

- **Board of Directors**
Engineering and Operations Committee

June 13, 2000 Board Meeting

8-1

Subject

Amendment to Agreement No. 285 with Michael Willis Architects (MWA) to Continue to Provide Technical Services for the Joseph Jensen Filtration Plant Oxidation Retrofit Program (Jensen ORP).

Description

The Jensen ORP project management team retained MWA as the architectural consultant through a competitive Request for Proposal (RFP) process in 1995. MWA was retained to assist in overall site master planning and design of the Ozone, Oxygen, and Contactor Buildings and the site landscaping.

In 1996, the agreement was amended (from \$504,000 to \$635,000) to include value engineering services for the Jensen Service Center and the Henry J. Mills Filtration Plant ORP and preparation of architectural graphics for the Jensen ORP.

Recently, your Board approved revisions to the ORP scope of work including a reduction in the design capacity for the Jensen ORP. This will require changes to the site plan, evaluations of alternative building arrangements, and the redesign of the ozone contactors at Jensen ORP. These revisions will require the assistance of an architectural consultant. The estimated cost of \$315,000 will be funded from the existing ORP appropriation.

MWA, a Minority-owned Business Enterprise firm, provides highly specialized skills and manpower that we currently do not have at Metropolitan. These specialized skills and manpower are needed to complete the detailed architectural design for the Jensen ORP. If this agreement is not amended and the RFP process is initiated, the Jensen ORP will be significantly delayed which will have significant impacts on operations.

Policy

Administrative Code Section 8115: Contracts over \$250,000.

Board Options/Fiscal Impacts

Option #1

Authorize the General Manager to amend Agreement No. 285 with Michael Willis Architects by an additional \$315,000 to complete design work on the reduced capacity Jensen ORP. This would increase the current contract amount by \$315,000 to a revised contract amount of \$950,000, and is part of the Jensen ORP approved budget.

Fiscal Impact: \$315,000 expenditure of appropriated ORP funds.

Option #2

Do not amend the agreement with MWA and select another architect consultant through a competitive RFP process. This would result in delays to the Jensen ORP project and increased administration costs and would provide no additional benefit to the district.


Fiscal Impact: Increased costs. The cost of alternate services would likely be higher than MWA considering the inefficiency of bringing in new personnel at this late stage of design.

Staff Recommendation

Option #1.



Roy L. Wolfe 5/26/2000
Acting Manager, Corporate Resources *Date*



Ronald R. Foster 5/29/2000
General Manager *Date*