



- Ethics Officer's June 2010 Monthly Report

Summary

This report provides a general update on the progress and activities for the Ethics Office for June 2010.

Attachments

None

Detailed Report

Activities

1. The second and final AB 1234 workshop of the year has been moved to August 17 as the final agenda item at the Board of Directors meeting.
2. The Ethics Educator facilitated a training class for employees and managers at La Verne entitled Making Ethical Business Decisions on June 24, 2010.
3. Two members of the Ethics Office volunteered their time at Metropolitan's Spring Green Expo on June 10, 2010.
4. The Sexual Harassment prevention online training for Directors will be available to all Directors in July 2010.
5. The Ethics Office staff conducted Day 1 orientation for one employee and Day 2 orientation for ten employees.
6. The Ethics Office website logged 930 visitors from June 1-30, 2010.

Logged Questions and Matters of Concern

1. **June 16, 2010 – Issue: Theft of Goods**

An anonymous concern was received regarding an employee who appeared to be receiving free coffee every morning from the cafeteria. It was found that the employee's coffee was paid for each morning by another employee. (474)

Disposition: Closed

2. **June 24, 2010 – Issue: Safety Issues and Sanitation**

An anonymous concern was received through the hotline regarding an employee's past criminal conviction. The matter had previously been reviewed by Metropolitan and determined that the employee handled the matter appropriately. (475)

Disposition: Closed

3. **June 28, 2010 – Issue: Outside Employment**

A query was received from an employee regarding whether he/she could offer consulting services to another public agency. As the consulting does not involve advising the agency on matters with which the employee would consult in the course of his or her regular duties while employed by Metropolitan, a conflict of interest does not exist and the activity is permitted. (476)

Disposition: Closed