

MINUTES
REGULAR MEETING OF THE
BOARD OF DIRECTORS
THE METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA
JUNE 13, 1995

41423 The Board of Directors of The Metropolitan Water District of Southern California met in Regular Meeting on the third floor of the building located at 350 South Grand Avenue in the City of Los Angeles, State of California, on Tuesday, June 13, 1995.

The Meeting was called to order by Chairman Foley at 12:37 p.m.

41424 The Meeting was opened with an invocation by Director Kenneth H. Witt.

41425 The Pledge of Allegiance to the Flag was given, led by Director Bonny L. Capobianco.

41426 Secretary Murph called the roll. Those answering present were: Directors Bannister, Barker, Blake, Brick, Capobianco, Fellow, Foley, Frahm, Gambrell, Grandsen, Green, Griffen, Hawkins, Huntley, Ibbetson, King, Krauel, Krieger, Little, Mason, McCauley, McMurray, Meyer, Miller, Milne, Moret, Morris, Morse, Murph, Mylne, O'Neil, Pace, Parker, Peterson, Rez, Troxel, Watton, Webster, Wein, Witt, Wright, and Wysbeek.

Those not answering were: Directors Alario, Brandt, Gilbert, Handelman, Harry, Hill, Luddy (entered 1:17 p.m.), Pak, and Reed.

The Chair declared a quorum present.

41427 Chairman Foley inquired if there were any additions to the agenda. There being none, the Chair declared only those matters listed on the agenda would be considered.

41428 Chairman Foley invited members of the public to address the Board on matters within the Board's jurisdiction. No member of the public responded.

41429 There being no objection, the Chair ordered the reading of the Minutes of March 14 and April 11, 1995, dispensed with, copies having been mailed to all Directors.

Vice Chairman Blake moved, seconded by Director Fellow and carried, approving the foregoing Minutes as mailed.

Director Bannister requested to be recorded as abstaining.

Director Green requested to be recorded as abstaining for the April 11, 1995, Minutes.

41430 The General Counsel's letter dated June 2, 1995, was presented, transmitting the credentials evidencing the appointment by the City of Burbank of Thomas H. McCauley for an indefinite term, replacing Larry L. Stamper.

General Counsel Taylor reported the credentials had been examined and found legally sufficient.

The Chair ordered the credentials, together with the General Counsel's letter, received and filed.

The Chair reported the Oath of Office had been administered to Mr. McCauley, and ordered the Oath filed.

Following an introduction by Robert Kramer, Burbank City Council member, Mr. McCauley took his seat as a Director representing the City of Burbank.

41431 Vice Chairman Blake moved, seconded by Director Wysbeek and carried, approving the appointment of Director James M. Rez as Chairman of the Special Nominating Committee.

Vice Chairman Green moved, seconded by Vice Chairman Blake and carried, approving the recommendation of the Executive Committee assigning Director McCauley to the Legal and Claims and the Organization and Personnel Committees.

Directors Barker and Little withdrew from the Meeting at 1:00 p.m.

41432 Following an introduction by Director Morris, Mr. Stafford Thornton, president of the American Society of Civil Engineers, presented a plaque to Chairman Foley designating the Colorado River Aqueduct as a National Historic Civil Engineering Landmark.

41433 Chairman Foley presented a pin to Director Timothy F. Brick emblematic of his completion of ten years of service as a Director representing the City of Pasadena.

41434 Vice Chairman Green moved, seconded by Director Ibbetson and carried, authorizing preparation of Commendatory Resolutions for former Directors Kenneth H. Lombard and Leonis C. Malburg.

41435 Director Griffen moved, seconded by Board Secretary Murph and carried, granting the requests for leaves of absence, as follows:

Director Reed, ninety days, commencing June 6

Director Peterson, sixty days, commencing June 13

41436 Executive Assistant for Strategic Policy Development Ivey gave an overview of the activities of the Task Force to Review Office Space and Building Sites and a forecast of its future considerations.

41437 Director Ibbetson announced there is nothing to report on the State Water Contract or on the Colorado River water rights.

Director Luddy took his seat at 1:17 p.m.

41438 The Board viewed the video tape report by Chief Engineer Snyder showing the excavation work for the west dam of the Domenigoni Valley Reservoir Project.

Chief Financial Officer Becker gave a video tape report on Metropolitan's financial condition.

