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METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA

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March 30, 1993

Office of Board of Directors

To: Board of Directors (Executive Committee--Action)
From: Chairman of the Board
Subject: Time Limits on Statements at Board Meetings

Report

Lengthy Board agendas make it desirable to place explicit time limits upon presentations made by members of the public to the Board of Directors. It would also be desirable to limit the time taken by individual directors in explaining their respective positions. These time limits can be provided for in the Administrative Code. It is believed that three minutes would be appropriate for members of the public (or a total of five minutes if various representatives from one organization wish to speak). A three-minute limit would also be desirable for directors. Staff members called upon to make presentations would not be subject to specific time limits. The Chairman, or a majority of the Board, would have the ability to waive the time limits in appropriate circumstances.

Board Committee Assignment

This letter is referred to the Executive Committee for action because of its authority to study, advise, and make recommendations with regard to policies and procedures to be considered by the Board, pursuant to the District's Administrative Code Section 2417, subdivision (e).

Recommendation

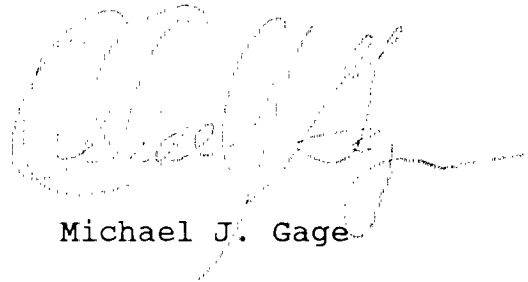
EXECUTIVE COMMITTEE FOR ACTION.

That Section 2146 be added to the Administrative Code to provide:

2146. Time limits upon presentations.

Members of the public addressing the Board shall be limited to three minutes at each meeting. Organizations shall be limited to a total of five

minutes if more than one representative wishes to speak. Each director may speak for no more than three minutes on each matter before the Board. The Chairman, or the Board by majority vote, may allow additional time.

A handwritten signature in cursive script, appearing to read "Michael J. Gage", with a long horizontal flourish extending to the right.

Michael J. Gage