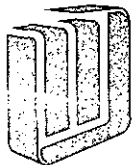


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**MWD**

METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA

Karen E. Duff
EXECUTIVE SECRETARY

February 18, 1992

To: Board of Directors (Executive Committee--Action)
From: General Manager
Subject: Board and Standing Committee Meeting Schedule

Report

At the meeting of the Executive Committee on February 11, 1992, a consensus of the Committee indicated a preference for a revision in the current schedule of Board and Standing Committee meetings. As so revised, the regular meetings times would be as follows:

The Administrative Code changes contained in Attachment A would implement the new schedule. Attachment B shows the required changes from existing text by strikeover and underlining.

Monday

8:00 a.m.-----Land
8:30 a.m.-----Engineering & Operations
11:15 a.m.-----Organization & Personnel
1:30 p.m.-----Water Problems
3:30 p.m.-----Legal & Claims

Tuesday

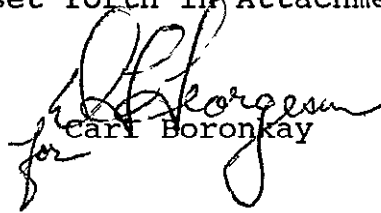
8:30 a.m.-----Finance & Insurance
10:00 a.m.-----Executive
12:30 p.m.-----Board Meeting

Committee Assignment

This letter was referred for action to the Executive Committee because of its authority over Board policies and procedures, pursuant to Administrative Code section 2417(e).

Recommendation

That Administrative Code sections 2100, 2450, 2460, 2470 and 2480 be amended to read as set forth in Attachment A.


for Carl Boronkay

SS/jb
meetings

Attach.

ATTACHMENT A

§ 2100. Regular Meetings.

Regular meetings of the Board shall be held on the second Tuesday of each month, at the hour of 12:30 p.m.; provided that if said Tuesday falls upon a holiday designated in Section 1106 hereof, such regular meeting shall be held at 12:30 p.m. on the next business day, and the staff shall arrange its affairs accordingly.

§ 2450. Time of Regular Meetings.

The regular meetings of the Land Committee shall be held on the Monday preceding regular Board meetings beginning at 8:00 a.m.

§ 2460. Time of Regular Meetings.

The regular meetings of the Legal and Claims Committee shall be held on the Monday preceding regular Board meetings beginning at 3:30 p.m.

§ 2470. Time of Regular Meetings.

The regular meetings of the Organization and Personnel Committee shall be held on the Monday preceding regular Board meetings beginning at 11:15 a.m.

§ 2480. Time of Regular Meetings.

The regular meetings of the Water Problems Committee shall be held on the Monday preceding regular Board meetings beginning at 1:30 p.m.

ATTACHMENT B

§ 2100. Regular Meetings.

Regular meetings of the Board shall be held on the second Tuesday of each month, at the hour of ~~11 a.m.~~ 12:30 p.m.; provided that if said Tuesday falls upon a holiday designated in Section 1106 hereof, such regular meeting shall be held at ~~11 a.m.~~ 12:30 p.m. on the next business day, and the staff shall arrange its affairs accordingly.

§ 2450. Time of Regular Meetings.

The regular meetings of the Land Committee shall be held on the Monday preceding regular Board meetings beginning at ~~11:00 a.m.~~ 8:00 a.m.

§ 2460. Time of Regular Meetings.

The regular meetings of the Legal and Claims Committee shall be held on the Monday preceding regular Board meetings beginning at ~~11:00 a.m.~~ 3:30 p.m.

§ 2470. Time of Regular Meetings.

The regular meetings of the Organization and Personnel Committee shall be held on the Monday preceding regular Board meetings beginning at ~~10:00~~ 11:15 a.m.

§ 2480. Time of Regular Meetings.

The regular meetings of the Water Problems Committee shall be held on the Monday preceding regular Board meetings beginning at ~~1:00~~ 1:30 p.m.