Chief of Planning and Resources Man gave a video tape report of the programs to ensure continued water delivery reliability from the Colorado River; such as the conservation program with Imperial, the Palo Verde land fallowing program, and the Colorado River Basin salinity control program.

The Board viewed the video tape report by Chief of Operations Means showing the recent break on the Sepulveda Feeder, and the crews working round-the-clock to bring the

Feeder on line within 24 hours. Mr. Means announced the Total Dissolved Solids workshop is scheduled on June 28, 1995, at 10:00 a.m.

Deputy General Manager Quinn reported on the status of the proposed low-level nuclear waste dump at Ward Valley, an issue being monitored by Metropolitan. He advised that the Secretary of the Interior needed to satisfy the question of whether this site would ultimately present a hazard to the quality of the Colorado River water delivered to Southern California, Ward Valley being located 22 miles from the Colorado River. The National Academy of Science was asked to make this determination, and prepared a report which set forth its conclusions that it was highly unlikely the proposed facility at Ward Valley would pose a threat to the quality of drinking water delivered to Southern California. Included in the report, he said, were recommendations to further ensure that there would be no health hazard if Ward Valley was selected as the site of the proposed low-level nuclear waste dump. After the National Academy of Science issued its report, the Secretary of the Interior indicated he intended to transfer control of the Federal land to the State, a necessary transaction prior to implementation of the dump. However, there are jurisdictional issues still to be resolved before implementation can take place, he said.

Deputy General Manager Horne reported on Bay/Delta activities, presenting an historical overview and the long-term comprehensive plans for the future.

41439 It was with regret that General Manager Wodraska announced the resignation of Janet Marott, Information Systems Division Manager. He advised of the additional consolidation to the organization with Information Systems and Administrative Services reporting to Chief Financial Officer Becker. He reported that Metropolitan is the proud recipient of the City of Los Angeles Tom Bradley Affirmative Action Award. He reported that the Executive Exchange Program has been initiated; Metropolitan's Assistant Chief of Planning and Resources Thornhill will be working about three days a week at Orange County Water District, with OCWD Assistant General Manager spending similar time at Metropolitan, thereby improving communication and understanding with the groundwater agency.

41440 General Counsel Taylor reported on the WCT Building litigation, stating our motion for retrial was denied.

Director Griffen withdrew from the Meeting at 1:35 p.m.

Vice Chairman Blake moved, seconded by Vice Chairman Green, and the Board approved the Consent Calendar Items, M.I. 41441 through M.I. 41458, as follows:

41441 Authorized the General Manager to bind \$75 million of liability insurance, in excess of a \$25 million self-insured retention, with the American Excess Insurance Association at a net annual premium of \$665,000 for fiscal year 1995-96, as set forth in the General Manager's letter dated May 21, 1995.

41442 Authorized Appropriation No. 709 in the amount of \$560,000 from the General Fund for marketing expenses arising from the sale of Water Revenue Bonds, 1995 Series A, as set forth in the General Manager's letter dated May 23, 1995.

41443 Authorized (1) Appropriation No. 711 for \$1,952,250 to perform environmental work, appraise properties, process documents, purchase mineral rights where appropriate, purchase lands, quitclaim lands; and (2) the General Manager to acquire Parcels 126-1-7 and 126-2-1A for the Iron Mountain Rip/Rap Quarry, Eagle Mountain Aggregate Deposit Site, and Coxcomb Mountains erosion control areas, as set forth in the General Manager's letter dated May 25, 1995.

Director Morris requested to be recorded as voting no.

41444 Authorized the General Manager to enter into an agreement with Tetra Design, Inc., not to exceed \$550,000, for architectural and engineering design services for a new Service Center and Vehicle Maintenance Center at the Joseph Jensen Filtration Plant, subject to the agreement being in form approved by the General Counsel, as set forth in the General Manager's letter dated May 30, 1995.

41445 Authorized the General Manager to amend Agreement No. 3687 with AeroVironment, Inc., to increase the maximum amount payable from \$288,000 to \$788,000, including expenses, in order to continue monitoring air quality impacts of construction-related activity at the Domenigoni Valley Reservoir Project in compliance with provisions of the California Environmental Quality Act and Rule 403 of the South Coast Air Quality Management District, as set forth in the General Manager's letter dated May 8, 1995.

