



● Ethics Officer's July 2010 Monthly Report

Summary

This report provides a general update on the progress and activities for the Ethics Office for July 2010.

Attachments

None

Detailed Report

Activities

1. The second and final AB 1234 workshop of the year for Metropolitan directors and officers will be held on August 17 as the final agenda item at the Board of Directors meeting. Member agency representatives have also been invited to attend.
2. The Ethics Office is working with management on the Annual Report for fiscal year 2009/10.
3. The Ethics Educator visited the Lake Mathews facility on July 29, 2010.
4. The Harassment and Discrimination Prevention online training for Directors is now available to all Directors.
5. The Ethics Office staff conducted Day 1 orientation for three employees.
6. The Ethics Office website logged 959 visitors from July 1-31, 2010.

Logged Questions and Matters of Concern

1. **July 2, 2010 – Issue: Customer Relations**
A query was received from a member of the public regarding whether an internal candidate who was chosen for a position opening had the required certifications for a position offered to internal and external candidates. The internal candidate met the minimum qualifications for the position. (477)
Disposition: Closed
2. **July 19, 2010 – Issue: Conflicts of Interest/Commitment**
A query was received from an employee regarding whether a conflict of interest exists if he/she invested in a company formed by his/her child. No work for the company was done on Metropolitan time or used Metropolitan resources. The company is not a competitor to Metropolitan. The investment as described by the employee does not constitute a conflict of interest with Metropolitan nor does it violate Metropolitan's outside employment policy. (478)
Disposition: Closed
3. **July 27, 2010 – Issue: Policy**
A query was received from an employee regarding whether old literature such as catalogs, operating manuals or the like that no longer have use to Metropolitan can be given to employees. As the archivist found that the materials were not of use to Metropolitan, the materials can be discarded or taken by employees. (479)
Disposition: Closed
4. **July 30, 2010 – Issue: Customer Relations**
A concern was received from a member of the public regarding a project that involved installing water tanks underground. It was found that this is not a Metropolitan project and the member of the public was directed to the correct agency. (480)
Disposition: Closed