

APPROVED
By the Board of Directors of
The Metropolitan Water District
of Southern California
at its meeting held

**MWD**

METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA

JUN 13 1995

Karen E. Hoff
EXECUTIVE SECRETARY

May 22, 1995

To: Board of Directors (Organization and Personnel Committee--Action)
(Engineering and Operations Committee--Action)

From: General Manager

Subject: Authority for the General Manager to Extend the Contract with Pedus Security Services, Inc. on a Month-to-Month Basis for a Maximum of Three Additional Months

RECOMMENDATION:

It is recommended that the General Manager be authorized to extend the contract with Pedus Security Services, Inc., for providing security and protective services, on a month-to-month basis, for up to a maximum of three additional months, at an additional cost not to exceed \$600,000 for the three months.

John R. Wodraska
General Manager

Submitted by:

Edward G. Means

Edward G. Means
Chief of Operations

Concur:

JR Wodraska

John R. Wodraska
General Manager

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BRIEF DESCRIPTION:

The current security contract with Pedus, Security Services, Inc., expires on June 30, 1995. Although the contract allowed for one more optional extension, Metropolitan determined it to be in its best interest to seek competitive bids at this time rather than exercise that option. It is not anticipated that the lengthy bid process will be completed before expiration of the Pedus contract. This would leave Metropolitan with no security guard service at its facilities until such time that bids have been evaluated and award of contract made by your Board. To ensure that there is no lapse in these services, staff proposes to continue the Pedus contract on a month-to-month basis. Staff will return to your Board with a request for a new contract when bids have been received and evaluated and a qualified low bidder determined.

<p><u>CONTRACT TYPE</u></p> <p><input type="checkbox"/> NEW</p> <p><input checked="" type="checkbox"/> AMENDED</p> <p><u>CONTRACT FORM</u></p> <p><input type="checkbox"/> LEASE</p> <p><input checked="" type="checkbox"/> PROFESSIONAL SERVICES</p>	<p><u>FUNDING</u></p> <p><input type="checkbox"/> CAPITAL</p> <p><input checked="" type="checkbox"/> O & M</p> <p><u>BUDGET STATUS</u></p> <p><input checked="" type="checkbox"/> FY 94/95 AMT. _____</p> <p><input type="checkbox"/> OUT-YEAR AMT. _____</p> <p><input type="checkbox"/> NON-BUDGET AMT. _____</p>	<p><u>TYPE OF COMPETITION</u></p> <p><input type="checkbox"/> RFQ</p> <p><input type="checkbox"/> RFP NO. _____</p> <p><input type="checkbox"/> INFORMAL RFP</p> <p><input type="checkbox"/> OTHER COMPETITION _____</p> <p><input type="checkbox"/> SOLE SOURCE</p>
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MBE/WBE:

Pedus Security Services, Inc. is an equal opportunity employer and a copy of its affirmative action plan is on file with Metropolitan.

CEQA COMPLIANCE / ENVIRONMENTAL DOCUMENTATION:

The proposed action is exempt from the provisions of the California Environmental Quality Act because it does not have the potential to cause a significant effect on the environment.

PURPOSE/BACKGROUND:

Metropolitan entered into a contract with Pedus Security Services, Inc. in 1992 for security and protective services at its various facilities with an option to renew annually for an additional three years. Metropolitan has exercised this option twice since first awarding the contract, but now desires not to exercise its option to extend the contract but rather to seek competitive bids.

Staff has been revising and updating the specifications for soliciting competitive bids in an effort to make the contract more accessible to security firms of various sizes. To do this, yet ensure that Metropolitan receives the level of service it requires at each of its facilities and for the special needs that arise from time to time during the term of the contract, has required more time than had been anticipated. Staff has written a set of specifications that will meet all of Metropolitan's needs and that will bring the desired response from the security and protective services field.

To ensure that there is no break in guard services until such time as award is made under the new contract(s), Metropolitan will need to continue using Pedus' services for a maximum of three months from the expiration of its existing contract.