41446 Authorized the General Manager to enter into a \$530,000 agreement with United Personnel Services for providing temporary unskilled or minimally skilled labor under the Operations Division's Job Program for Disadvantaged Youth aimed at unskilled minority and female youth, as set forth in the General Manager's letter dated May 22, 1995.

41447 The Board (1) adopted **Resolution 8474** increasing Metropolitan's contributions to the medical plans maintained by the Public Employees' Retirement System for employees and annuitants in classifications represented by the Management and Professional Employees Association, Field Supervisors and Professional and Personnel Association, and Association of Confidential Employees, said changes to be effective August 1, 1995, through December 1996; and (2) amended Section 6522 of the Administrative Code to read as shown in Attachment "B" to the General Manager's letter dated May 23, 1995, to provide the new contributions for unrepresented managers; said Resolution entitled:

**RESOLUTION FIXING THE EMPLOYER'S CONTRIBUTION UNDER THE
PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT**

41448 Authorized the General Counsel to (1) extend by three years the term of the contracts with Avila & Putnam; Best, Best & Krieger; Hill, Farrer & Burrill; McCormick, Kidman & Behrens; and Katherine Stone, who are acting as special counsel for the eminent domain litigation for the Domenigoni Valley Reservoir Project; and (2) amend the terms of the contracts with Katherine Stone and Avila & Putnam, as set forth in the General Counsel's letter dated May 23, 1995.

41449 Authorized the General Manager to (1) enter into an agreement with Diba Consulting Software Engineers in accordance with the Request for Proposals No. 145 in an amount not to exceed \$940,000 for system engineering and software development services to develop the Integrated Resources Planning Distribution System Model to support the ongoing efforts of the Integrated Resources Plan Implementation, Water Management Programs, Wheeling Policy, and Capital Improvement Program updates, subject to the agreement being in form approved by the General Counsel; and (2) execute contract amendments within this cost ceiling providing for changes in scope and personnel required, as set forth in the General Manager's letter dated May 30, 1995.

41450 Amended Section 2460 of the Administrative Code to change the meeting time of the Legal and Claims Committee, and to read as set forth in the General Counsel's letter dated May 24, 1995, as follows:

§ 2460. Time of Regular Meetings.

The regular meetings of the Legal and Claims Committee shall be held on the Monday preceding regular Board meetings beginning at 7:30 a.m.

41451 Authorized the General Counsel to amend Agreement No. 4633 with Katherine E. Stone to increase the maximum amount payable from \$250,000 to \$500,000 to provide additional legal services for litigation related to MWDSC v. JWP Controls, et al., as set forth in the General Counsel's letter dated May 25, 1995.

41452 Authorized the General Manager to extend the contract with Pedus Security Services, Inc., for providing security and protective services, on a month-to-month basis, up to a maximum of three additional months, at an additional cost not to exceed \$600,000 for the three months, as set forth in the General Manager's letter dated May 22, 1995.

41453 Authorized (1) the General Manager to have all work performed for the repair of 28 manhole-risers on the Santa Monica Feeder; and (2) Appropriation No. 710 in the amount of \$650,000 from the Pay-As-You-Go Fund to finance all estimated costs for design, fabrication, installation, and purchase of material for this work, as set forth in the General Manager's letter dated May 25, 1995, revised from his letter dated May 23, 1995.

41454 Modified the Administrative Code to add Sections 6217 and 6218 to include a disciplinary and appeal procedure for employees in the General Unit (the Employees' Association of The Metropolitan Water District of Southern California) who choose not to use the procedure included therein, and for the employees in the Confidential, Supervisory and Management Units, as set forth in the General Manager's letter dated May 22, 1995.

41455 Authorized the General Counsel to acquire Eastside Pipeline Project Parcels 144-3-16 and -16TEA1 owned by Alex and Elvira Mlikotin; and settle related litigation titled Metropolitan Water District v. Alex T. Mlikotin, et al., Riverside County Superior Court Case No. 250261, as set forth in the General Counsel's confidential letter dated May 23, 1995.

41456 Authorized the General Counsel to make a final offer in the eminent domain action titled Metropolitan Water District v. Mildred I. Sontra, et al., Riverside County Superior Court Case No. 229050, to acquire Domenigoni Valley Project Parcel 144-1-147, as set forth in the General Counsel's confidential letter dated May 23, 1995.

