

- Report of Contracts for Equipment, Materials, Supplies and Routine Services for the Fourth Quarter of Fiscal Year 2007/2008

Summary

Pursuant to Administrative Code Sections 2720(3) and 8121, the Report of Contracts for Equipment, Materials, Supplies, and Routine Services of \$250,000 or above for the fourth quarter of fiscal year 2007/08 is submitted in this report.

Attachments

Exhibit A is a table of contracts budgeted under the authority of the Department of the General Manager that were executed during the reporting period. The contracts have a maximum amount of \$250,000 or above, and five were awarded as the result of competitive bids. Listed below are descriptions of sole source contracts pursuant to Administrative Code Section 8140.

PO 94956 was for a one-time, sole source purchase for annual subscription renewal to the American Water Works Association Research Foundation (AWWARF) Voluntary Research Subscription Program. The subscription was purchased under Metropolitan Administrative Code Section 8140(i) and is on the District approved membership listing.

PO 95907 was to cover the sole source annual payment to Oracle to furnish annual maintenance and technical support for the Oracle database management software. This software is proprietary therefore maintenance is only available from Oracle. The contract was awarded under Metropolitan Administrative Code Section 8140 (d) and Administrative Code Section 8122 (g).

PO 96858 was for a one-time, sole source purchase for Compucom Systems to provide Microsoft Enterprise Agreement software licenses and software assurances. The software was purchased under Metropolitan Administrative Code Section 8140(m) and was a piggyback of Riverside County's Contract CCISDA/MISAC.

PO 96922 was a four-month interim sole source contract with the supplier for unleaded fuel on an as needed basis for all District locations other than Desert sites. The contract was awarded under Metropolitan Administrative Code Section 8140(e), which was required due to a sudden notice by existing supplier that financial hardship required immediate contract termination. Metropolitan's unleaded fuel requirements dictated that there was inadequate time to perform the normal bid process. Contract was awarded to supplier that had the required infrastructure and ability to meet unleaded fuel needs. This interim action allowed Metropolitan time to process a formal bid, while maintaining fuel requirements.

Detailed Report

In order to maintain core District functions, the General Manager has the authority pursuant to Administrative Code Sections 2720(3) and 8121, to execute all contracts for the purchase of materials, supplies, and other consumable items and for routine services provided. Materials, supplies and items include fuels, water treatment chemicals, and bulk items. Sufficient funds are available within the annual budget.

Exhibit A: Fourth Quarter 2007/2008**Contracts for Equipment, Supplies and Routine Services**

| <u>Supplier Name</u> | <u>Contract Description</u> | <u>Start Date</u> | <u>End Date</u> | <u>Number</u> | <u>Maximum</u> |
|---------------------------------------|--|--------------------------|-----------------|---------------|-----------------------|
| AWWA Research Foundation | Standard PO - Sole Source for annual subscription as provided on MWD Board approved membership listing | 4/9/2008 | One-time | **94956 | \$489,300.00 |
| Los Angeles Freightliner | Standard PO - Bid for 18 ton truck with boom crane | 4/15/2008 | One-time | 95150 | \$250,822.00 |
| Oracle USA Inc. | Standard PO - Sole Source for annual payment. Covers software and maintenance support | 5/14/2008 | One-time | **95907 | \$502,666.34 |
| Wondries Fleet Group | Standard PO - Bid for hybrid compact sedans | 6/5/2008 | One-time | 96425 | \$258,893.00 |
| Compucom Systems | Standard PO - Sole Source for enterprise software licenses and software assurances | 6/18/2008 | One-time | **96858 | \$590,532.00 |
| Kathco Products | Blanket - Bid for personal protection equipment store items | Year 3 of 3 4/17/2008 | 4/16/2009 | 94829 | \$350,000.00 |
| Southern Counties Oil Co. | Blanket - Sole source interim for unleaded fuel | 6/24/2008 | 9/30/2008 | **96922 | \$688,500.00 |
| General Environmental Management Inc. | Master - Bid for hazardous waste management services | Year 3 of 5 5/1/2008 | 4/30/2009 | *78127-02 | \$600,000.00 |
| Ecology Control Industries | Master - Bid for hazardous waste management services | Year 3 of 5 5/1/2008 | 4/30/2009 | *78128-02 | \$600,000.00 |
| Total | | | | | \$4,330,713.34 |

*These Agreements contain provisions that allow them to be negotiated annually for a period up to five years.

**Sole Source: These are purchases that were not bid but awarded in accordance with Administrative Code Section 8140.

***These Agreements contain provisions for renewals up to 5 years and do not require competitive bidding in accordance with Administrative Code Section 8140.