

May 3, 1999

To: Board of Directors (Subcommittee on Real Property & Asset Mgmt --Info)

From: General Manager _____

Submitted by: David C. Edwards _____
Director, Information Technology

Subject: Status Report on Phase One of the Information Systems Strategic Plan (ISSP) as of
March 31, 1999

RECOMMENDATION(S)

For information only.

EXECUTIVE SUMMARY

On November 9, 1993, the Board authorized an increase in Appropriation No. 634 to commence Phase One of the Information Systems Strategic Plan to implement nineteen key business applications. The Board also approved an increase to Appropriation No. 099 for related operating equipment expenditures. While the bulk of the core Phase One business systems was implemented in April 1995, development has continued on certain applications since that date. Oversight of the remaining portions of the Phase One Program is being provided by the Information Technology Governance Council (ITGC).

The program management structure for Phase One requires that quarterly status reports be submitted to your Board throughout the duration of the program. This status report contains activities and financial data covering the third quarter of fiscal year 1998-99.

During this period, efforts were focused on system configuration and unit testing for the Permits and Training modules of EHS Suite. The PeopleSoft staffing and planning module is essentially complete as defined in Phase One.

Attachment "A" is the Program Cost Report which shows the balance of the Capital Appropriation and program costs as of March 31, 1999.

Attachment "B" is the Project Cost Report which shows project balances as of March 31, 1999. The original budget for HSE has been reduced from \$2,831,000 to \$1,917,000. This reduction is due to the overall scope of the project being reduced and the change in technology.

DETAILED REPORT

I. PROGRESS HIGHLIGHTS IN THIS PERIOD

The Health, Safety and Environmental (HSE) Project Team completed project requirements definition, system configuration and unit testing of the permits and training modules. User documentation was completed for the permits module. The permits module administrative documentation and documentation of business rules and work flow processes for incident reporting commenced during the third quarter fiscal year 1998-99.

II. MAJOR MILESTONES

COMPLETED THIS PERIOD

Health, Safety and Environmental Systems:

System configuration and unit testing for the permits and training modules of EHS Suite were completed. Final user acceptance testing for the permits module began the third quarter fiscal year 1998-99.

Human Resources Systems:

The staffing and planning module is essentially complete.

IN PROCESS

Health, Safety and Environmental Systems:

Integration of the application security features with the Oracle database security standards has been defined and work is underway. Cleanup and quality control of legacy data is underway and data conversion into the training module is progressing nicely. Administrative guidelines and process documentation for both permits and training are undergoing revision. User acceptance testing scripts, training materials and user training schedules are in development.

Human Resources Systems:

The staffing and planning module is now 97% complete, with final testing and implementation to take place by May 1999.

The cost to complete this project is less than \$10,000.

III. FUTURE OBJECTIVES

Health, Safety and Environmental Systems:

The project team anticipates full implementation of the permits and training modules during the fourth quarter fiscal year 1998-99. Full implementation of EHS Suite is anticipated during the third quarter fiscal year 1999-2000.

Human Resources Systems:

Complete implementation of PeopleSoft staffing and planning module.

RL/VS/GW

Attachment 10-9A

Attachment 10-9B

ATTACHMENT 10-9A

TABLE 1 -- ISSP Program Status as of March 31, 1999

ISSP APPROPRIATION SUMMARY		
	ISSP Capital Program (634)	Operating Equipment (099)
Original Appropriation (Phase Zero)	\$5,489,783	\$73,800
1st Revision - Phase Zero	\$200,000	---
2nd Revision - Phase One	\$21,100,000	\$2,100,000
TOTAL ISSP FUNDING	\$26,789,783	\$2,173,800
Total Program Costs through 3/31/99	\$24,277,701	\$2,173,800
AVAILABLE BALANCE	\$2,512,082	\$ 0

TABLE 2 -- ISSP Capital Program Costs Summary

ISSP COST SUMMARY (Appropriation 634)					
	Final Phase Zero Costs	Phase One Costs			Total Program Costs
		Phase One Costs Thru 12/31/98	Incurred During Quarter Ended 3/31/99	Total Phase One Costs To Date	Total Appropriation/ Costs To Date
Total ISSP Appropriation					\$26,789,783
Labor	\$524,519	\$2,771,278	\$64,822	\$2,836,100	\$3,360,619
Materials, Supplies, Interest & Incidentals (incl. Software)	\$551,303	\$5,042,397	\$8,848	\$5,051,245	\$5,602,548
Professional Services	\$4,583,521	\$10,582,666	\$148,347	\$10,731,013	\$15,314,534
Combined Totals	\$5,659,343	\$18,396,341	\$222,017	\$18,618,358	\$24,277,701
Available Balance					\$2,512,082

Attachment 10-9B

ISSP PHASE ONE PROJECT STATUS REPORT

PROJECT	ORIGINAL BUDGET	REVISED BUDGET	ACTUALS TO DATE (*)	STATUS
Appropriation 634 (Phase 1 only)				
Program Office	\$ 3,900,000	\$ 3,900,000	\$ 3,602,915	COMPLETE
Software	\$ 3,985,000	\$ 3,985,000	\$ 4,196,987	COMPLETE
Technology	\$ 2,100,000	\$ 2,100,000	\$ 2,005,043	COMPLETE
HS&E (**)	\$ 2,831,000	\$ 1,917,000	\$ 936,239	ONGOING
Materials Management	\$ 2,278,000	\$ 2,278,000	\$ 1,434,418	COMPLETE
H/R, Payroll & Medical	\$ 2,580,000	\$ 2,580,000	\$ 3,533,386	ONGOING
Finance	\$ 3,106,000	\$ 3,106,000	\$ 2,270,756	COMPLETE
Asset Tracking	\$ 320,000	\$ 320,000	\$ 631,253	COMPLETE
APPROPRIATION 634 SUB-TOTAL:		\$21,100,000	\$18,610,997	
Appropriation 099 (Phase 1 only)				
Hardware	\$ 2,100,000	\$ 2,100,000	\$ 2,100,000	
TOTAL:		\$23,200,000	\$22,286,000	\$20,710,997

* Actuals as of March 31, 1999

** Original project budget reduced by \$914,000 based upon reassessment of project done by HSE Project Manager.