41457 Authorized the General Counsel to make a final offer in the eminent domain action titled Metropolitan Water District v. Charles K. Savoie, et al., Riverside County Superior Court Case No. 232138, to acquire Domenigoni Valley Project Parcel 144-1-141, as set forth in the General Counsel's confidential letter dated May 23, 1995.

41458 Authorized the General Manager, with the advice and consent of the General Counsel, to settle the claims of William Penzner's property damage arising out of the Santa Monica Feeder break, as set forth in the confidential letter signed jointly by the General Manager and the General Counsel dated May 23, 1995.

Director Bannister requested to be recorded as abstaining.

Director McMurray withdrew from the Meeting at 1:55 p.m.

41459 Vice Chairman Blake moved, seconded by Vice Chairman Green, that the Board:

1. Approve the proposed 1995-96 annual Budget totaling \$844.0 million;

2. Appropriate \$545.1 million for District O&M and SWP operations, maintenance, power and replacement costs; Colorado River Aqueduct power costs; SWP capital charges; and operations and maintenance costs associated with additional Colorado River water supplies;

3. Appropriate, as continuing appropriations, \$164.9 million for debt service on District general obligation and

revenue bonds, interest payments on variable rate debt, and debt service and right of way transfers associated with the Allen McColloch Pipeline;

4. Appropriate, as continuing appropriations, \$2.9 million for operating equipment and inventory supplies;

5. Approve the use of up to \$45.4 million (assuming water sales of 1.6 million acre-feet) from the Water Rate Stabilization Fund to pay a portion of fiscal year 1995-96 costs in order to mitigate the fiscal impact of rate increases at the retail level; and

6. By two-thirds vote, find it necessary for the protection of District rights and properties to disseminate information concerning such rights and properties, and authorize expenditures subject to the amounts appropriated by the Board as detailed by fund type in the 1995-96 Annual Budget; as set forth in the General Manager's letter dated May 30, 1995.

The Chair called for a vote on the motion.

The following is a record of the vote on the motion:

Ayes: Anaheim (Dir. Alario, 1,575 votes), Burbank (Dir. McCauley, 810 votes), Calleguas Municipal Water District (Dirs. Grandsen and Miller, 3,039 votes), Central Basin Municipal Water District (Dirs. Ibbetson, Morse, and Pace, 5,586 votes), Chino Basin Municipal Water District (Aye: Dir. Troxel. Absent: Dir. Hill. 3,123 votes), Compton (Dir. Murph, 156 votes), Foothill Municipal Water District (Dir. O'Neil, 504 votes), Fullerton (Dir. Blake, 668 votes), Glendale (Dir. Rez, 1,111 votes), Las Virgenes Municipal Water District (Dir. Peterson, 839 votes), Long Beach (Dir. Meyer, 1,856 votes), Los Angeles (Ayes: Dirs. Capobianco, Green, Luddy, Moret, and Wein. Absent: Dirs. Brandt, Handelman, and Pak. 19,196 votes), Municipal Water District of Orange County (Dirs. Bannister, Foley, Huntley, King, and Witt, 10,989 votes), Pasadena (Dir. Brick, 873 votes), San Fernando (Dir. Wysbeek, 74 votes), San Marino (Dir. Morris, 177 votes), Three Valleys Municipal Water District (Dir. Milne, 2,443 votes), Torrance (Dir. Wright, 1,141 votes), Upper San Gabriel Valley Municipal Water District (Dirs. Fellow and Hawkins, 3,457 votes), West Basin Municipal Water District (Aye: Dir. Gambrell. Absent: Dirs. Barker and Little. 6,318 votes), Western Municipal Water District of Riverside County (Dirs. Krieger and Mylne, 2,618 votes). Total 64,978 votes.

Noes: Beverly Hills (Dir. Webster, 888 votes), San Diego County Water Authority (Noes: Dirs. Frahm, Krauel, Mason, Parker, and Watton. Absent: Dir. Griffen. 13,223 votes). Total 14,111 votes.

Abstains: None.

Absent: Anaheim (Dir. Alario, 1,575 votes), Coastal Municipal Water District (Dir. McMurray, 2,573 votes), Eastern Municipal Water District (Dir. Gilbert, 1,877 votes), Santa Ana (Dir. Harry, 1,082 votes), Santa Monica (Dir. Reed, 959 votes). Total 8,066 votes.

