

MWD

METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA

Derek E. Goff
Executive Secretary

February 16, 1994

To: Board of Directors (Engineering and Operations Committee--Info)
Board of Directors (Organization and Personnel Committee--Info)

From: General Manager

Subject: Quarterly Status Report on Phase One of the Information Systems
Strategic Plan -- Quarter ended December 31, 1993

Report

On November 9, 1993, your Board authorized an increase in Appropriation No. 634 to commence Phase One of the Information Systems Strategic Plan to implement 19 key business applications over the next 40 months. The Board also approved an increase in continuing Appropriation No. 099 of \$2,100,000 for related operating equipment expenditures to support this program.

The program management structure for Phase One requires that quarterly status reports be submitted to your Board throughout the duration of the program. This letter represents the first quarterly report, which, due to the date of Board approval, reflects an initial short period of program activities. Future reports will cover each calendar three-month period.

Attachment "A" highlights the current status of Phase One, including information on the achievements during the reporting quarter. All Phase One program activities are projected to be completed within budget and schedule, at this time.

Attachment "B" is the Program Cost Report, which shows the balance of the Capital Appropriation and program costs to date, including the revised Phase Zero engineering portion.

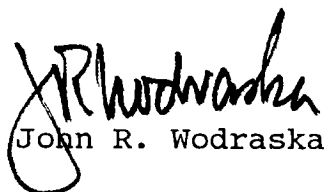
Board Committee Assignment

This letter is referred for information to the Engineering and Operations Committee because it has jurisdiction over the contracting programs, the ordering of equipment or materials, and the selection of consultants to be used pursuant to Administrative Code Sections 2431(b) and (h); and

This letter is referred for information to the Organization and Personnel Committee because it has jurisdiction over the selection of management and personnel consultants and the determination of the scope of their assignments pursuant to Administrative Code Section 2471(f).

Recommendation

For information only.



John R. Wodraska

DJS:sm
Attachments

ATTACHMENT A

Metropolitan Water District

Phase One Implementation Status Report

For the Status Period Ending: December 31, 1993

I. PROGRESS HIGHLIGHTS IN THIS PERIOD

We selected and entered into a contract with AEF Systems Consulting, Inc., a woman owned business enterprise, to supply the Program Office Consultant Team. The Program Office Consultant Team will provide direct oversight and additional application knowledge to support the various Phase One project teams; additional duties include quality review of the various project deliverables. Most members of this team worked on Phase Zero and are familiar with the objectives of Phase One.

Metropolitan entered into contracts with the application systems software vendors and the Client/Server platform vendor.

RFPs have been issued for project team support (Human Resources, Finance, Materials, and Health, Safety and Environmental)

Initial acceptance or Out-of-Box testing started for Applications Packages. The objective of this testing is to assure that the product delivered meets its base line specifications, prior to any adaptation or modification.

Preparation for Conference Room Pilot Orientation Seminar is completed. Project Team Leads and Program Office staff will attend this seminar. The primary objectives of this seminar are team building and explaining the Project Management Standards and conventions to be applied throughout all projects.

II. MAJOR MILESTONES

Completed this period

Both the vendors and the District have signed contracts for: the Program Office Consultant Team (AEF); the Client/Server platform, and associated operational software and training (Pyramid); and the application systems software packages (ORACLE Financials Material Management, Finance; PeopleSofts Human Resources and Payroll; and, General Research Corporations Flow Gemini Health, Safety and Environmental).

<u>Vendor</u>	<u>Contract Amount</u>
AEF Systems Consulting, Inc.	\$ 2,536,000.00
Pyramid Technology Corp.	\$ 1,290,399.53
Oracle Corp.	\$ 3,099,791.79
PeopleSoft, Inc.	\$ 510,940.01
General Research Corp.	\$ 515,811.25

Out-of-Box testing has been completed for the ORACLE Financials package.

Preparation for the Conference Room Pilot Orientation seminar for all Project Team Leads and Program Office staff was completed. This activity is preparatory for the actual Conference Room Pilots scheduled for each project team.

In Progress

Out-of-Box testing is ongoing for the PeopleSoft, and General Research Corporations Health, Safety and Environmental applications

Installation of the technical platform, including the server hardware, UNIX operations system and ORACLE database is continuing.

Selection of the Application Implementation vendors is continuing through the Request For Proposal process.

III. OBJECTIVES FOR NEXT PERIOD:

Completion of all initial software acceptance activities.

Selection of Application Implementation vendors for applications in Finance, Environmental and Human Resources.

Completion of all Conference Room Pilot activities including definition of program success criteria, goals and objectives.

Installation of the technical environment capable of supporting the start of the application projects.

ATTACHMENT B

INFORMATION SYSTEMS STRATEGIC PLAN
PROGRAM COST REPORT
As of December 31, 1993

TABLE A

ISSP Program Status

ISSP APPROPRIATION SUMMARY		
	ISSP Capital Program (634)	Operating Equipment (099)
Original Appropriation (Phase Zero)	\$5,489,783.	\$73,800.
1st Revision - Phase Zero	\$200,000.	--
2nd Revision - Phase One	\$21,100,000.	\$2,100,000.
TOTAL ISSP FUNDING	\$26,789,783.	\$2,173,800.
Total Program Costs through 12/31/93	\$8,142,192.	\$61,647.
AVAILABLE BALANCE	\$18,647,591.	\$2,112,153.

ATTACHMENT B (cont.)

INFORMATION SYSTEMS STRATEGIC PLAN
 PROGRAM COST REPORT
 As of December 31, 1993

TABLE B
 ISSP Capital Program Costs Summary

ISSP COST SUMMARY (Appropriation 634)						
	Phase Zero Costs			Phase One Costs		Total Program Costs
	As Last Reported to Board (4-16-93)	Additional Costs and Adjustments	Adjusted Final Phase Zero Cost	Incurred During Quarter Ended 12-31-93	Total Phase One Cost to Date	Total Approp. Cost to Date
MWD Labor	\$413,551	\$309,940	\$723,491	\$42,472	\$42,472	\$765,963
Materials, Supplies (incl. S/W)	\$76,185	\$27,159	\$103,344	\$2,344,920	\$2,344,920	\$2,448,264
Incidentals (incl. Interest)	\$100,030	\$556,448	\$656,478	\$445	\$445	\$656,923
Professional Services	\$4,071,751	\$131,881	\$4,203,632	\$67,410	\$67,410	\$4,271,042
Combined Totals	\$4,661,517	\$1,025,428	\$5,686,945	\$2,455,247	\$2,455,247	\$8,142,192

Phase One Implementation Timetable

	1994												1995						
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
Human Resource			Design	Adapt	Go Live														
Payroll						Design	Adapt	Go Live											
Advanced HR							Design	Adapt	Go Live										
Timesheets											Des.	Adapt	Go Live						
Chart of Accounts		Design																	
Integrated Accountg			Design	Adapt	Go Live														
Budget Reporting							Des.	Adapt	Go Live										
Accts Receivable													Des.	Adapt	Go Live				
Fixed Assets							Design												
Budget Estimating												Design							
Materials Mgmt				Design	Adapt	Go Live													
Permits & Stor Tank			Des.	Adapt	Go Live														
S/W Water & Eqpt						Des.	Adapt	Go Live											
GRC Windows												Insta	Go Live						
Emission & Waste												Des.	Adapt	Go Live					
Asbestos Monitoring																		Adapt	
Pilot Server		Inst.	Use																
Main Server			Install	Use															2/10/94