

- Report of Contracts for Equipment, Materials, Supplies and Routine Services for the Second Quarter of Fiscal Year 2007/2008

Summary

Pursuant to Administrative Code Sections 2720(3) and 8121, the Report of Contracts for Equipment, Materials, Supplies, and Routine Services of \$250,000 or above for the second quarter of fiscal year 2007/08 is submitted in this report.

Attachments

Exhibit A is a table of contracts budgeted under the authority of the Department of the General Manager that were executed during the reporting period. The contracts have a maximum amount of \$250,000 or above, and seven were awarded as the result of competitive bids. Listed below are descriptions of sole source contracts pursuant to administrative code section 8140.

PO 90270 is a one time sole source standard PO to pay Metropolitan's assessed contribution for regional media services for the Association of California Water Agency's water conservation and awareness outreach program.

PO 75985-02 is a one-year, sole source piggyback Western States Contracting Alliance (WSCA) contract renewal to provide industrial supplies for all Metropolitan locations. Savings will be realized with the volume-based discounts offered on the cooperative WSCA contract.

Detailed Report

In order to maintain core District functions, the General Manager has the authority pursuant to Administrative Code sections 2720(3) and 8121, to execute all contracts for the purchase of materials, supplies, and other consumable items and for routine services provided. Materials, supplies and items include fuels, water treatment chemicals, and bulk items. Sufficient funds are available within the annual budget.

Exhibit A: Second Quarter 2007/2008

Contracts for Equipment, Supplies and Routine Services

<u>Supplier Name</u>	<u>Contract Description</u>	<u>Start Date</u>	<u>End Date</u>	<u>Number</u>	<u>Maximum</u>
Association of California Water Agencies	Standard PO - Sole source for special assessment contribution to Statewide conservation and water awareness campaign	10/1/2007	One-time	**90270	\$1,000,000.00
Rotolo Chevrolet, Inc.	Standard PO - Bid for seventeen 1/2-ton 4dr 4WD crew cab mini pickup trucks	10/18/2007	One-time	90453	\$344,602.16
Kearny Mesa Ford	Standard PO - Bid for fourteen 3/4-ton pickup trucks	10/8/2007	One-time	90452	\$301,860.00
Nixon-Egli Equipment Co	Standard PO - Bid for one 65-ton diesel engine mobile crane, used	12/18/2007	One-time	92203	\$442,546.00
Air Products and Chemicals, Inc.	Blanket - Bid for liquid oxygen	Year 1 of 5 11/1/2007	10/31/2008	*90225	\$1,100,000.00
Diversified Maintenance Services	Blanket - Bid for Union Station janitorial services	Year 2 of 5 11/1/2007	10/31/2008	*91447	\$786,600.00
Parker Oil Products, Inc.	Blanket - Bid for unleaded fuel desert region	Year 2 of 3 12/1/2007	11/30/2008	74459-02	\$290,000.00
W. W. Grainger, Inc	Master - Sole source for industrial supplies	Year 3 of 5 12/1/2007	11/30/2008	***75985-02	\$380,000.00
ITL Incorporated	Blanket - Bid for unleaded fuel inland region	Year 3 of 3 12/1/2007	11/30/2008	74346-02	\$1,709,550.00
Total					\$6,355,158.16

*These Agreements contain provisions that allow them to be negotiated annually for a period up to five years.

**Sole Source: These are purchases that were not bid but awarded in accordance with Administrative Code provision 8140.

***These Agreements contain provisions for renewals up to 5 years and do not require competitive bidding in accordance with Admin Code provision 8140