The Chair declared that the 1995-96 Annual Budget was adopted by a vote of 64,978 ayes, 14,111 noes, with 8,066 absent, representing more than the required two-thirds vote.

41460 Finance and Insurance Committee Chairman Mason moved, seconded by Vice Chairman Blake, adopting **Resolution 8475**, the Sixth Supplemental Resolution to the District's Master Water Revenue Bond Resolution, as set forth in the General Manager's letter dated June 9, 1995, a supplement to his letter of May 21, 1995, authorizing the issuance of Water Revenue Bonds, 1995 Series A, said Resolution entitled:

RESOLUTION OF THE BOARD OF DIRECTORS OF THE METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA AUTHORIZING THE ISSUANCE OF UP TO \$220,000,000 WATER REVENUE BONDS AND PROVIDING THE TERMS AND CONDITIONS OF SAID BONDS (SIXTH SUPPLEMENTAL RESOLUTION)

The Chair called for a vote on the motion. The Chair declared that **Resolution 8475** was adopted by a unanimous vote of the Board, representing more than the required two-thirds vote.

Directors Frahm and Murph withdrew from the Meeting at 2:09 p.m.

41461 Finance and Insurance Committee Chairman Mason moved, seconded by Vice Chairman Blake and carried, authorizing the General Manager to enter into an agreement with Westdeutsche Landesbank Girozentrale, New York Office, to provide a \$140,000,000 line of credit to support issuance of additional commercial paper notes under the General Manager's existing \$200,000,000 authorization, subject to the agreement being in form approved by the General Counsel, as set forth in the General Manager's letter dated May 22, 1995.

41462 Finance and Insurance Committee Chairman Mason moved, seconded by Vice Chairman Blake and carried, authorizing the General Manager to enter into an agreement with Lehman Brothers for broker/dealer services for the commercial paper program, subject to the agreement being in form approved by the General Counsel, as set forth in the General Manager's letter dated May 22, 1995.

41463 Finance and Insurance Committee Chairman Mason moved, seconded by Engineering and Operations Committee Chairman Miller and carried, and the Board authorized (1) No. 18 to Appropriation No. 560, an increase of \$9,977,000 to a total of \$708,515,000 from the 1992 Revenue Bond Construction Fund, to finance budgeted costs for post-design services for the Domenigoni Valley Reservoir Project; and (2) amendment of Agreement No. 3925 with Raytheon Infrastructure Services Incorporated to increase the maximum amount payable from \$46,300,000 to \$56,277,000, including expenses, to provide these services, subject to the amendment being in form approved by the General Counsel, as set forth in the General Manager's letter dated May 8, 1995.

41464 Committee on Legislation Chairman Luddy moved, seconded by Director Morris and carried, and the Board (1) adopted an additional policy principle addressing accidental take of endangered species; and (2) expressed support for Senate Bill 1120 (Costa) which provides that accidental take of candidate, threatened, or endangered species resulting from inadvertent or ordinary negligent acts that occur in the course of otherwise lawful activities shall not be penalized as criminal acts, as set forth in the General Manager's letter dated May 30, 1995.

41465 Water Planning and Resources Committee Chairman Brick moved, seconded by Committee on Legislation Chairman Luddy and carried, and the Board (1) adopted the Principles proposed in the General Manager's letter dated May 30, 1995, for participation in developing comprehensive Bay/Delta solutions, including legislation consistent with these Principles; (2) expressed support, in concept, for Assembly Joint Resolution 30 (Cortese) and Senate Bill 900 (Costa); and (3) authorized the General Manager to participate in developing a bill consistent with these Principles.

Director Mason withdrew from the Meeting at
2:11 p.m.

41466 Water Planning and Resources Committee Chairman Brick moved, seconded by Vice Chairman Blake and carried, and the Board (1) reviewed and considered the Final Environmental Impact Report for the Las Posas Basin Aquifer Storage and Recovery Project; (2) authorized the General Manager to enter into an agreement with Calleguas Municipal Water District, substantially based upon the principles incorporated in the General Manager's letter dated May 30, 1995, subject to the agreement being in form approved by the General Counsel; and (3) authorized Appropriation No. 712 for \$6 million from the Pay-As-You-Go Fund to finance the first phase of the project.

Directors Grandsen and Miller requested to be recorded as abstaining.

Director Parker withdrew from the Meeting at 2:15 p.m.

