

**Date:**           **October 29, 1999**

**To:**               **EXECUTIVE COMMITTEE**

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Phillip J. Pace, Chair	Bill D. Wright
Henry S. Barbosa, Vice Chmn.	William G. Luddy
Timothy F. Brick, Vice Chmn.	Gary A. Morse
Helen Z. Hansen, Board Secretary	Langdon W. Owen
John V. Foley	Francesca M. Krauel
Lois B. Krieger	Claude A. "Bud" Lewis
Wesley M. Bannister	George Wein
James H. Blake	Edward C. Little
John M. Mylne , III	Ted Grandsen
Glen D. Peterson	

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**From:**           **Executive Secretary**

**Subject:**       **Meeting of Tuesday, November 16, 1999 -- CANCELLED**

Chairman Pace requests you be informed there will be **no meeting** of the Executive Committee on Tuesday, November 16.

All Items scheduled for the Executive Committee will be taken directly to the Board Meeting for action on November 16.

**Dawn Chin**