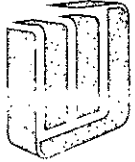


MAY 12 1992



MWD

METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA

James E. Duff
EXECUTIVE SECRETARY

April 14, 1992

To: Board of Directors (Engineering and Operations Committee--Action)
(Finance and Insurance Committee--Action)
From: General Manager
Subject: Security Contract Costs

Report

In July 1991, the District extended its contract with Duber Security Services to provide security at most District facilities for one year at a cost of approximately \$1.75 million.

Since this contract extension took effect, requests for additional coverages by field and facility managers in response to either increased crime, vandalism, or special needs have exceeded previous contract cost estimates. The number of regularly assigned personnel has risen to 84 from a base of 62 at the beginning of the fiscal year. Further, contract costs carried over from the previous year because of contractor billing delays added \$375,000 of 1990-91 billings to fiscal year 1991-92. The estimate for contingency expenses was also exceeded, in part, because the number and scope of special coverages required was unknown at the time of the estimate. Estimates for such coverages are based on historical averages and project time estimates from field managers. The revised estimate for all these services is now approximately \$2.85 million. Funds are available under the annual budget appropriation.

The total billed and paid-for service through January 1992 nearly absorbs authorized expenses of \$1.75 million. The estimated cost of billed service through the remainder of 1991-92 is \$1,100,000. This amount covers five months of billings.

Duber's services include fixed-post and mobile-patrol security guard services at Los Angeles Headquarters, the Pasadena building, Commerce Warehouse, and in the Los Angeles, Valley, La Verne, Lake Mathews, Lake Skinner, and Orange County field sections. Recent examples of extended coverage have been for parcels acquired in Domenigoni Valley, employee protection at Headquarters and Pasadena buildings, and special short-term

coverages at construction sites. Short-term coverages are coverages that do not exceed 90 days in duration. These coverages are billed at Duber's standard rates rather than specified contract rates. The number of these special short-term coverages exceeds 60 since the beginning of the contract.

Although the overall cost of these guard services is increasing, the rates are lower than the cost of hiring our own security force.

The proposed action is exempt from the provisions of the California Environmental Quality Act because it does not have the potential to cause a significant effect on the environment.

Board Committee Assignments

This letter is referred for action to:

The Engineering and Operations Committee because of its authority to study, advise, and make recommendations with regard to the operation, protection, and maintenance of the plants and facilities required for the production, exchange, sale, storage, treatment, and delivery of water and power and for the storage and treatment of water pursuant to Administrative Code Section 2431(c).

The Finance and Insurance Committee because of its jurisdiction over the disposition and investment of funds pursuant to Administrative Code Section 2441(c).

Recommendation

ENGINEERING AND OPERATIONS AND FINANCE AND INSURANCE COMMITTEES
FOR ACTION.

It is recommended that the Board approve additional funds in the amount of \$1,100,000 to cover security service costs invoices anticipated during the balance of fiscal year 1991-92.


for Carl Boronkay