

SEP 12 1995

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METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA

[Signature]
EXECUTIVE SECRETARY

August 21, 1995

To: Board of Directors (Organization and Personnel Committee--Action)
(Engineering and Operations Committee--Action)

From: General Manager

Subject: Award a \$ 2,333,300 Contract to Inter-Con Security Systems, Inc. for
Providing Security and Protective Services at Various District Facilities

RECOMMENDATION:

It is recommended that the General Manager be authorized to enter into an agreement with Inter-Con Security Systems, Inc., in form approved by the General Counsel, to provide security and protective services for a one-year period commencing October 1, 1995 and ending September 30, 1996; in the amount of \$ 2,333,300; with the option to renew up to 36 months on a year-to-year basis.

John R. Wodraska
General Manager

Submitted by:

[Signature]

Edward G. Means
Chief of Operations

Concur:

[Signature]
John R. Wodraska
General Manager

Attachments

SHL/jcj
(o:\opssvcs\sheila\security.bdl)

for

BRIEF DESCRIPTION:

Metropolitan has need for contract guard services at several of its key facilities. These services are currently being provided by Pedus, Services, Inc. under a contract which expired June 30, 1995, and is now on a month-to-month basis. Metropolitan issued a request for proposals for providing security and protective services. Ten firms submitted proposals and after an in-depth evaluation of the proposals, Inter-Con Security Systems, Inc. was found to be the most capable of providing the necessary services at the most competitive cost. The contract provides for three extensions at Metropolitan's option.

<p style="text-align: center;"><u>CONTRACT TYPE</u></p> <p><input checked="" type="checkbox"/> NEW <input type="checkbox"/> AMENDED</p> <p style="text-align: center;"><u>CONTRACT FORM</u></p> <p><input type="checkbox"/> LEASE <input checked="" type="checkbox"/> PROFESSIONAL SERVICES</p>	<p style="text-align: center;"><u>FUNDING</u></p> <p><input type="checkbox"/> CAPITAL <input checked="" type="checkbox"/> O & M</p> <p style="text-align: center;"><u>BUDGET STATUS</u></p> <p><input checked="" type="checkbox"/> FY 95/96 AMT \$2,500,000 <input type="checkbox"/> OUT-YEAR AMT _____ <input type="checkbox"/> NON-BUDGET AMT _____</p>	<p style="text-align: center;"><u>TYPE OF COMPETITION</u></p> <p><input type="checkbox"/> RFQ <input checked="" type="checkbox"/> RFP NO. <u>173</u> <input type="checkbox"/> INFORMAL RFP <input type="checkbox"/> OTHER COMPETITION _____</p> <p><input type="checkbox"/> SOLE SOURCE</p>
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MBE/WBE:

The goal for this contract is 20% combined certified minority-owned business enterprise and certified women-owned business enterprise participation. Inter-Con is a certified minority-owned business enterprise and as such meets the goals of this contract.

CEQA COMPLIANCE / ENVIRONMENTAL DOCUMENTATION:

The proposed action is exempt from the provisions of the California Environmental Quality Act because it does not have the potential to cause a significant effect on the environment.

PURPOSE/BACKGROUND:

Metropolitan has facilities spread throughout its service area and has need for an outside contractor to provide security and protective services at several of its key facilities in Los Angeles, Orange, San Bernardino and Riverside counties. Pedus Services, Inc. has been providing these services since August 1992, under a contract that allowed for annual renewals for up to 48 months. Metropolitan staff chose not to exercise its option to renew for 1995-96 and, in June issued a Request for Proposals (RFP 173) for providing security and protective services. Notices were sent to approximately 100 vendors and announcement was made in *The Metropolitan News* and *The Small Business Exchange*.

Thirty prospective respondents attended a mandatory pre-proposal conference and site inspection, and of those, 10 submitted proposals (see Exhibit I). A panel comprised of an outside security consultant, District security staff and Business Outreach, administrative and financial staff carefully reviewed each of the proposals for several factors (see Exhibit II) to assure selection of the best qualified firm to provide fixed-post and mobile-patrol guard services. Based upon this in-depth evaluation, a short list of five firms was identified, emphasizing proposal evaluation above pricing (see Exhibit III). Members of the review panel then visited each of the short-listed firms and conducted a follow-up interview during which areas of concern were clarified and proposal information validated (see Exhibit IV). The panel then ranked the top three respondents and background checks were made through TRW, Dunn and Bradstreet, and the Bureau of Collections & Investigative Services of the Department of Consumer Affairs; and references contacted to further verify proposal information. The panel evaluated the additional information then applied pre-determined weights to the points received for each element rated and determined that Inter-Con was clearly the best qualified firm to provide the needed services at a competitive price (see Exhibit V).

RFP STATISTICS

51 FIRMS REQUESTED RFP
10 FIRMS SUBMITTED PROPOSALS
5 FIRMS WERE SHORT-LISTED

CONTRACTS WITH CONSULTANT

TOTAL NO. _____
 MAXIMUM DOLLAR AMT. _____

EVALUATION CRITERIA

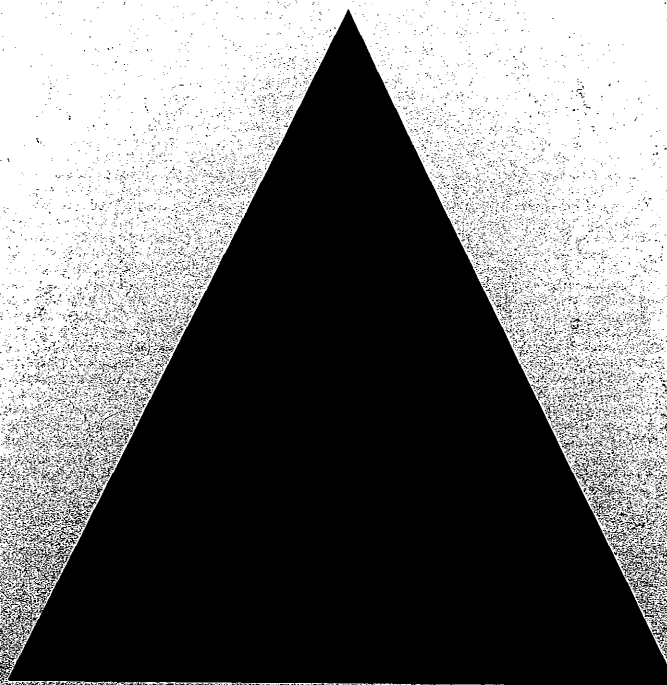
 (ATTACHED)

CONTRACTUAL DETAILS

ANTICIPATED DURATION 1-3 YEARS
 HOURLY RATES SEE ATTACHED

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