has been added to Office of the General Manager under Strategic Water Initiatives.

Section 7218. Office of Ethics. No changes were made to this section.

Section 7219. Legal Department. No changes were made to this section.

Section 7220. Public Officials Who Manage Public Investments. No changes were made to this section.

Section 7221. Consultants. No changes were made to this section.