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**MWD**

METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA

*[Signature]*  
 for EXECUTIVE SECRETARY

February 26, 1996

**To:** Board of Directors (Engineering and Operations Committee--  
 Action)

**From:** General Manager *[Signature]*

**Submitted by:** Roberta L. Soltz *[Signature]*  
 Director of Environmental Compliance

**Subject:** Award of Service Contracts for Hazardous Waste Management

**RECOMMENDATION(S)**

It is recommended that the General Manager be authorized to award contracts to Laidlaw Environmental Service, and to Findly Chemical Disposal, Inc., for hazardous waste management services. The total annual cost is not to exceed \$1,125,000 for each contract, including sales tax, as applicable, in form approved by the General Counsel.

**BRIEF DESCRIPTION**

Metropolitan purchases and stores various chemicals and materials for use in its daily operations. Once used or spent, many of these chemicals are categorized as "hazardous waste" as defined by the California Health and Safety Code, because of their potential hazard or risk to human health or to the environment.

The packaging, marking and labeling, accumulation, handling, transporting, and disposal of hazardous waste is strictly regulated by various Federal, State, and local agencies (eg., Environmental Protection Agency (EPA), Department of Toxic Substances Control (DTSC), and the Department of Transportation (DOT)). These agencies continue to impose new and changing regulations that deal specifically with the management of hazardous waste, including spills and air releases.

<p><b>Contract Type</b></p> <p><input checked="" type="checkbox"/> New  <input type="checkbox"/> Amended</p> <p><b>Contract Form</b></p> <p><input type="checkbox"/> Lease  <input checked="" type="checkbox"/> Professional Services  <input type="checkbox"/> Construction</p>	<p><b>Funding</b></p> <p><input type="checkbox"/> Capital-Appropriation No.  <input checked="" type="checkbox"/> O &amp; M</p> <p><b>Budget Status</b></p> <p><input checked="" type="checkbox"/> FY 95-96 Amount \$2,250,000  <input type="checkbox"/> Out-Year Amount  <input type="checkbox"/> Non-Budget Amount</p>	<p><b>Type of Competition</b></p> <p><input checked="" type="checkbox"/> Competitive Bidding    Specification No. 2109  <input type="checkbox"/> Negotiated Contract  <input type="checkbox"/> Sole Source</p>
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**PURPOSE/BACKGROUND**

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On October 13, 1995, Metropolitan advertised and sent out 35 Requests for Qualification (RFQ) as the first step in the competitive bid process to firms specializing in industrial hazardous waste services. Fifteen responses were received, and the representative qualifications were thoroughly reviewed and evaluated. Five top ranked respondents were determined qualified to perform the scope of work and services required, and site visits were arranged to provide a supplemental consideration for overall evaluation. The five vendors were recommended for participation in the second phase cost proposal portion of this process.

The overall evaluation has determined the two firms most qualified to provide the scope of work and services required by Metropolitan Water District. The two firms, Laidlaw Environmental Services, and Findly Chemical Disposal, Inc. are most capable, highly experienced, and renowned in the industry. Their recognized specialties include Emergency Response, Bulk Waste, and consolidated Lab Packing, all of which are required by Metropolitan.

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**ACTION(S) AND MILESTONE(S)**

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It is recommended that your Board retain both firms to provide these specialized professional services to assure essential services are readily available on a continuous basis to reduce the risk of harm to area residents and the environment, and to help comply with applicable statutes and regulations. Laidlaw Environmental Services will routinely service District facilities of the Western and Central Regions, and Findly Chemical Disposal, Inc. will routinely service District facilities of the Eastern and Desert Regions. Both Firms will provide Emergency Response Services District wide as may be required. These contracts are renewable yearly, based on vendor performance and availability of funds, for a period of time not to exceed five years.

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**MBE/WBE**

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Findly Chemical Disposal, Inc. is a MBE/WBE Enterprise, per verification number 91DS0110.

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**CEQA COMPLIANCE/ENVIRONMENTAL DOCUMENTATION**

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This project is categorically exempt from the provisions of the California Environmental Quality Act.

<p><b>Statistics</b> <u>35</u> Contractors attended Pre-RFQ Conference <u>15</u> Contractors submitted RFQ's</p>	<p><b>Evaluation Criteria</b> Most qualified to provide the scope of work and services of the specifications. Cost efficient proposals and MBE/WBE qualifications were also considered.</p> <p><b>Contractual Details</b></p> <ul style="list-style-type: none"><li><input checked="" type="checkbox"/> Anticipated Duration 1-5 years</li><li><input checked="" type="checkbox"/> Hourly Rates - Various</li><li><input type="checkbox"/> Prevailing Wage Rates Will Apply</li></ul>
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