41467 Water Planning and Resources Committee Chairman Brick moved, seconded by Vice Chairman Blake and carried, authorizing the General Manager to enter into (1) a contract with the EcoGroup to provide services to support the turnkey program, In Concert With the Environment, outlined in the General Manager's letter dated May 30, 1995, for a period of one year with the option to renew for one additional year, subject to the contract being in form approved by the General Counsel, with Metropolitan's participation to be approximately 50 percent, or \$538,000 of the total contract not to exceed \$1,077,000, and the member agencies providing matching funds; and (2) contracts with participating member agencies.

41468 Water Planning and Resources Committee Chairman Brick moved, seconded by Legal and Claims Committee Chairman Krauel and carried, and the Board (1) amended the Administrative Code to reflect the new water rates and charges and eliminate references to interruptible water service, emergency water service, and the Drought Action '90 Credits Program, as shown in the General Manager's letter dated May 30, 1995, except for the proposed amendment to Section 4905; and (2) referred the proposed language amending Section 4905 to the Ad Hoc Committee on Agricultural Water Policy.

41469 Water Planning and Resources Committee Chairman Brick moved, seconded by Vice Chairman Blake and carried, and the Board (1) reaffirmed, as a minimum, Metropolitan's water reliability goal; (2) approved the guidelines for the development and restructuring of water management and conservation programs; and (3) approved the approach of the Preferred Resource Mix to meet the reliability goal with

diverse investments in demand-side management program, water resources and the necessary supporting infrastructure, as set forth in the General Manager's letter dated May 30, 1995.

Directors Krauel and Watton requested to be recorded as voting no.

41470 The following listed communications were submitted for the information of the Board:

- a. Report of the General Manager on the operating data for the month of April, dated May 30, 1995.
- b. Report of the General Counsel on the activities of the Legal Department for the month of May, dated May 31, 1995.
- c. Letter of the General Manager dated June 9, 1995, transmitting the Monthly Financial Report for the month of April.
- d. Letter of the General Manager dated May 30, 1995, reporting on the General Manager's Priorities for fiscal year 1994-95.
- e. Letter of the General Manager dated May 30, 1995, submitting the responses to Special Budget Committee Recommendations made at the 1995-96 Budget Workshop.
- f. Letter of the General Manager dated May 22, 1995, reporting on compliance with fund requirements, bond indenture, and commercial paper provisions.
- g. Letter of the General Manager dated May 30, 1995, reporting on the Lake Mathews Multiple Species Habitat Conservation Plan/Natural Community Conservation Plan.
- h. Letter of the General Manager dated May 30, 1995, submitting an update on performance-based contracting for conservation programs.
- i. Letter of the General Manager dated May 30, 1995, reporting on the status of the amendment for the Demonstration Project on Interstate Underground Storage of Colorado River water in Arizona.

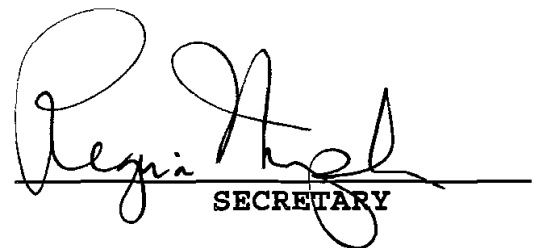
- j. Letter of the General Manager dated May 30, 1995, reporting on the Memorandum of Agreement for Development of a Lower Colorado River Species Conservation Program.
- k. Letter of the General Manager dated May 30, 1995, submitting an update on Bay-Delta activities.
- l. Letter of the General Manager dated May 22, 1995, reporting on the Operations Division Cooperative Work/Study Program.
- m. Letter of the General Manager dated May 29, 1995, submitting the status report on Phase One of the Information Systems Strategic Plan for the quarter ended March 31, 1995.
- n. Letter of the General Manager dated May 30, 1995, reporting on the America Society of Civil Engineers Presentation of Awards.

41471 Water Planning and Resources Committee Chairman Brick announced the committee will hold a public hearing at 1:30 p.m. on the day of the committee's meeting in August (tentatively scheduled for August 21), at which interested parties may present their views regarding Metropolitan's 1995 Regional Urban Water Management Plan.

41472 There being no objection, Chairman Foley adjourned the Meeting at 2:20 p.m.



CHAIRMAN



SECRETARY