

● **Board of Directors**
Communications and Legislation Committee

January 9, 2001 Board Meeting

8-2

Subject

Authorize increase of \$25,000 in contract with Clark & Weinstock

Description

In November 1999, the General Manager contracted with the Washington, D.C.-based firm of Clark and Weinstock to provide strategic aid with regard to Metropolitan's interest in the CalFed process. The consulting firm was charged with evaluating Metropolitan's CalFed implementation strategy, arranging meetings with key policy makers to help improve Metropolitan's communications, and helping Metropolitan to meet its overall CalFed-related goals.

For those services, the firm was to receive \$20,000 per month, plus expenses, for six months, with the total not to exceed \$125,000 over the term of the agreement. In April 2000, the agreement was extended for another six months, with the work to be completed by November, not to exceed \$249,999.

During 2000, a Clark and Weinstock representative attended several Board meetings that were not part of the original scope of work, which caused expenses to exceed the contract amount. These meetings were unanticipated and consequently the level of reimbursable expenses has exceeded the contract amount. The contract was terminated at the end of October, however, outstanding expenses remain.

The General Manager is seeking Board approval to amend the contract by \$25,000 in order to pay the outstanding balance.

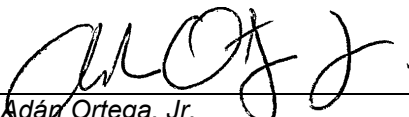
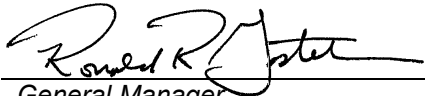
Policy

Metropolitan Water District Administrative Code Section 8115: Contracts over \$250,000.

Staff Recommendation

Authorize the General Manager to increase Contract 29371 with Clark and Weinstock by \$25,000 to a total amount of \$275,000 to pay outstanding balance of work contracted for by Metropolitan.

Fiscal Impact: Funds are available within the current budget, no additional appropriation is necessary.

 Adán Ortega, Jr. Sr. Executive Assistant to the General Manager and Group Manager, External Affairs	12/20/2000 Date
 Ronald R. Jester General Manager	12/22/2000 Date