

- **Board of Directors**  
**Engineering and Operations Committee**

October 11, 2005 Board Meeting

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**8-5**

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**Subject**

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Authorize entering into an agreement with Securitas, Inc. to provide security guard services for a five-year period not to exceed \$30 million

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**Description**

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Post-September 11, 2001, alert levels for Homeland Security have intensified reliance on contract security guards to provide security patrols and safeguarding of operational facilities, critical infrastructure, and temporary work sites or special events. Previously (board letter of June 11, 2002), staff estimated that expanded security requirements could reach \$7.33 million, annually. However, with careful management and a five-year contract, staff projects delivering necessary security coverage within an annual threshold of \$6 million, or at approximately 20 percent below this original projection.

The current contract with Securitas will expire in December 2005. In order to protect its numerous facilities over a broad geographical area, Metropolitan requires the security service provider to cover 47 posts 24-hours per day, seven days per week, as well as provide security for special events and shutdowns. Securitas currently employs approximately 160 security officers to comply with these contract requirements. Therefore, transitioning from one security service provider to another is complex, time-consuming and costly. Since Metropolitan's contracting procedures allow for contracts of up to five years, a five-year security contract will ensure continuity of security services for a longer period, as well as reduce costs associated with contract bidding and transitioning to a new provider. If the security service provider is not performing satisfactorily, Metropolitan has the option of canceling the contract at any time.

In April 2005, staff issued Request for Proposal No. 726 to provide security guard services for all Metropolitan facilities for a five-year period. Metropolitan hosted a mandatory bidders' conference on May 25, 2005. Six firms attended and two firms submitted proposals. In June, a panel of business and subject matter experts evaluated responding service providers. Securitas consistently outscored competitors, resulting in the panel's unanimous recommendation of the firm as the most qualified bidder.

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**Policy**

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Metropolitan Water District Administrative Code Section 8115 (a): Negotiated Contracts over \$250,000

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**California Environmental Quality Act (CEQA)**

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CEQA determination for Staff Recommendation:

The proposed action is not defined as a project under CEQA because it involves continuing administrative activities, such as personnel-related actions (Section 15378(b)(2) of the State CEQA Guidelines). In addition, the proposed action is not subject to CEQA because it involves other government fiscal activities that do not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment (Section 15378(b)(4) of the State CEQA Guidelines).

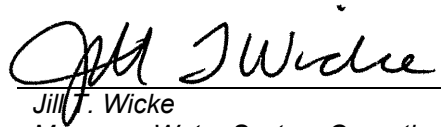
The CEQA determination is: Determine that the proposed action is not subject to CEQA pursuant to Sections 15378(b)(2) and 15378(b)(4) of the State CEQA Guidelines.

**Staff Recommendation**

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Adopt the CEQA determination and authorize entering into an agreement with Securitas to provide security services for a five-year period not to exceed \$30 million.

**Fiscal Impact:** Approximately \$6 million per year



Jill F. Wicke  
Manager, Water System Operations

9/19/2005

Date



Dennis B. Underwood  
CEO/General Manager

9/20/2005

Date